



***SOUTH WEST WALES CORPORATE JOINT
COMMITTEE - OVERVIEW AND SCRUTINY SUB-
COMMITTEE***

2.00 PM TUESDAY, 16 JULY 2024

MICROSOFT TEAMS

All mobile telephones to be switched to silent for the duration of the meeting

Webcasting/Hybrid Meetings

This meeting will be recorded for broadcast via the Council's Internet Site. By participating you are consenting to being filmed and the possible use of those images and sound recordings for training purposes.

1. Chair's Announcements
2. Declarations of Interest
3. Minutes of the previous meeting (*Pages 3 - 12*)
 - 16th January 2024
 - 15th February 2024
4. South West Wales Regional Transport Plan - Programme Update (*Pages 13 - 20*)
5. Welsh Language Standards update (*Pages 21 - 100*)
6. Corporate Plan 2023-2028 Corporate Priorities 24/25 (*Pages 101 - 236*)
7. Forward Work Programme 2024-2025 (*Pages 237 - 242*)
 - South West Wales Corporate Joint Committee Forward Work

Programme 2024-2025

- South West Wales Corporate Joint Committee – Overview and Scrutiny Committee 2024-2025

8. Urgent Items

Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

W.Bramble
Chief Executive

Civic Centre
Port Talbot

10 July 2024

Committee Membership:

Chairperson: Councillor R.Sparks

**Vice
Chairperson:** Councillor T.Bowen

Councillors: M.Jones, R.Davies, S.Pursesey, D.Howlett,
M.John, M.Tierney, E.Schiavone, P.Black,
W.Lewis and D.Cundy

**Co-Opted Non-
Voting
Members:** Councillor Dr. S.Hancock

South West Wales Corporate Joint Committee - Overview and Scrutiny Sub-Committee

(Microsoft Teams)

Members Present:

16 January 2024

Chairperson: Councillor R.Sparks

Vice Chairperson: Councillor T.Bowen

Councillors: R.Davies, S.Purseley, D.Howlett, M.John, M.Tierney, E.Schiavone and P.Black

Officers In Attendance S.Aldred-Jones, K.Tillman and A.Thomas

1. **Chair's Announcements**

The Chair welcomed everyone to the meeting.

2. **Declarations of Interest**

There were no declarations of interest received.

3. **Minutes of previous meeting**

The minutes of the meeting held on 2nd November 2023, were approved as a true and accurate record.

4. **Quarterly Budget Monitoring**

Members considered the report as circulated within the agenda pack.

The officer went through the report. The officer highlighted points in relation to the Joint Committee and the various sub-committees. Officers advised that the projected underspend for 2024-2025 is just over £295,000. The total underspend overall is 385,000. This

provides a surplus of over £680,000 which can be used to offset the budget for future years, to reduce the levy.

Officers advised that there had been little financial activity during quarter 2.

Following scrutiny, the report was noted.

5. **Draft Budget 2024/2025**

Members considered the report as circulated within the agenda pack.

The officer outlined the three funding options that are being considered by Joint Committee. Due to the financial challenges being faced by the constituent authorities, it is recommended that the continuity budget minus 10% be endorsed by the Joint Committee.

Members expressed their concern at the level of current reserves and suggested that it would be more beneficial for local authorities to utilise the reserves to offset the budget given the current financial hardships that all authorities are facing. Officers acknowledged that the CJC is still currently in its infancy and by retaining a good level of reserves this will allow the CJC to progress its work next year.

The officer advised members that it is prudent to have a minimum reserve of £200,000.

Members questioned the value for money if the 'do minimum' option is agreed. It is acknowledged that in order for the CJC to achieve its agreed objectives, a budget of £2m is required. However, this is the second budget that is proposed to be set at the 'do minimum' level. Members were concerned that, with the financial position of the local authorities unlikely to improve in the near future, and if the CJC keeps setting do minimum budgets, then very little will be achieved other than the statutory minimum. Members queried what the proposed funding looked like for future years.

Members suggested that the CJC should have been given further reduction options, perhaps 15% for members to consider.

Option 1 in the report outlined the optimal budget position and what could be achieved through this. Whilst members understood the financial difficulties facing local authorities at this current time,

members were keen to understand the pathway that the CJC has in place to be able to progress the objectives of the CJC in future years.

Members agreed that the Chair of the scrutiny should write a letter to the Chair of the CJC expressing the views of the scrutiny committee in relation to the draft budget. This should include increasing the reduction option suggested,

Following scrutiny, the report was noted.

6. **Forward Work Programme 2023-2024**

The Forward Work Programme was noted.

7. **Urgent Items**

There were no urgent items.

CHAIRPERSON

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South West Wales Corporate Joint Committee - Overview and Scrutiny Sub-Committee

(Microsoft Teams)

Members Present:

15 February 2024

Chairperson: Councillor R.Sparks

Vice Chairperson: Councillor T.Bowen

Councillors: D.Howlett, M.John, M.Tierney and P.Black

Officers In Attendance S.Aldred-Jones, K.Tillman, D.Griffiths and T.Rees

1. **Chair's Announcements**

The Chair welcomed everyone to the meeting.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Regional Transport Plan - Case for Change**

Officers gave a brief overview to the report contained within the agenda pack.

Members asked for clarification regarding the timescale for the budget spend, and an indication of a final cost to develop the plan.

Officers confirmed that some of the budget had already been spent and there is flexibility on how the money is utilised. Work has already been undertaken around the Metro proposals, it may be appropriate to replace the Metro spend with RTP funding and carry the Metro spend over for development next year. It is ambitious to commission and complete within the current timescale. The outline indicative cost is estimated to be less than £400k.

Members questioned the reference in the report to the use of electric vehicles (EV's) to tackle pollution and noted the difficulties in this approach in urban areas, due to the high cost of vehicles and the limited charging infrastructure. Members asked how ambitions for a pollution free transport system could be achieved taking into account these factors.

Officers confirmed that the principle of the RTP hinged around a transport hierarchy, with priority given to cycling, walking and public transport. How the infrastructure will be provided is challenging and will be included in work undertaken in relation to the development of the metro proposals, and considered as part of the wider RTP. The RTP will be used as a bid document for leveraging funding for delivering transport interventions.

Officers confirmed that a Low Emission Vehicle Strategy has already been produced which will feed into the RTP work. Current focus has included work on converting the council's fleet and identifying any implications. Work is on-going in relation to investigating the use of technology and proposals for on street charging. It was noted that Transport for Wales will be able to help with some of the supporting work related to the plan.

Members questioned if consideration had been given to overnight charging for fleet vehicles to make use of lower cost tariffs.

Officers confirmed that this was not the case in Pembrokeshire and the production of the Fleet Transition Strategy was currently ongoing. Pembrokeshire Council have looked at hydrogen vehicles rather than electric but EV's may still be considered. Officers confirmed that an EV Strategic Plan was available for the region. Welsh Government and Transport for Wales (TFW) are carrying out pilots in other local authorities in relation to options for on street charging; more information will be available following the pilot. The Welsh Government Energy Service have carried out studies with a view to setting out high level strategic infrastructure requirements to support transition. Public Bodies can support their employees with salary sacrifice schemes for EV purchase. Officers from Neath Port Talbot Council, confirmed that EV's will predominantly be charged overnight, but some vehicles may also require daytime charges. There are benefits in having a solar infrastructure alongside charging facilities that can offset to supply power to buildings by day and charge vehicles at night.

Members commented on gaps in the report, there is no reference to the A477, A487, the Traws Cymru bus service or the rail freight service to Milford Haven. In relation to the mention of economic wellbeing on page 16 of the report, members suggested reference should be made to tackling poverty and the difficulties in accessing employment opportunities without transport. Consideration needs to be given in how the night time economy can be developed, particularly in relation to tourism. Members commented that there has been a huge reduction in freight travel since Brexit which has impacted on the ports of Fishguard and Pembroke. In relation to Fishguard, there has been no ferry service in operation since the beginning of January with a limited passenger service operating from Pembroke Dock. It was noted that ports are particularly vulnerable following multi million euro investment into Rosslare. Members questioned why there was no mention in the report of a potential re-opening of the rail line between Carmarthen and Aberystwyth.

Officers thanked members for the useful points raised and noted that the Case for Change is a high level strategic document, it does not cover full details and further development is required. It is important that adequate time is given to carry out effective consultation and identify gaps to enable economic viability. The points raised today have been noted and will feed into the future development of the plan. In relation to the possibility of re-opening the Carmarthen to Aberystwyth rail line, a number of studies have been undertaken which will form part of the evidence base for the transport plan. Officers noted that the trunk road and Traws Cymru bus network are driven and controlled by Welsh Government who will be key in inputting to the regional transport plan. From April 1st a new bus contract arrangement will be in place; there will be opportunities through franchising arrangements to expand services and close gaps, especially in late morning and late evening services. The intention is to develop a balanced transport plan, which looks at social, economic and environmental factors. The plan will need to be used as a means of focusing future funding decisions and used as a means to potentially influence revenue decisions which are made in terms of future bus support grants. It was noted that the operation and funding of rail is carried out at a national level.

Members referred to page nine of the report contained within the agenda pack and expressed concern at the difference across the region in terms of private vehicle ownership. It was acknowledged that the public should be encouraged to use public transport, but this is difficult in rural areas without confidence in the availability and

reliability of public transport. It was noted that train services to West Wales are often cancelled.

Officers confirmed that motor vehicles were included in the plan as the lowest priority to reflect Welsh Governments strategic priorities but acknowledged that the use of private motor vehicles in rural areas was still of importance. The point made by members in relation to train transport, particularly in West Wales is an immediate issue rather than a strategic issue and needs to form part of the strategic case in terms of rail improvement. Work has been undertaken with local transport user groups and with Transport for Wales to raise concerns regarding the number of train cancellations and rail replacements, and on times, the lack of rail replacements. Feedback has been received stating that cancellations are linked to development of the new train fleet. It was noted that availability of trains was important to people not just reliability, this is a strategic issue in increasing the frequency of trains which feeds into the regional transport planning process. Officers noted that transport solutions were different across the region due to the mix of urban and rural areas, in some areas, private car ownership will be the only viable option for transport. Alternative methods are not available or are too costly for consideration. The plan is a mechanism to seek appropriate investment relating to the required interventions but keeping in mind the challenges faced by rural areas, here there will still be a dependency on private car ownership with the financial challenges that brings to individuals. The plan will need to focus on sustainability in addition to addressing significant economic challenges

Members commented that the data contained in the report was based on the bus service prior to the recent change and did not reflect the current situation. There is a gap in services in some areas, hindering residents in accessing employment opportunities, particularly, shift workers. Members commented that service frequency is not sufficiently ambitious, to change people's travel arrangements.

Officers agreed with members comments and acknowledged it was important to identify gaps and opportunities to grow and expand services. A benefit of the work undertaken with Transport for Wales is the rich bus data gained. Effective consultation is needed with the Community through the RTP process and through developing the bus strategies, there is an opportunity to work towards improving networks.

Members made an observation in relation to the Carmarthen to Aberystwyth bus link, which is using electric buses and working effectively which demonstrates how services can evolve.

Members commented that there were various committees working towards the development of the EV Charging infrastructure but there were challenges in relation to on street charging for private vehicles.

Officers responded, that as battery technology improves there may be more range and less frequent charging required. There are some specific social challenges in relation to on-street charging and ownership of on street parking spaces. Officers commented that there are opportunities to use electric vehicles as power banks from a reverse charging perspective. It was noted that an extensive off street parking network of EV chargers has been developed in Pembrokeshire, giving residents with no private off street parking the ability to charge vehicles overnight, however, it was acknowledged that some residents may not wish to park away from their home for security reasons. Consideration has been given to developing charging points on housing estates but this is in the early stages of development. Officers noted that some EV fleet vehicles were not the correct specification to carry out the required task due to the payload of the vehicle and battery capacity and this could be an issue going forward. Officers noted that hydrogen is likely to feature in the strategy going forward, there are projects ongoing in the Swansea Bay area and three major producers of hydrogen are expected to come online from approximately 2027. Once hydrogen is more widely available, the cost should be favourable. Another alternative is HBO, replacement diesel which is currently being used on the fleet in Pembrokeshire.

Members agreed with the point made in relation to the potential future use of hydrogen vehicles.

Officers commented that the supply of hydrogen vehicles needs to be taken into account. A hydrogen refuse freighter has been trialled in Neath Port Talbot but the vehicles are not readily available and the technology is still under development. There will be a reliance on a secure source of hydrogen which could take upto 2030.

Members were pleased that the railway data was wider than Swansea and commented that consideration of the Velindre Parkway was important in terms of improving journey times. Members raised concern over investment as traditionally, investment models were

based on population density which negatively impacts less populous areas. Members asked for reassurance that investments would benefit the wider region to address some of the issues raised. Members referred to page 10 of the agenda report pack and the current transport network in the region, it was noted that there is a need for safe pedestrian/cycling routes in rural areas, not just urban areas, which will need investment.

Officers agreed with members comments that investment in walking/cycling routes was needed in rural as well as urban areas. Active travel needs to be normalised. The plan is a regional plan and there is high level representation to ensure interests are spread out and understood across the whole region. Welsh Government may have involvement in relation to the priorities of spend, but this will be addressed on a regional level. Currently, there is an opportunity to bid for funding. Transport demand will need to be managed, as if the plan is successful there will be a shifting mode.

Officers commented that investment in rural communities was important to tackle transport poverty and that members support in lobbying Welsh Government for a bigger sector share to local authorities to undertake investment, was needed.

This item was noted.

4. **Urgent Items**

There were no urgent items.

CHAIRPERSON

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

Overview and Scrutiny Sub Committee

16th July 2024

Report of the Chief Executive

Report Title: South West Wales Regional Transport Plan – Programme Update

<p>Purpose of Report</p>	<p>For Information Only –</p> <p>To provide Members of Overview and Scrutiny Sub Committee with an update to the report South West Wales Regional Transport Plan – Programme Update</p> <p>Approved at SWWCJC on 23rd May 2024.</p>
<p>Recommendation(s)</p>	<p>For Information Only –</p> <p>Approved Recommendation</p> <p>That there be an amendment to the programme of works for the SWW Regional Transport Plan – initial draft stage as identified in this report.</p>
<p>Report Author</p>	<p>Stuart Davies Head of Highways & Transportation, City & County of Swansea Council</p> <p>Mark Wade Director of Place, City & County of Swansea Council</p>
<p>Finance Officer</p>	<p>Chris Moore</p>
<p>Legal Officer</p>	<p>Craig Griffiths</p>

1. Introduction / Background

The Southwest Wales team have worked effectively to date, delivering the Implementation Plan and Case for Change stages of the project in a timely manner. This has recently been commended by Ken Skates, the new Cabinet Secretary for North Wales and Transport.



Cyngor Castell-nedd Port Talbot
 Neath Port Talbot Council



Parc Cenedlaethol
 Arfordir Penfro
 Pembrokeshire Coast
 National Park



'The South West must be congratulated for producing this Case for Change efficiently and moving forward swiftly in the RTP development.' (Appendix 1)

Prior to submitting the draft Regional Transport Plan by the 31st of October 2024 deadline, it has been suggested by Welsh Government that we should undertake an additional early public consultation during May and June to verify our proposed direction of travel. The timeline was further challenged by the pre-election period for the Police and Crime Commissioner elections. This has resulted in a delay of the proposed submission of the initial draft to Welsh Government which was originally intended for the 29th May 2024.

2. Timescales

Next Phase

The proposed amendment to the programme indicates that we will continue with the full draft submission by 31st October 2024. The intention is to submit a 'policy only' update to Welsh Government in late July, following the May/June consultation. The team have been told this is acceptable by Welsh Government.

Proposed Draft RTP timeline:

Initial Timeline	May	July	October
Draft RTP	Submit first draft 29 th May		Submit final draft 31 st October
Proposed Timeline	May/June	July	October
Draft RTP	Technical stakeholder, community councils and public consultation	Submit policy update to Welsh Government	Submit final draft 31 st October

3. Remaining Programme Delivery

To note, whilst the region has expressed concern regarding both finance and the final completion timeline to Welsh Government, the response indicates there remains no change to either. (See Appendix 1)

The working group continues to be concerned about the inadequate amount of budget allocated and the completion of a meaningful final plan by 29th March 2025. A possible general election in the Autumn could impact significantly on full consultation of the draft plan in October, November and December 2024 as currently planned, leading to further delays. Accordingly, the overall programme for RTP development remains extremely challenging.

4. Financial Impacts

The CJC has allocated funding to assist with the development of the RTP and Welsh Government has made £125k of funding available for 2023-24 work, and £100k available for this new financial year towards the development of the RTP.

The full cost of the RTP is yet to be determined but further funding will be required. The funding will need to be provided to enable the plan to be progressed and this will need to be identified and allocated through discussion with Welsh Government.

5. Integrated Impact Assessment

The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two stage approach to be undertaken to measure any potential impact of its decisions. It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

- (a) *The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;*



- (b) *The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport, and*
- (c) *The achievement of the [Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind."*

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective 2 as outlined below for ease of reference:

Well-Being Objective 2

"To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban)."

6. Workforce Impacts

The CJC has approved resources to support the development of the RTP and hence recruitment processes are continuing to be followed to secure support. In addition, the region will procure specialist support as necessary to develop the RTP.

7. Legal Impacts

The draft phase of developing a Regional Transport Plan is a duty placed on the CJC by Welsh Government pursuant to the Local Government and Elections (Wales) Act

2021. The South West Wales Corporate Joint Committee Regulations came into force on 1st April 2021 which contains the timeframes for the discharging of specific functions.

8. Risk Management Impacts

None.

9. Consultation

No formal consultation required for the purpose of this report.

10. Reasons for Proposed Decision:

To meet the duty placed on the CJC.

11. Implementation of Decision:

Following the 3-day call in period.

12. Appendices

Appendix 1 – WG Letter 09.04.2024

13. List of Background Papers

[Agenda for South West Wales Corporate Joint Committee - Regional Transport Sub-Committee on Tuesday, 7th May, 2024, 8.30 am: NPT CBC](#)

[Agenda for South West Wales Corporate Joint Committee on Wednesday, 21st February, 2024, 9.00 am: NPT CBC](#)

[Agenda for South West Wales Corporate Joint Committee on Thursday, 23rd May, 2024, 10.00 am: NPT CBC](#)

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Eich cyf/Your ref CJCSWW/MCC/RTP/CfC/R
Ein cyf/Our ref LW/00431/24

Cllr Rob Stewart
Leader
Swansea Council

cllr.rob.stewart@swansea.gov.uk

09 April 2024

Dear Rob,

Thank you for your letter of 29 February enclosing a copy of the approved Case for Change for the Regional Transport Plan (RTP) and discussing funding of the work.

The South West must be congratulated for producing this Case for Change efficiently and moving forward swiftly in the RTP development.

We recognise the resource pressures that CJsCs, and Local Authorities, currently face. To minimise call on both your financial resources and personnel time we suggest that the plans are prepared collaboratively with emphasis placed on the right people discussing the solutions and producing succinct reports. Lengthy reporting, often requiring expensive consultant input, should be avoided.

The Welsh Government has set out the financial contribution it is able to make towards plan preparation. Additionally, we are reshaping our transport planning resource, and staff within Transport for Wales, to provide technical and management support to the CJC to prepare the plans.

Regarding funding to deliver the measures set out in the RTP, we are of course unable to give definitive figures because we don't have our total budgets yet. However, as guidance, in the past 5 years the average level of annual Welsh Government funding for local transport grants across the whole of Wales has been around £135m.

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:
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Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Our officials will work with yours to develop a balance between keeping the RTP package achievable within likely budgets but also being ambitious to create a strong case for increasing investment in regional transport.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ken', with a long, sweeping flourish above the name.

Ken Skates AS/MS

Ysgrifennydd y Cabinet dros Drafnidiaeth a Gogledd Cymru
Cabinet Secretary for North Wales and Transport

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

Overview and Scrutiny Sub Committee

16th July 2024

Report of the Chief Executive

Report Title: Welsh Language Standards – Compliance Notice 24th April 2024

<p>Purpose of Report</p>	<p>For Information Only -</p> <p>To provide Members of Overview and Scrutiny Sub Committee with an update to the report Welsh Language Standards – Compliance Notice 24th April 2024.</p> <p>Approved at SWWCJC on 23rd May 2024</p>
<p>Recommendation(s)</p>	<p>For Information Only -</p> <p>Approved Recommendation</p> <p>That Members of the South West Wales Corporate Joint Committee (SWWCJC) note the Welsh Language Standards Compliance Notice and that the South West Wales Corporate Joint Committee delegates the Chief Executive to review and implement the Compliance Notice to demonstrate the acceptance of the Welsh Language Standards applicable to the South West Wales Corporate Joint Committee (SWWCJC).</p>
<p>Report Author</p>	<p>Will Bramble, Corporate Joint Committee Chief Executive</p>
<p>Finance Officer</p>	<p>Chris Moore</p>
<p>Legal Officer</p>	<p>Craig Griffiths</p>

1. Introduction / Background

A report was presented to Members on 24th October 2022 detailing contact with the Welsh Language Commissioner’s Office regarding the application of Welsh Language Standards and the issuing of a compliance notice.

The Welsh Government have confirmed that CJC’s are required to comply with the same Welsh Language Standards duties as local authorities - The Welsh Language Standards (No. 1) Regulations 2015 (“the No. 1 Regulations”). The No. 1 Regulations also authorise the Welsh Language Commissioner to issue compliance notices, which set out the duties that each individual body must comply with.

In accordance with the recommendations of the report considered on the 5th December 2023, it was resolved the Chief Executive would confirm acceptance of the standards with the Welsh Language Commissioner, noting that there are no standards which the CJC considers unfavourable and/or disproportionate and that the CJC is content to proceed to the next stage of the process.

2. Compliance Notice

On the 24th April 2024, the compliance notice in accordance with section 44 Welsh Language (Wales) Measure 2011 was received. The implementation date is within six months.

Ongoing discussions will be maintained with officers of Carmarthenshire County Council and the Standards Setting and Compliance Officer on behalf of the Welsh Language Commissioner, to ensure a pragmatic approach to discharge duties and promote the Welsh language so far as is reasonably practicable as part of the SWWCJC activities.

3. Standards Not Imposed (draft compliance notice WLS145 and WLS146)

The Welsh Language Commissioner will not impose the following standards that were referenced within the draft compliance notice;

WLS 145 Promotion –

To produce, and publish on the organisation website (SWWCJC), a 5-year strategy that sets out how you (SWWCJC) propose to promote the Welsh language and to facilitate the use of the Welsh language more widely in your (SWWCJC) area.

WLS 146 Promotion –

Five years after publishing a strategy in accordance with WLS 145 assess and publish the assessment findings on your website (SWWCJC).

Justification (Appendix 1 – Standards 145 & 146 Not Imposed (Bilingual))

Extract.

These standards are not to be imposed on any of the four CBC's for the following reasons:

The geographical area of the CBC includes an area served by 4 local authorities who have already adopted promotion strategies and have already set a target for increasing Welsh speakers in their areas.

Imposing these standards on the CBC would duplicate much of the work already being done by the local authorities. There is a risk that any target set by the CBC would be an artificial one and would conflict with local authority targets.

The full extent of the joint committees' responsibilities is currently unknown. It is unclear whether the role and responsibilities of the joint committees extends to issues that would enable them to address issues that contribute to the creation of Welsh speakers, and towards promoting and facilitating the use of Welsh. It will be possible to re-visit this issue in the future if there appeared to be a role for the joint committees in that regard.

4. Financial Impacts

It is considered that the cost of meeting the Welsh Language Standards can be met within the existing budget set for the CJC where provision for translation costs is already made.

5. Integrated Impact Assessment

The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.

Advance equality of opportunity between people who share a protected characteristic and those who do not.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two stage approach to be undertaken to measure any potential impact of its decisions. It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

- (a) The achievement of the Welsh Government's long-term equality aim of eliminating inequality caused by poverty;
- (b) The achievement of the Equality statement set out in Llwybr Newydd which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport, and

- (c) The achievement of the Welsh Government’s long-term equality aims of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the ‘well-being goals’. Members will note that in respect of the Wellbeing of Future Generations (Wales) Act 2015 one of the seven Well-being Goals is “A Wales of vibrant culture and thriving Welsh language”.

6. Workforce Impacts

There are minimal workforce impacts for the CJC to be concerned with in relation to this report.

7. Legal Impacts

The Compliance Notice is the means by which the Welsh Language Commissioner sets the Welsh Language Standards that will be legally applied to corporate joint committees and other relevant bodies.

8. Risk Management Impacts

The Committee voluntarily adopted the standards applied to Carmarthenshire County Council at an early stage in its work – those standards being the most stringent across South West Wales. There have been no material problems in applying those standards in practice. There are limited risks anticipated from agreeing to the same standards being legally applied by the Welsh Language Commissioner.

A review of the compliance notice is ongoing, with the support and guidance from Carmarthenshire County Council, working to satisfy the imposition dates (six months). This work will continue striving to satisfy the new imposition date/s for October 2024.

9. Consultation

No formal consultation required for the purpose of this report.

10. Reason for Decision

To advise the members of the South West Wales Corporate Joint Committee (SWWCJC) that the Welsh Language Standards Compliance Notice was received on 24th April 2024, therefore, the SWWCJC will need to implement the standards within the timescales (imposition date).

11. Recommendation

It is recommended that members of the South West Wales Corporate Joint Committee (SWWCJC) note the Welsh Language Standards Compliance Notice and that the South West Wales Corporate Joint Committee delegates the Chief Executive to review and implement the Compliance Notice to demonstrate the acceptance of the Welsh Language Standards applicable to the South West Wales Corporate Joint Committee (SWWCJC).

12. Implementation of Decision:

This report will be subject to the 3 day call in period.

13. Appendices:

Appendix 1 – Standards 145 & 146 Not Imposed (Bilingual)
Appendix A WLS Commissioner Correspondence (Bilingual)
Appendix B WLS S44 Compliance Notice (Welsh)
Appendix C WLS S44 Compliance Notice (English)

14. List of Background Papers:

[Welsh Government Statutory Guidance on CJs](#)

[Carmarthenshire County Council – Welsh Language Standards](#)

[Welsh Language Standards, Interim Policy Position, Corporate Joint Committee - 11th October 2022](#)

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 5th December, 2023, 10.00 am: NPT CBC](#)

[Agenda for South West Wales Corporate Joint Committee on Thursday, 23rd May, 2024, 10.00 am: NPT CBC](#)

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Atodiad 1

Cyd-bwyllgor Corfforedig De-Orllewin Cymru

Hysbysiad cydymffurfio drafft	Hysbysiad cydymffurfio terfynol
<p>Safon 145 & 146</p> <p>Diwrnod gosod : 12 mis</p>	<p>Peidio gosod y safonau.</p> <p>Nid yw'r safonau hyn yn cael eu gosod ar unrhyw un o'r pedwar CBC. Mae hynny am rhesymau canlynol:</p> <p>Mae ardal ddaearyddol y CBC yn cynnwys ardal sy'n cael ei wasanaethu gan 4 awdurdod lleol sydd eisoes wedi mabwysiadu strategaethau hybu ac sydd eisoes wedi gosod targed ar gyfer cynyddu siaradwyr Cymraeg yn eu hardaloedd.</p> <p>Byddai gosod y safonau hyn ar y CBC yn dyblygu llawer o'r gwaith sy'n cael ei wneud eisoes gan yr awdurdodau lleol.</p> <p>Mae risg y byddai unrhyw darged a osodir gan y CBC yn un artiffisial, ac y byddai'n gwrthdaro â thargedau yr awdurdodau lleol.</p> <p>Nid yw hyd a lled cyfrifoldebau'r cyd-bwyllgorau yn hysbys ar hyn o bryd. Nid yw'n eglur a yw rôl a chyfrifoldebau'r cyd-bwyllgorau yn ymestyn i faterion fyddai'n eu galluogi i fynd i'r afael â materion sydd yn cyfrannu at greu siaradwyr Cymraeg, a thuag at hybu a hwyluso defnyddio'r Gymraeg. Bydd yn bosib ail ymweld â'r mater hwn yn y dyfodol pe bai'n ymddangos fod rôl i'r cyd-bwyllgorau yn hynny o beth.</p>

Appendix 1

South West Wales Corporate Joint Committee

Draft compliance notice	Final compliance notice
<p>Standard 145 & 146</p> <p>Imposition date: 12 months</p>	<p>Standards not to be imposed.</p> <p>These standards are not to be imposed on any of the four CBC's for the following reasons:</p> <p>The geographical area of the CBC includes an area served by 4 local authorities who have already adopted promotion strategies and have already set a target for increasing Welsh speakers in their areas.</p> <p>Imposing these standards on the CBC would duplicate much of the work already being done by the local authorities.</p> <p>There is a risk that any target set by the CBC would be an artificial one and would conflict with local authority targets.</p> <p>The full extent of the joint committees' responsibilities is currently unknown. It is unclear whether the role and responsibilities of the joint committees extends to issues that would enable them to address issues that contribute to the creation of Welsh speakers, and towards promoting and facilitating the use of Welsh. It will be possible to re-visit this issue in the future if there appeared to be a role for the joint committees in that regard.</p>



Will Bramble
Prif Weithredwr
Cydbwyllgor Corfforedig De-orllewin Cymru
william.bramble@pembrokeshire.gov.uk

24/04/2024

Annwyl Brif Weithredwr,

SAFONAU'R GYMRAEG - HYSBYSIAD CYDYMFFURFIO

Yn unol ag adran 44 Mesur y Gymraeg (Cymru) 2011, atodaf hysbysiad cydymffurfio eich sefydliad.

Mae'r hysbysiad cydymffurfio yn nodi pa safonau o fewn Rheoliadau Safonau'r Gymraeg (Rhif 1) 2015 sy'n rhaid i chi gydymffurfio â nhw ac erbyn pryd. Bydd copi o'r hysbysiad yn ymddangos ar fy ngwefan.

Fel y gwyddoch, ymgynghorwyd â chi ar hysbysiad cydymffurfio drafft rhwng 4 Hydref 2023 a 5 Ionawr 2024. Amlinellir yn atodiad 1 y newidiadau a wnaed i'r hysbysiad cydymffurfio a roddir yn dilyn yr ymgynghoriad hwn. Mae'r atodiad hefyd yn cynnwys nodiadau ychwanegol i egluro'r rhesymau dros y newid.

Rwyf wedi rhoi ystyriaeth lawn i unrhyw dystiolaeth yr ydych wedi ei gyflwyno mewn ymateb i'r ymgynghoriad wrth benderfynu pa ddyletswyddau sydd yn rhesymol a chymesur i'w gosod arnoch chi.

Daw hysbysiad cydymffurfio i rym o'r diwrnod y rhoddir yr hysbysiad, sef 24 Ebrill 2024. Mae hysbysiad cydymffurfio yn aros mewn grym oni chaiff, a hyd oni chaiff, ei ddirymu.

Dylid ystyried cynnwys yr hysbysiad cydymffurfio ochr yn ochr â Rheoliadau Safonau'r Gymraeg (Rhif 1) 2015 sydd ar gael drwy glicio ar y ddolen [yma](#). Yn ogystal, ceir canllawiau ymarferol yn y cod ymarfer rwyf wedi ei gyhoeddi [yma](#).

Yn unol ag adran 54(2) y Mesur, gallwch herio'r gofyniad i gydymffurfio â safon drwy wneud cais i'r Comisiynydd. Dylid cyfeirio at [Weithdrefn Herio ac Apelio Comisiynydd y Gymraeg](#) am rhagor o wybodaeth.

Comisiynydd y Gymraeg
Siambrau'r Farchnad
5-7 Heol Eglwys Fair
Caerdydd CF10 1AT

0345 6033 221
post@comisiynyddygyymraeg.cymru
Croesewir gohebiaeth yn y Gymraeg a'r Saesneg

Welsh Language Commissioner
Market Chambers
5-7 St Mary Street
Cardiff CF10 1AT

0345 6033 221
post@welshlanguagecommissioner.wales
Correspondence welcomed in Welsh and English



Comisiynydd y
Gymraeg
Welsh Language
Commissioner

Mae croeso i chi gysylltu â Catrin Gough (catrin.gough@cyg-wlc.cymru) os oes gennych gwestiynau pellach ar gynnwys yr hysbysiad cydymffurfio neu i drafod ymhellach.

Hoffwn ddiolch i chi a'ch swyddogion am eich cydweithrediad ar hyd y broses hyd yma.

Yr eiddoch yn gywir,

Efa Gruffudd Jones
Comisiynydd y Gymraeg



Will Bramble
Chief Executive
South West Wales Corporate Join Committee
william.bramble@pembrokeshire.gov.uk

24/04/2024

Dear Chief Executive

WELSH LANGUAGE STANDARDS – COMPLIANCE NOTICE

In accordance with section 44 of the Welsh Language (Wales) Measure 2011, I attach your organisation's compliance notice.

The compliance notice notes which standards within the Welsh Language Standards (No. 1) 2015 Regulations you have to comply with and by when. A copy of the notice will be published on my website.

As you will be aware, a consultation period was carried out on the draft compliance notice between 4 October 2023 and 5 January 2024. The changes made to the compliance notice following the consultation are outlined in appendix 1, along with some additional notes to further explain the requirements.

I have given full consideration to any evidence you have submitted in response to the consultation when deciding what duties are reasonable and proportionate to place on you.

A compliance notice is in force from the day when the Commissioner gives the notice, which is 24 April 2024. A compliance notice remains in force unless, and until, it is revoked.

You should refer to the Welsh Language Standards (No. 1) 2015 Regulations by clicking on this [link](#). In addition, there are practical guidelines in the code of practice I have published [here](#).

In accordance with section 54(2) of the Measure, you may challenge the requirement to comply with a standard by application to the Commissioner. You should refer to the [Welsh Language Commissioner's Challenges and Appeals Procedure](#) for further information.

Comisiynydd y Gymraeg
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Croesewir gohebiaeth yn y Gymraeg a'r Saesneg

0345 6033 221
post@welshlanguagecommissioner.wales
Correspondence welcomed in Welsh and English



Comisiynydd y
Gymraeg
Welsh Language
Commissioner

You are welcome to contact Catrin Gough (catrin.gough@cyg-wlc.cymru) if you have any queries regarding the content of your compliance notice, or if you wish to discuss further.

I would like to thank you and your officers for your cooperation during the process so far.

Yours sincerely,

Efa Gruffudd Jones
Welsh Language Commissioner



HYSBYSIAD CYDYMFFURFIO – ADRAN 44 MESUR Y GYMRAEG (CYMRU) 2011

Cyd-bwyllgor Corfforedig De-Orllewin Cymru – Dyddiad Dyroddi: 24/04/2024

Rhif Safon	Dosbarth o Safon	Safon	Diwrnod Gosod
1	Cyflenwi Gwasanaethau	Os byddwch yn cael unrhyw ohebiaeth yn Gymraeg oddi wrth berson, rhaid ichi ateb yn Gymraeg (os oes angen ateb), oni bai bod y person wedi dweud nad oes angen ateb yn Gymraeg.	30/10/2024
4	Cyflenwi Gwasanaethau	Pan fyddwch yn anfon yr un ohebiaeth at nifer o bersonau, rhaid ichi anfon fersiwn Gymraeg o'r ohebiaeth ar yr un pryd ag y byddwch yn anfon unrhyw fersiwn Saesneg ohoni.	30/10/2024
5	Cyflenwi Gwasanaethau	Os nad ydych yn gwybod a yw person yn dymuno cael gohebiaeth oddi wrthy ch yn Gymraeg rhaid ichi ddarparu fersiwn Gymraeg o'r ohebiaeth pan fyddwch yn gohebu â'r person hwnnw.	30/10/2024
6	Cyflenwi Gwasanaethau	Os byddwch yn llunio fersiwn Gymraeg a fersiwn Saesneg gyfatebol o ohebiaeth, rhaid ichi beidio â thrin y fersiwn Gymraeg yn llai ffafriol na'r fersiwn Saesneg (er enghraifft, os yw'r fersiwn Saesneg wedi ei llofnodi, neu os oes manylion cyswllt wedi eu darparu ar y fersiwn Saesneg, rhaid i'r fersiwn Gymraeg gael ei thrin yn yr un modd).	30/10/2024
7	Cyflenwi Gwasanaethau	Rhaid ichi ddatgan - (a) mewn gohebiaeth, a (b) mewn cyhoeddiadau a hysbysiadau swyddogol sy'n gwahodd	30/10/2024

		personau i anfon ymateb neu i anfon gohebiaeth atoch, eich bod yn croesawu cael gohebiaeth yn Gymraeg, y byddwch yn ateb gohebiaeth yn Gymraeg, ac na fydd gohebu yn Gymraeg yn arwain at oedi.	
8	Cyflenwi Gwasanaethau	Pan fydd person yn cysylltu â chi ar eich prif rif ffôn (neu ar un o'ch prif rifau ffôn), neu ar unrhyw rifau llinell gymorth neu rifau canolfan alwadau, rhaid ichi gyfarch y person yn Gymraeg.	30/10/2024
9	Cyflenwi Gwasanaethau	Pan fydd person yn cysylltu â chi ar eich prif rif ffôn (neu ar un o'ch prif rifau ffôn), neu ar unrhyw rifau llinell gymorth neu rifau canolfan alwadau, rhaid ichi roi gwybod i'r person bod gwasanaeth Cymraeg ar gael.	30/10/2024
10	Cyflenwi Gwasanaethau	Pan fo person yn cysylltu â chi ar eich prif rif ffôn (neu ar un o'ch prif rifau ffôn), neu ar unrhyw rifau llinell gymorth neu rifau canolfan alwadau, rhaid ichi ddelio â'r alwad yn Gymraeg yn ei chyfanrwydd os yw'r person yn dymuno hynny (gan drosglwyddo'r alwad i aelod o staff sy'n gallu delio â'r alwad yn Gymraeg os yw hynny'n angenrheidiol).	30/10/2024
12	Cyflenwi Gwasanaethau	Pan fyddwch yn hysbysebu rhifau ffôn, llinellau cymorth neu wasanaethau canolfannau galwadau, rhaid ichi beidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
13	Cyflenwi Gwasanaethau	Os byddwch yn cynnig gwasanaeth Cymraeg ar eich prif rif ffôn (neu ar un o'ch prif rifau ffôn), ar unrhyw rifau llinell gymorth neu rifau canolfan alwadau, rhaid i rif ffôn y gwasanaeth Cymraeg fod yr un peth â rhif ffôn y gwasanaeth Saesneg cyfatebol.	30/10/2024
14	Cyflenwi Gwasanaethau	Pan fyddwch yn cyhoeddi eich prif rif ffôn, neu unrhyw rifau sydd gennych ar gyfer llinellau cymorth neu wasanaethau canolfannau galwadau, rhaid ichi nodi (yn Gymraeg) eich bod yn croesawu galwadau yn Gymraeg.	30/10/2024

15	Cyflenwi Gwasanaethau	Os oes gennych ddangosyddion perfformiad ar gyfer delio â galwadau ffôn, rhaid ichi sicrhau nad yw'r dangosyddion perfformiad hynny yn trin galwadau ffôn a wneir yn Gymraeg yn llai ffafriol na galwadau a wneir yn Saesneg.	30/10/2024
16	Cyflenwi Gwasanaethau	Rhaid i'ch prif wasanaeth (neu wasanaethau) ateb galwadau ffôn roi gwybod i bersonau sy'n galw, yn Gymraeg, fod modd gadael neges yn Gymraeg.	30/10/2024
17	Cyflenwi Gwasanaethau	Pan na fo gwasanaeth Cymraeg ar gael ar eich prif rif ffôn (neu ar un o'ch prif rifau ffôn), ar unrhyw rifau llinell gymorth neu rifau canolfan alwadau, rhaid ichi roi gwybod i'r personau sy'n galw (pa un ai drwy gyfrwng neges wedi ei hawtomeiddio neu fel arall) pryd y bydd gwasanaeth Cymraeg ar gael.	30/10/2024
18	Cyflenwi Gwasanaethau	Os bydd person yn cysylltu ag un o'ch adrannau ar rif ffôn llinell uniongyrchol (gan gynnwys ar rifau llinell uniongyrchol aelodau staff), a bod y person hwnnw'n dymuno cael gwasanaeth Cymraeg, rhaid ichi ddarparu'r gwasanaeth hwnnw yn Gymraeg yn ei gyfanrwydd (os yw'n angenrheidiol drwy drosglwyddo'r alwad i aelod o staff sy'n gallu delio â'r alwad yn Gymraeg).	30/10/2024
20	Cyflenwi Gwasanaethau	Pan fydd person yn cysylltu â chi ar rif llinell uniongyrchol (pa un ai ar rif llinell uniongyrchol adran neu ar rif llinell uniongyrchol aelod o staff), rhaid ichi sicrhau nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg wrth gyfarch y person.	30/10/2024
21	Cyflenwi Gwasanaethau	Pan fyddwch yn ffonio unigolyn ("A") am y tro cyntaf, rhaid ichi ofyn i A a yw'n dymuno cael galwadau ffôn oddi wrthyh yn Gymraeg; ac os yw A yn ymateb i ddweud ei fod yn dymuno hynny, rhaid ichi gadw cofnod o'i ddymuniad, a chynnal galwadau ffôn a wneir i A o hynny ymlaen yn Gymraeg.	30/10/2024

22	Cyflenwi Gwasanaethau	Rhaid i unrhyw system ffôn wedi ei hawtomeiddio sydd gennych ddarparu'r gwasanaeth cyfan wedi ei awtomeiddio yn Gymraeg.	30/10/2024
24	Cyflenwi Gwasanaethau	Os byddwch yn gwahodd un person ("P") yn unig i gyfarfod, rhaid ichi ofyn i P a fyddai'n dymuno defnyddio'r Gymraeg yn y cyfarfod, a hysbysu P y byddwch, os oes angen, yn darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg at y diben hwnnw.	30/10/2024
24A	Cyflenwi Gwasanaethau	Os byddwch wedi gwahodd un person ("P") yn unig i gyfarfod, a bod P wedi eich hysbysu ei fod yn dymuno defnyddio'r Gymraeg yn y cyfarfod, rhaid ichi drefnu bod gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ar gael yn y cyfarfod (os nad ydych yn cynnal y cyfarfod yn Gymraeg heb gymorth gwasanaeth cyfieithu).	30/10/2024
26	Cyflenwi Gwasanaethau	Os byddwch yn gwahodd unigolyn ("A") i gyfarfod, a bod y cyfarfod yn ymwneud â llesiant A, rhaid ichi ofyn i A a yw'n dymuno defnyddio'r Gymraeg yn y cyfarfod, a hysbysu A y byddwch, os oes angen, yn darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg ac o'r Saesneg i'r Gymraeg at y diben hwnnw.	30/10/2024
26A	Cyflenwi Gwasanaethau	Rhaid ichi drefnu bod gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ac o'r Saesneg i'r Gymraeg ar gael mewn cyfarfod- (a) os yw'r cyfarfod yn ymwneud â llesiant unigolyn ("A") a wahoddiwyd, a (b) os yw A wedi eich hysbysu ei fod yn dymuno defnyddio'r Gymraeg yn y cyfarfod; os nad ydych yn cynnal y cyfarfod yn Gymraeg heb gymorth gwasanaeth cyfieithu.	30/10/2024
27	Cyflenwi Gwasanaethau	Os byddwch yn gwahodd mwy nag un person i gyfarfod (nad yw'n ymwneud â llesiant un neu ragor o'r unigolion a wahoddir), rhaid ichi ofyn i bob person a yw'n dymuno defnyddio'r Gymraeg yn y cyfarfod.	30/10/2024
27A	Cyflenwi Gwasanaethau	Os byddwch wedi gwahodd mwy nag un person i gyfarfod (nad yw'n ymwneud â llesiant un neu ragor o'r unigolion a wahoddir), a bod o	30/10/2024

		leiaf 10% (ond llai na 100%) o'r gwahoddedigion wedi eich hysbysu eu bod yn dymuno defnyddio'r Gymraeg yn y cyfarfod, rhaid ichi drefnu bod gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ar gael yn y cyfarfod.	
27D	Cyflenwi Gwasanaethau	Os byddwch wedi gwahodd mwy nag un person i gyfarfod (nad yw'n ymwneud â llesiant un neu ragor o'r unigolion a wahoddir), a bod pawb a gafodd wahoddiad wedi eich hysbysu eu bod yn dymuno defnyddio'r Gymraeg yn y cyfarfod, rhaid ichi drefnu bod gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ar gael yn y cyfarfod (os nad ydych yn cynnal y cyfarfod yn Gymraeg heb gymorth gwasanaeth cyfieithu).	30/10/2024
29	Cyflenwi Gwasanaethau	Os byddwch yn gwahodd mwy nag un person i gyfarfod, a bod y cyfarfod hwnnw yn ymwneud â llesiant un neu ragor o'r unigolion a wahodddwyd, rhaid ichi - (a) gofyn i'r unigolyn hwnnw neu i bob un o'r unigolion hynny a yw'n dymuno defnyddio'r Gymraeg yn y cyfarfod, a (b) hysbysu'r unigolyn (neu'r unigolion hynny) y byddwch, os oes angen, yn darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg ac o'r Saesneg i'r Gymraeg at y diben hwnnw.	30/10/2024
29A	Cyflenwi Gwasanaethau	Rhaid ichi ddarparu gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ac o'r Saesneg i'r Gymraeg mewn cyfarfod - (a) os ydych wedi gwahodd mwy nag un person i'r cyfarfod, (b) os yw'r cyfarfod yn ymwneud â llesiant un neu ragor o'r unigolion a wahodddwyd, ac (c) os oes o leiaf un o'r unigolion hynny wedi eich hysbysu ei fod yn dymuno defnyddio'r Gymraeg yn y cyfarfod; os nad ydych yn cynnal y cyfarfod yn Gymraeg heb gymorth gwasanaeth cyfieithu.	30/10/2024

30	Cyflenwi Gwasanaethau	Os byddwch yn trefnu cyfarfod sy'n agored i'r cyhoedd rhaid ichi ddatgan ar unrhyw ddeunydd sy'n ei hysbysebu, ac ar unrhyw wahoddiad iddo, fod croeso i unrhyw un sy'n bresennol ddefnyddio'r Gymraeg yn y cyfarfod.	30/10/2024
31	Cyflenwi Gwasanaethau	Pan fyddwch yn anfon gwahoddiadau i gyfarfod yr ydych yn ei drefnu sy'n agored i'r cyhoedd rhaid ichi eu hanfon yn Gymraeg.	30/10/2024
32	Cyflenwi Gwasanaethau	Os byddwch yn gwahodd personau i siarad mewn cyfarfod yr ydych yn ei drefnu sy'n agored i'r cyhoedd rhaid ichi - (a) gofyn i bob person a wahoddir i siarad a yw'n dymuno defnyddio'r Gymraeg, a (b) os yw'r person hwnnw (neu o leiaf un o'r personau hynny) yn eich hysbysu ei fod yn dymuno defnyddio'r Gymraeg, darparu gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg at y diben hwnnw (os nad ydych yn cynnal y cyfarfod yn Gymraeg heb wasanaeth cyfieithu).	30/10/2024
33	Cyflenwi Gwasanaethau	Os byddwch yn trefnu cyfarfod sy'n agored i'r cyhoedd, rhaid ichi sicrhau bod gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg ar gael yn y cyfarfod, a rhaid ichi hysbysu'r rheini sy'n bresennol ar lafar yn Gymraeg - (a) bod croeso iddynt ddefnyddio'r Gymraeg, a (b) bod gwasanaeth cyfieithu ar y pryd ar gael.	30/10/2024
34	Cyflenwi Gwasanaethau	Os byddwch yn arddangos unrhyw ddeunydd ysgrifenedig mewn cyfarfod yr ydych yn ei drefnu sy'n agored i'r cyhoedd, rhaid ichi sicrhau bod y deunydd hwnnw'n cael ei arddangos yn Gymraeg, a rhaid ichi beidio â thrin unrhyw destun Cymraeg yn llai ffafriol na'r testun Saesneg.	30/10/2024
35	Cyflenwi Gwasanaethau	Os byddwch yn trefnu digwyddiad cyhoeddus, neu'n ariannu o leiaf 50% o ddigwyddiad cyhoeddus, rhaid ichi sicrhau nad yw'r Gymraeg	30/10/2024

		yn cael ei thrin yn llai ffafriol na'r Saesneg wrth hybu'r digwyddiad (er enghraifft, o ran y ffordd y mae'r digwyddiad yn cael ei hysbysebu neu y rhoddir cyhoedduswydd i'r digwyddiad).	
36	Cyflenwi Gwasanaethau	Os byddwch yn trefnu digwyddiad cyhoeddus, neu'n ariannu o leiaf 50% o ddigwyddiad cyhoeddus, rhaid ichi sicrhau nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg yn y digwyddiad (er enghraifft, mewn perthynas â gwasanaethau a gynigir i bersonau sy'n bresennol yn y digwyddiad, mewn perthynas ag arwyddion a arddangosir yn y digwyddiad, ac mewn perthynas â chyhoeddiadau sain a wneir ynddo).	30/10/2024
37	Cyflenwi Gwasanaethau	Rhaid i unrhyw ddeunydd cyhoedduswydd neu ddeunydd hysbysebu yr ydych yn ei lunio gael ei lunio yn Gymraeg, ac os byddwch yn llunio'r deunydd hysbysebu yn Gymraeg ac yn Saesneg, rhaid ichi beidio â thrin y fersiwn Gymraeg yn llai ffafriol na'r fersiwn Saesneg.	30/10/2024
38	Cyflenwi Gwasanaethau	Rhaid i unrhyw ddeunydd yr ydych yn ei arddangos yn gyhoeddus gael ei arddangos yn Gymraeg, a rhaid ichi beidio â thrin unrhyw fersiwn Gymraeg o'r deunydd yn llai ffafriol na'r fersiwn Saesneg.	30/10/2024
41	Cyflenwi Gwasanaethau	Os byddwch yn llunio'r dogfennau a ganlyn rhaid ichi eu llunio yn Gymraeg - (a) agendâu, cofnodion a phapurau eraill sydd ar gael i'r cyhoedd, sy'n ymwneud â chyfarfod o fwrdd rheoli neu gabinet; (b) agendâu, cofnodion a phapurau eraill ar gyfer cyfarfodydd, cynadleddau neu seminarau sy'n agored i'r cyhoedd. Rhaid cydymffurfio â safon 41 (a) ymhob amgylchiad, ac eithrio: <ul style="list-style-type: none"> ○ papurau eraill sydd ar gael i'r cyhoedd yn ymwneud â chyfarfod o fwrdd rheoli neu gabinet. 	30/10/2024

		<p>Rhaid cydymffurfio â safon 41 (b) ymhob amgylchiad, ac eithrio:</p> <ul style="list-style-type: none"> ○ papurau eraill ar gyfer cyfarfodydd sy'n agored i'r cyhoedd. 	
42	Cyflenwi Gwasanaethau	Rhaid i unrhyw drwydded neu dystysgrif yr ydych yn ei llunio gael ei llunio yn Gymraeg.	30/10/2024
43	Cyflenwi Gwasanaethau	Rhaid i unrhyw lyfryn, taflen, pamffled neu gerdyn yr ydych yn ei lunio neu ei llunio er mwyn darparu gwybodaeth i'r cyhoedd gael ei lunio neu ei llunio yn Gymraeg.	30/10/2024
44	Cyflenwi Gwasanaethau	Os byddwch yn llunio'r dogfennau a ganlyn, a'u bod ar gael i'r cyhoedd, rhaid ichi eu llunio yn Gymraeg - (a) polisiau, strategaethau, adroddiadau blynyddol a chynlluniau corfforaethol; (b) canllawiau a chodau ymarfer; (c) papurau ymgynghori.	30/10/2024
45	Cyflenwi Gwasanaethau	Rhaid i unrhyw reolau yr ydych yn eu cyhoeddi sy'n gymwys i'r cyhoedd gael eu cyhoeddi yn Gymraeg.	30/10/2024
46	Cyflenwi Gwasanaethau	Pan fyddwch yn rhyddhau unrhyw ddatganiad i'r wasg, rhaid ichi ei ryddhau yn Gymraeg, ac os oes fersiwn Gymraeg a fersiwn Saesneg o ddatganiad, rhaid ichi ryddhau'r ddwy fersiwn ar yr un pryd.	30/10/2024
47	Cyflenwi Gwasanaethau	Os byddwch yn llunio dogfen at ddefnydd y cyhoedd, a phan nad oes safon arall wedi ei gwneud yn ofynnol ichi ei llunio yn Gymraeg, rhaid ichi ei llunio yn Gymraeg - (a) os yw pwnc y ddogfen yn awgrymu y dylid ei llunio yn Gymraeg, neu (b) os yw'r gynulleidfa a ragwelir, a'u disgwyliadau, yn awgrymu y dylid llunio'r ddogfen yn Gymraeg.	30/10/2024

48	Cyflenwi Gwasanaethau	Os byddwch yn llunio dogfen yn Gymraeg ac yn Saesneg (pa un ai ydynt yn fersiynau ar wahân ai peidio), rhaid ichi beidio â thrin unrhyw fersiwn Gymraeg yn llai ffafriol na'r fersiwn Saesneg.	30/10/2024
49	Cyflenwi Gwasanaethau	Os byddwch yn llunio fersiwn Gymraeg a fersiwn Saesneg o ddogfen ar wahân, rhaid ichi sicrhau bod y fersiwn Saesneg yn datgan yn glir bod y ddogfen hefyd ar gael yn Gymraeg.	30/10/2024
50	Cyflenwi Gwasanaethau	Rhaid i unrhyw ffurflen yr ydych yn ei llunio at ddefnydd y cyhoedd gael ei llunio yn Gymraeg.	30/10/2024
50A	Cyflenwi Gwasanaethau	Os byddwch yn llunio fersiwn Gymraeg a fersiwn Saesneg o ffurflen ar wahân, rhaid ichi sicrhau bod y fersiwn Saesneg yn datgan yn glir bod y ffurflen hefyd ar gael yn Gymraeg.	30/10/2024
50B	Cyflenwi Gwasanaethau	Os byddwch yn llunio ffurflen yn Gymraeg ac yn Saesneg (pa un ai ydynt yn fersiynau ar wahân ai peidio), rhaid ichi sicrhau nad yw'r fersiwn Gymraeg yn cael ei thrin yn llai ffafriol na'r fersiwn Saesneg, a rhaid ichi beidio â gwahaniaethu rhyngddynt o ran unrhyw ofynion sy'n berthnasol i'r ffurflen (er enghraifft mewn perthynas ag unrhyw ddyddiad cau ar gyfer cyflwyno'r ffurflen neu mewn perthynas â'r amser a ganiateir ar gyfer ymateb i gynnwys y ffurflen).	30/10/2024
51	Cyflenwi Gwasanaethau	Os byddwch yn mewnosod gwybodaeth ar fersiwn Gymraeg o ffurflen (er enghraifft, cyn ei hanfon at aelod o'r cyhoedd er mwyn iddo wirio'r cynnwys neu er mwyn iddo lenwi gweddill y ffurflen), rhaid ichi sicrhau bod yr wybodaeth yr ydych yn ei mewnosod yn cael ei mewnosod yn Gymraeg.	30/10/2024
52	Cyflenwi Gwasanaethau	Rhaid ichi sicrhau - (a) bod testun pob tudalen ar eich gwefan ar gael yn Gymraeg, (b) bod pob tudalen Gymraeg ar eich gwefan yn gweithredu'n llawn, ac	30/10/2024

		(c) nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg ar eich gwefan.	
55	Cyflenwi Gwasanaethau	Os oes gennych dudalen Gymraeg ar eich gwefan sy'n cyfateb i dudalen Saesneg, rhaid ichi nodi'n glir ar y dudalen Saesneg bod y dudalen hefyd ar gael yn Gymraeg, a darparu dolen uniongyrchol at y dudalen Gymraeg ar y dudalen Saesneg gyfatebol.	30/10/2024
56	Cyflenwi Gwasanaethau	Rhaid ichi ddarparu'r rhyngwyneb a'r dewislenni ar bob tudalen ar eich gwefan yn Gymraeg.	30/10/2024
57	Cyflenwi Gwasanaethau	Rhaid i bob ap yr ydych yn ei gyhoeddi weithredu'n llawn yn Gymraeg, a rhaid ichi beidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg o ran yr ap hwnnw.	30/10/2024
58	Cyflenwi Gwasanaethau	Pan fyddwch yn defnyddio'r cyfryngau cymdeithasol, rhaid ichi beidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
59	Cyflenwi Gwasanaethau	Os bydd person yn cysylltu â chi drwy'r cyfryngau cymdeithasol yn Gymraeg, rhaid ichi ateb yn Gymraeg (os oes angen ateb).	30/10/2024
60	Cyflenwi Gwasanaethau	Rhaid ichi sicrhau bod unrhyw beiriannau hunanwasanaeth sydd gennych yn gweithio'n llawn yn Gymraeg, a rhaid peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg mewn perthynas â'r peiriant hwnnw.	30/10/2024
61	Cyflenwi Gwasanaethau	Pan fyddwch yn gosod arwydd newydd neu'n adnewyddu arwydd (gan gynnwys arwyddion dros dro) rhaid i unrhyw destun sy'n cael ei arddangos ar yr arwydd gael ei arddangos yn Gymraeg (pa un ai ar yr un arwydd sy'n arddangos y testun cyfatebol yn Saesneg neu ar arwydd ar wahân); ac os yw'r un testun yn cael ei arddangos yn Gymraeg ac yn Saesneg, rhaid ichi beidio â thrin y testun Cymraeg yn llai ffafriol na'r testun Saesneg.	30/10/2024

62	Cyflenwi Gwasanaethau	Pan fyddwch yn gosod arwydd newydd neu'n adnewyddu arwydd (gan gynnwys arwyddion dros dro), a bod yr arwydd hwnnw'n cyfleu yr un wybodaeth yn y Gymraeg a'r Saesneg, rhaid i'r testun Cymraeg gael ei roi mewn safle fel mai hwnnw sy'n debygol o gael ei ddarllen yn gyntaf.	30/10/2024
63	Cyflenwi Gwasanaethau	Rhaid ichi sicrhau bod y testun Cymraeg ar arwyddion yn gywir o ran ystyr a mynegiant.	30/10/2024
64	Cyflenwi Gwasanaethau	Rhaid i unrhyw wasanaeth derbynfa yr ydych yn ei roi ar gael yn Saesneg hefyd fod ar gael yn Gymraeg, a rhaid i unrhyw berson sydd am gael gwasanaeth derbynfa Cymraeg beidio â chael ei drin yn llai ffafriol na pherson sydd am gael gwasanaeth derbynfa Saesneg.	30/10/2024
67	Cyflenwi Gwasanaethau	Rhaid ichi arddangos arwydd yn eich derbynfa sy'n datgan (yn Gymraeg) fod croeso i bersonau ddefnyddio'r Gymraeg yn y dderbynfa.	30/10/2024
68	Cyflenwi Gwasanaethau	Rhaid ichi sicrhau bod staff yn y dderbynfa sy'n gallu darparu gwasanaeth derbynfa Cymraeg yn gwisgo bathodyn sy'n cyfleu hynny.	30/10/2024
69	Cyflenwi Gwasanaethau	Rhaid i unrhyw hysbysiad swyddogol yr ydych yn ei gyhoeddi neu ei arddangos gael ei gyhoeddi neu ei arddangos yn Gymraeg, a rhaid ichi beidio â thrin unrhyw fersiwn Gymraeg o'r hysbysiad yn llai ffafriol na fersiwn Saesneg ohono.	30/10/2024
70	Cyflenwi Gwasanaethau	Pan fyddwch yn cyhoeddi neu'n arddangos hysbysiad swyddogol sy'n cynnwys y testun Cymraeg yn ogystal â'r testun Saesneg, rhaid i'r testun Cymraeg gael ei roi mewn safle fel mai hwnnw sy'n debygol o gael ei ddarllen yn gyntaf.	30/10/2024
71	Cyflenwi Gwasanaethau	Rhaid i unrhyw ddogfennau yr ydych yn eu cyhoeddi sy'n ymwneud â cheisiadau am grant gael eu cyhoeddi yn Gymraeg, a rhaid ichi	30/10/2024

		beidio â thrin fersiwn Gymraeg o'r dogfennau hynny yn llai ffafriol na fersiwn Saesneg ohonynt.	
72	Cyflenwi Gwasanaethau	Pan fyddwch yn gwahodd ceisiadau am grant, rhaid ichi ddatgan yn y gwahoddiad y caniateir i geisiadau gael eu cyflwyno yn Gymraeg ac na fydd unrhyw gais a gyflwynir yn Gymraeg yn cael ei drin yn llai ffafriol na chais a gyflwynir yn Saesneg.	30/10/2024
72A	Cyflenwi Gwasanaethau	Rhaid ichi beidio â thrin ceisiadau am grant a gyflwynir yn Gymraeg yn llai ffafriol na cheisiadau a gyflwynir yn Saesneg (gan gynnwys, ymysg pethau eraill, mewn perthynas â'r dyddiad cau ar gyfer cael ceisiadau, ac mewn perthynas ag amseriad rhoi gwybod i ymgeiswyr am benderfyniadau).	30/10/2024
74	Cyflenwi Gwasanaethau	Os byddwch yn cael cais am grant yn Gymraeg, a bod angen cyf-weld ag ymgeisydd fel rhan o'ch asesiad o'r cais rhaid ichi - (a) cynnig darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg er mwyn i'r ymgeisydd allu defnyddio'r Gymraeg yn y cyfweiliad, a (b) os yw'r ymgeisydd yn dymuno defnyddio'r Gymraeg yn y cyfweiliad, darparu gwasanaeth cyfieithu ar y pryd at y diben hwnnw (os nad ydych yn cynnal y cyfweiliad yn Gymraeg heb wasanaeth cyfieithu).	30/10/2024
75	Cyflenwi Gwasanaethau	Pan fyddwch yn rhoi gwybod i ymgeisydd beth yw'ch penderfyniad mewn perthynas â chais am grant, rhaid ichi wneud hynny yn Gymraeg os cyflwynwyd y cais yn Gymraeg.	30/10/2024
76	Cyflenwi Gwasanaethau	Rhaid i unrhyw wahoddiadau i dendro am gontract yr ydych yn eu cyhoeddi gael eu cyhoeddi yn Gymraeg, a rhaid ichi beidio â thrin fersiwn Gymraeg o unrhyw wahoddiad yn llai ffafriol na fersiwn Saesneg ohono.	30/10/2024
77	Cyflenwi Gwasanaethau	Pan fyddwch yn cyhoeddi gwahoddiadau i dendro am gontract, rhaid ichi ddatgan yn y gwahoddiad y caniateir i dendrau gael eu cyflwyno	30/10/2024

		yn Gymraeg, ac na fydd tendr a gyflwynir yn Gymraeg yn cael ei drin yn llai ffafriol na thendr a gyflwynir yn Saesneg.	
77A	Cyflenwi Gwasanaethau	Rhaid ichi beidio â thrin tendr a gyflwynir yn Gymraeg yn llai ffafriol na thendr a gyflwynir yn Saesneg (gan gynnwys, ymysg pethau eraill, mewn perthynas â'r dyddiad cau ar gyfer cael tendrau, ac mewn perthynas ag amseriad rhoi gwybod i dendrwr am benderfyniadau).	30/10/2024
79	Cyflenwi Gwasanaethau	Os byddwch yn cael tendr yn Gymraeg, a bod angen cyf-weld â thendrwr fel rhan o'ch asesiad o'r tendr rhaid ichi - (a) cynnig darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg fel bod modd i'r tendrwr ddefnyddio'r Gymraeg yn y cyfweiliad, a (b) os yw'r tendrwr yn dymuno defnyddio'r Gymraeg yn y cyfweiliad, darparu gwasanaeth cyfieithu ar y pryd at y diben hwnnw (os nad ydych yn cynnal y cyfweiliad yn Gymraeg heb wasanaeth cyfieithu).	30/10/2024
80	Cyflenwi Gwasanaethau	Pan fyddwch yn rhoi gwybod i dendrwr beth yw'ch penderfyniad mewn perthynas â thendr, rhaid ichi wneud hynny yn Gymraeg os cyflwynwyd y tendr yn Gymraeg.	30/10/2024
81	Cyflenwi Gwasanaethau	Rhaid ichi hybu unrhyw wasanaeth Cymraeg a ddarperir gennych, a hysbysebu'r gwasanaeth hwnnw yn Gymraeg.	30/10/2024
82	Cyflenwi Gwasanaethau	Os byddwch yn darparu gwasanaeth yn Gymraeg sy'n cyfateb i wasanaeth yr ydych yn ei ddarparu yn Saesneg, rhaid i unrhyw gyhoeddusrwydd neu ddogfen yr ydych yn ei llunio, neu wefan yr ydych yn ei chyhoeddi, sy'n cyfeirio at y gwasanaeth Saesneg nodi bod gwasanaeth cyfatebol ar gael yn Gymraeg.	30/10/2024
83	Cyflenwi Gwasanaethau	Pan fyddwch yn llunio, yn diwygio neu'n cyflwyno eich hunaniaeth gorfforaethol, rhaid ichi beidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
84	Cyflenwi Gwasanaethau	Os byddwch yn cynnig cwrs addysg sy'n agored i'r cyhoedd, rhaid ichi ei gynnig yn Gymraeg.	30/10/2024

		<p>Rhaid cydymffurfio â safon 84 ymhob amgylchiad, ac eithrio:</p> <ul style="list-style-type: none"> ○ pan fo asesiad a gynhaliwyd yn unol â safon 86 yn dod i'r casgliad nad oes angen i'r cwrs hwnnw gael ei gynnig yn Gymraeg. 	
86	Cyflenwi Gwasanaethau	Os byddwch yn datblygu cwrs addysg sydd i'w gynnig i'r cyhoedd, rhaid ichi asesu'r angen i'r cwrs hwnnw gael ei gynnig yn Gymraeg; a rhaid ichi sicrhau bod yr asesiad wedi ei gyhoeddi ar eich gwefan.	30/10/2024
87	Cyflenwi Gwasanaethau	Pan fyddwch yn cyhoeddi neges dros system annerch gyhoeddus, rhaid ichi wneud y cyhoeddiad hwnnw yn Gymraeg, ac os yw'r cyhoeddiad yn cael ei wneud yn Gymraeg ac yn Saesneg, rhaid i'r cyhoeddiad gael ei wneud yn Gymraeg yn gyntaf.	30/10/2024
88	Llunio Polisi	Pan fyddwch yn llunio polisi newydd, neu'n adolygu neu'n addasu polisi sydd eisoes yn bodoli, rhaid ichi ystyried pa effeithiau, os o gwbl (pa un ai yw'r rheini'n bositif neu'n andwyol) y byddai'r penderfyniad polisi yn eu cael ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
89	Llunio Polisi	Pan fyddwch yn llunio polisi newydd, neu'n adolygu neu'n addasu polisi sydd eisoes yn bodoli, rhaid ichi ystyried sut y gellid llunio'r polisi (neu sut y gellid newid polisi sydd eisoes yn bodoli) fel y byddai'r penderfyniad polisi'n cael effeithiau positif, neu effeithiau mwy positif, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
90	Llunio Polisi	Pan fyddwch yn llunio polisi newydd, neu'n adolygu neu'n addasu polisi sydd eisoes yn bodoli, rhaid ichi ystyried sut y gellid llunio'r polisi (neu sut y gellid newid polisi sydd eisoes yn bodoli) fel na	30/10/2024

		fyddai'r penderfyniad polisi'n cael effeithiau andwyol, neu fel y byddai'n cael effeithiau llai andwyol, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	
91	Llunio Polisi	Pan fyddwch yn cyhoeddi dogfen ymgynghori sy'n ymwneud â phenderfyniad polisi, rhaid i'r ddogfen honno ystyried a cheisio barn ynghylch yr effeithiau (pa un ai yw'r rheini'n bositif neu'n andwyol) y byddai'r penderfyniad polisi o dan ystyriaeth yn eu cael ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
92	Llunio Polisi	Pan fyddwch yn cyhoeddi dogfen ymgynghori sy'n ymwneud â phenderfyniad polisi, rhaid i'r ddogfen honno ystyried a cheisio barn ynghylch sut y gellid llunio neu addasu'r polisi o dan ystyriaeth fel y byddai'n cael effeithiau positif, neu effeithiau mwy positif, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
93	Llunio Polisi	Pan fyddwch yn cyhoeddi dogfen ymgynghori sy'n ymwneud â phenderfyniad polisi, rhaid i'r ddogfen honno ystyried a cheisio barn ynghylch sut y gellid llunio neu addasu'r polisi o dan ystyriaeth fel na fyddai'n cael effeithiau andwyol, neu fel y byddai'n cael effeithiau llai andwyol, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
94	Llunio Polisi	Rhaid ichi lunio a chyhoeddi polisi dyfarnu grantiau (neu, pan fo'n briodol, ddiwygio polisi sydd eisoes yn bodoli) sy'n ei gwneud yn ofynnol ichi ystyried y materion a ganlyn pan fyddwch yn gwneud penderfyniadau ynghylch dyfarnu grant - (a) pa effeithiau, os o gwbl (a pha un ai yw'r rheini'n bositif neu'n	30/10/2024

		<p>andwyol), y byddai dyfarnu grant yn eu cael ar -</p> <p>(i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a</p> <p>(ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg;</p> <p>(b) sut y gellid gwneud neu weithredu penderfyniad (er enghraifft, drwy osod amodau grant) fel y byddai'n cael effeithiau positif, neu effeithiau mwy positif, ar -</p> <p>(i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a</p> <p>(ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg;</p> <p>(c) sut y gellid gwneud neu weithredu penderfyniad (er enghraifft, drwy osod amodau grant) fel na fyddai'n cael effeithiau andwyol, neu fel y byddai'n cael effeithiau llai andwyol ar -</p> <p>(i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a</p> <p>(ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg;</p> <p>(ch) a oes angen ichi ofyn i'r ymgeisydd am grant am unrhyw wybodaeth ychwanegol er mwyn eich cynorthwyo i asesu effaith dyfarnu grant ar -</p> <p>(i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a</p> <p>(ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.</p>	
95	Llunio Polisi	<p>Pan fyddwch yn comisiynu neu'n gwneud gwaith ymchwil y bwriedir i'ch cynorthwyo i wneud penderfyniad polisi, rhaid ichi sicrhau bod yr ymchwil yn ystyried pa effeithiau, os o gwbl (a pha un ai ydynt yn rhai positif neu'n rhai andwyol), y byddai'r penderfyniad polisi sydd o dan ystyriaeth yn eu cael ar -</p> <p>(a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a</p> <p>(b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.</p>	30/10/2024
96	Llunio Polisi	<p>Pan fyddwch yn comisiynu neu'n gwneud gwaith ymchwil y bwriedir i'ch cynorthwyo i wneud penderfyniad polisi, rhaid ichi sicrhau bod yr ymchwil yn ystyried sut y gellid gwneud y penderfyniad polisi sydd o</p>	30/10/2024

		dan ystyriaeth fel y byddai'n cael effeithiau positif, neu effeithiau mwy positif, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	
97	Llunio Polisi	Pan fyddwch yn comisiynu neu'n gwneud gwaith ymchwil y bwriedir i'ch cynorthwyo i wneud penderfyniad polisi, rhaid ichi sicrhau bod yr ymchwil yn ystyried sut y gellid gwneud y penderfyniad polisi sydd o dan ystyriaeth fel na fyddai'n cael effeithiau andwyol, neu fel y byddai'n cael effeithiau llai andwyol, ar - (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.	30/10/2024
98	Gweithredu	Rhaid ichi ddatblygu polisi ar ddefnyddio'r Gymraeg yn fewnol, gyda'r bwriad o hybu a hwyluso defnyddio'r Gymraeg, a rhaid ichi gyhoeddi'r polisi hwnnw ar eich mewnwyd.	30/10/2024
99	Gweithredu	Pan fyddwch yn cynnig swydd newydd i unigolyn, rhaid ichi ofyn i'r unigolyn hwnnw a yw'n dymuno i'r contract cyflogaeth neu gontract am wasanaethau gael ei ddarparu yn Gymraeg; ac os yw'r unigolyn yn dymuno hynny rhaid ichi ddarparu'r contract yn Gymraeg.	30/10/2024
100	Gweithredu	Rhaid ichi - (a) gofyn i bob cyflogai a fyddai'n dymuno cael unrhyw ohebiaeth bapur sy'n ymwneud â'i gyflogaeth, ac sydd wedi ei chyfeirio ato'n bersonol, yn Gymraeg, a (b) os yw cyflogai yn dymuno hynny, ddarparu unrhyw ohebiaeth o'r fath iddo yn Gymraeg.	30/10/2024
101	Gweithredu	Rhaid ichi ofyn i bob cyflogai a fyddai'n dymuno cael unrhyw ddogfennau sy'n amlinellu anghenion neu ofynion ei hyfforddiant yn Gymraeg; ac os yw'n dymuno hynny rhaid ichi ddarparu unrhyw ddogfennau o'r fath iddo yn Gymraeg.	30/10/2024

102	Gweithredu	Rhaid ichi ofyn i bob cyflogai a fyddai'n dymuno cael unrhyw ddogfennau sy'n amlinellu ei amcanion perfformiad yn Gymraeg; ac os yw'n dymuno hynny rhaid ichi ddarparu unrhyw ddogfennau o'r fath iddo yn Gymraeg.	30/10/2024
103	Gweithredu	Rhaid ichi ofyn i bob cyflogai a fyddai'n dymuno cael unrhyw ddogfennau sy'n amlinellu neu'n cofnodi ei gynllun gyrfa yn Gymraeg; ac os yw'n dymuno hynny rhaid ichi ddarparu unrhyw ddogfennau o'r fath iddo yn Gymraeg.	30/10/2024
104	Gweithredu	Rhaid ichi ofyn i bob cyflogai a fyddai'n dymuno cael unrhyw ffurflenni sy'n cofnodi ac yn awdurdodi - (a) gwyliau, (b) absenoldebau o'r gwaith, ac (c) oriau gwaith hyblyg, yn Gymraeg; ac os yw'n dymuno hynny rhaid ichi ddarparu unrhyw ffurflenni o'r fath iddo yn Gymraeg.	30/10/2024
105	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch ymddygiad yn y gweithle, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
106	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch iechyd a lles yn y gweithle, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
107	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch cyflogau neu fuddion yn y gweithle, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
108	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch rheoli perfformiad, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
109	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch absenoldeb o'r gwaith, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
110	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch amodau gwaith, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024

111	Gweithredu	Os byddwch yn cyhoeddi polisi ynghylch patrymau gwaith, rhaid ichi ei gyhoeddi yn Gymraeg.	30/10/2024
112	Gweithredu	Rhaid ichi ganiatáu i bob aelod o'ch staff - (a) gwneud cwynion ichi yn Gymraeg, a (b) ymateb i unrhyw gŵyn a wnaed amdano ef yn Gymraeg.	30/10/2024
112A	Gweithredu	Rhaid ichi ddatgan mewn unrhyw ddogfen sydd gennych sy'n nodi eich gweithdrefnau ar gyfer gwneud cwynion y caiff pob aelod o staff - (a) gwneud cwyn ichi yn Gymraeg, a (b) ymateb i gŵyn a wnaed amdano ef yn Gymraeg; a rhaid ichi hefyd roi gwybod i bob aelod o staff am yr hawl honno.	30/10/2024
114	Gweithredu	Os byddwch yn cael cwyn gan aelod o staff neu'n cael cwyn ynghylch aelod o staff, a bod angen cyfarfod â'r aelod hwnnw o staff, rhaid ichi - (a) gofyn i'r aelod o staff a yw'n dymuno defnyddio'r Gymraeg yn y cyfarfod; (b) esbonio y byddwch yn darparu gwasanaeth cyfieithu o'r Gymraeg i'r Saesneg at y diben hwnnw os yw'n ofynnol; ac os yw'r aelod o staff yn dymuno defnyddio'r Gymraeg, rhaid ichi ddarparu gwasanaeth cyfieithu ar y pryd o'r Gymraeg i'r Saesneg yn y cyfarfod (os nad ydych yn cynnal y cyfarfod yn Gymraeg heb wasanaeth cyfieithu).	30/10/2024
115	Gweithredu	Pan fyddwch yn rhoi gwybod i aelod o staff beth yw'ch penderfyniad mewn perthynas â chŵyn a wneir gan yr aelod hwnnw, neu mewn perthynas â chŵyn a wneir amdano ef, rhaid ichi wneud hynny yn Gymraeg os yw'r aelod hwnnw o staff - (a) wedi gwneud y gŵyn yn Gymraeg, (b) wedi ymateb yn Gymraeg i gŵyn amdano ef,	30/10/2024

		(c) wedi gofyn bod cyfarfod ynglŷn â'r gŵyn yn cael ei gynnal yn Gymraeg, neu (ch) wedi gofyn am gael defnyddio'r Gymraeg mewn cyfarfod ynglŷn â'r gŵyn.	
116	Gweithredu	Rhaid ichi ganiatáu i bob aelod o staff ymateb yn Gymraeg i honiadau a wneir yn ei erbyn mewn unrhyw broses ddisgyblu fewnol.	30/10/2024
116A	Gweithredu	Rhaid ichi - (a) datgan mewn unrhyw ddogfen sydd gennych sy'n nodi eich trefniadau ar gyfer disgyblu staff y caiff unrhyw aelod o staff ymateb yn Gymraeg i unrhyw honiadau a wneir yn ei erbyn, a (b) os byddwch yn dechrau gweithdrefn ddisgyblu mewn perthynas ag aelod o staff, rhoi gwybod i'r aelod hwnnw o staff am yr hawl honno.	30/10/2024
118	Gweithredu	Os byddwch yn trefnu cyfarfod ag aelod o staff ynghylch achos disgyblu mewn perthynas â'i ymddygiad, rhaid ichi - (a) gofyn i'r aelod o staff a yw'n dymuno defnyddio'r Gymraeg yn y cyfarfod, a (b) esbonio y byddwch yn darparu gwasanaeth cyfieithu at y diben hwnnw os yw'n ofynnol; ac, os yw'r aelod o staff yn dymuno defnyddio'r Gymraeg, rhaid ichi ddarparu gwasanaeth cyfieithu ar y pryd o'r Gymraeg i Saesneg yn y cyfarfod (os nad ydych yn cynnal y cyfarfod yn Gymraeg heb wasanaeth cyfieithu).	30/10/2024
119	Gweithredu	Pan fyddwch yn rhoi gwybod i aelod o staff beth yw'ch penderfyniad yn dilyn proses ddisgyblu, rhaid ichi wneud hynny yn Gymraeg os yw'r aelod hwnnw o staff - (a) wedi ymateb i honiadau yn ei erbyn yn Gymraeg, (b) wedi gofyn bod cyfarfod ynglŷn â'r broses ddisgyblu yn cael ei gynnal yn Gymraeg, neu	30/10/2024

		(c) wedi gofyn am gael defnyddio'r Gymraeg mewn cyfarfod ynglŷn â'r broses ddisgyblu.	
120	Gweithredu	Rhaid ichi ddarparu meddalwedd gyfrifiadurol ar gyfer gwirio sillafu a gramadeg y Gymraeg i'ch staff, a darparu rhyngwynebau Cymraeg ar gyfer meddalwedd (pan fo rhyngwyneb ar gael).	30/10/2024
121	Gweithredu	Rhaid ichi sicrhau - (a) bod testun pob tudalen ar eich mewnwyd ar gael yn Gymraeg, (b) bod pob tudalen Gymraeg ar eich mewnwyd yn gweithredu'n llawn, ac (c) nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg ar eich mewnwyd.	30/10/2024
122	Gweithredu	Rhaid ichi sicrhau - (a) bod testun hafan eich mewnwyd ar gael yn Gymraeg, (b) bod unrhyw destun Cymraeg ar hafan eich mewnwyd (neu, pan fo'n berthnasol, bod hafan Gymraeg eich mewnwyd) yn gweithredu'n llawn, ac (c) nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg mewn perthynas â hafan eich mewnwyd.	30/10/2024
123	Gweithredu	Bob tro y byddwch yn cyhoeddi tudalen newydd neu'n diwygio tudalen ar eich mewnwyd, rhaid ichi sicrhau - (a) bod testun y dudalen honno ar gael yn Gymraeg, (b) bod unrhyw fersiwn Gymraeg o'r dudalen yn gweithredu'n llawn, ac (c) nad yw'r Gymraeg yn cael ei thrin yn llai ffafriol na'r Saesneg mewn perthynas â thestun y dudalen honno.	30/10/2024
124	Gweithredu	Os oes gennych dudalen Gymraeg ar eich mewnwyd sy'n cyfateb i dudalen Saesneg, rhaid ichi nodi'n glir ar y dudalen Saesneg bod y	30/10/2024

		dudalen hefyd ar gael yn Gymraeg, a rhaid darparu dolen uniongyrchol i'r dudalen Gymraeg ar y dudalen Saesneg gyfatebol.	
125	Gweithredu	Rhaid ichi neilltuo a chynnal tudalen (neu dudalennau) ar eich mewnwyd sy'n darparu gwasanaethau a deunydd cymorth i hybu'r Gymraeg ac i gynorthwyo eich staff i ddefnyddio'r Gymraeg.	30/10/2024
126	Gweithredu	Rhaid ichi ddarparu'r rhyngwyneb a'r dewislenni ar eich tudalennau mewnwyd yn Gymraeg.	30/10/2024
127	Gweithredu	Rhaid ichi asesu sgiliau Cymraeg eich cyflogeion.	30/10/2024
128	Gweithredu	Rhaid ichi ddarparu hyfforddiant yn Gymraeg yn y meysydd a ganlyn, os ydych yn darparu hyfforddiant o'r fath yn Saesneg - (a) recriwtio a chyf-weld; (b) rheoli perfformiad; (c) gweithdrefnau cwyno a disgyblu; (ch) ymsefydlu; (d) delio â'r cyhoedd; ac (dd) iechyd a diogelwch.	30/10/2024
129	Gweithredu	Rhaid ichi ddarparu hyfforddiant (yn Gymraeg) ar ddefnyddio'r Gymraeg yn effeithiol mewn - (a) cyfarfodydd; (b) cyfweiliadau; ac (c) gweithdrefnau cwyno a disgyblu.	30/10/2024
130	Gweithredu	Rhaid ichi ddarparu cyfleoedd yn ystod oriau gwaith - (a) i'ch cyflogeion gael gwersi Cymraeg sylfaenol, a (b) i gyflogeion sy'n rheoli pobl eraill gael hyfforddiant ar ddefnyddio'r Gymraeg yn eu rôl fel rheolwyr.	30/10/2024
131	Gweithredu	Rhaid ichi ddarparu cyfleoedd i'ch cyflogeion sydd wedi cwblhau hyfforddiant Cymraeg sylfaenol gael hyfforddiant pellach yn rhad ac am ddim er mwyn datblygu eu sgiliau yn yr iaith.	30/10/2024

132	Gweithredu	Rhaid ichi ddarparu cyrsiau hyfforddi er mwyn i'ch cyflogeion ddatblygu - (a) ymwybyddiaeth o'r Gymraeg (gan gynnwys ymwybyddiaeth am hanes yr iaith a'i lle yn niwylliant Cymru); (b) dealltwriaeth o'r ddyletswydd i weithredu yn unol â safonau'r Gymraeg; (c) dealltwriaeth am y modd y gellir defnyddio'r Gymraeg yn y gweithle.	30/10/2024
133	Gweithredu	Pan fyddwch yn darparu gwybodaeth i gyflogeion newydd (er enghraifft, fel rhan o broses ymsefydlu), rhaid ichi ddarparu gwybodaeth er mwyn codi eu hymwybyddiaeth o'r Gymraeg.	30/10/2024
134	Gweithredu	Rhaid ichi ddarparu geiriad neu logo ar gyfer llofnodion e-bost eich staff sy'n eu galluogi i ddynodi a ydynt yn siarad Cymraeg yn rhugl neu'n dysgu'r iaith.	30/10/2024
135	Gweithredu	Rhaid ichi ddarparu geiriad ar gyfer eich cyflogeion fydd yn eu galluogi i gynnwys fersiwn Gymraeg o'u manylion cyswllt mewn negeseuon e-byst, ac i ddarparu fersiwn Gymraeg o unrhyw neges sy'n hysbysu pobl eraill nad ydynt ar gael i ateb negeseuon ebost.	30/10/2024
136	Gweithredu	Pan fyddwch yn asesu'r anghenion ar gyfer swydd newydd neu swydd wag, rhaid ichi asesu'r angen am sgiliau yn y Gymraeg, a'i chategoreiddio fel swydd pan fo un neu ragor o'r canlynol yn gymwys- (a) bod sgiliau yn y Gymraeg yn hanfodol; (b) bod angen dysgu sgiliau yn y Gymraeg pan benodir rhywun i'r swydd; (c) bod sgiliau yn y Gymraeg yn ddymunol; neu (ch) nad yw sgiliau yn y Gymraeg yn angenrheidiol.	30/10/2024

136A	Gweithredu	Os byddwch wedi categorio swydd fel un sy'n gofyn bod sgiliau yn y Gymraeg yn hanfodol, yn ddymunol neu fod angen eu dysgu, rhaid ichi - (a) pennu hynny wrth hysbysebu'r swydd, a (b) hysbysebu'r swydd yn Gymraeg.	30/10/2024
137	Gweithredu	Pan fyddwch yn hysbysebu swydd, rhaid ichi ddatgan y caniateir i geisiadau gael eu cyflwyno yn Gymraeg, ac na fydd cais a gyflwynir yn y Gymraeg yn cael ei drin yn llai ffafriol na chais a gyflwynir yn Saesneg.	30/10/2024
137A	Gweithredu	Os byddwch yn cyhoeddi - (a) ffurflenni cais am swyddi; (b) deunydd esboniadol ynghylch eich proses ar gyfer ymgeisio am swyddi; (c) gwybodaeth am eich proses gyf-weld, neu am unrhyw ddulliau asesu eraill wrth ymgeisio am swyddi; (ch) swydd-ddisgrifiadau; rhaid ichi eu cyhoeddi yn Gymraeg a rhaid ichi sicrhau nad ydych yn trin unrhyw fersiynau Cymraeg o'r dogfennau yn llai ffafriol na fersiynau Saesneg ohonynt.	30/10/2024
137B	Gweithredu	Rhaid ichi beidio â thrin cais am swydd a wneir yn Gymraeg yn llai ffafriol na chais a wneir yn Saesneg (gan gynnwys, ymysg pethau eraill, o ran y dyddiad cau yr ydych yn ei osod ar gyfer cael ceisiadau, ac o ran amseriad rhoi gwybod i unigolion ynghylch penderfyniadau).	30/10/2024
139	Gweithredu	Rhaid ichi sicrhau bod eich ffurflenni cais am swyddi - (a) yn rhoi lle i unigolion nodi eu bod yn dymuno defnyddio'r Gymraeg mewn cyfweiliad neu ddull arall o asesiad, a (b) yn esbonio y byddwch yn darparu gwasanaeth cyfieithu o'r	30/10/2024

		Gymraeg i'r Saesneg at y diben hwnnw os oes angen; ac, os yw'r unigolyn yn dymuno defnyddio'r Gymraeg yn y cyfweiliad neu'r asesiad, rhaid ichi ddarparu gwasanaeth cyfieithu ar y pryd yn y cyfweiliad neu asesiad (os nad ydych yn cynnal y cyfweiliad neu'r asesiad yn Gymraeg heb y gwasanaeth cyfieithu hwnnw).	
140	Gweithredu	Pan fyddwch yn rhoi gwybod i unigolyn beth yw'ch penderfyniad mewn perthynas â chais am swydd, rhaid ichi wneud hynny yn Gymraeg os gwnaed y cais yn Gymraeg.	30/10/2024
141	Gweithredu	Pan fyddwch yn gosod arwydd newydd neu'n adnewyddu arwydd yn eich gweithle (gan gynnwys arwyddion dros dro), rhaid i unrhyw destun sy'n cael ei arddangos ar yr arwydd gael ei arddangos yn Gymraeg (pa un ai ar yr un arwydd sy'n arddangos y testun Saesneg cyfatebol neu ar arwydd ar wahân), ac os yw'r un testun yn cael ei arddangos yn Gymraeg ac yn Saesneg, rhaid ichi beidio â thrin y testun Cymraeg yn llai ffafriol na'r testun Saesneg.	30/10/2024
142	Gweithredu	Pan fyddwch yn gosod arwydd newydd neu'n adnewyddu arwydd yn eich gweithle (gan gynnwys arwyddion dros dro), a bod yr arwydd hwnnw'n cyfleu yr un wybodaeth yn Gymraeg ac yn Saesneg, rhaid i'r testun Cymraeg gael ei roi mewn safle fel mai hwnnw sy'n debygol o gael ei ddarllen yn gyntaf.	30/10/2024
143	Gweithredu	Rhaid ichi sicrhau bod y testun Cymraeg ar arwyddion a arddangosir yn eich gweithle yn gywir o ran ystyr a mynegiant.	30/10/2024
144	Gweithredu	Pan fyddwch yn gwneud cyhoeddiadau dros offer sain yn eich gweithle, rhaid i'r cyhoeddiad hwnnw gael ei wneud yn Gymraeg, ac os gwneir y cyhoeddiad yn Gymraeg ac yn Saesneg, rhaid i'r cyhoeddiad gael ei wneud yn Gymraeg yn gyntaf.	30/10/2024

147	Cadw Cofnodion	Rhaid ichi gadw cofnod, mewn perthynas â phob blwyddyn ariannol, o nifer y cwynion yr ydych yn eu cael sy'n ymwneud â'ch cydymffurfedd â'r safonau.	30/10/2024
148	Cadw Cofnodion	Rhaid ichi gadw copi o unrhyw gŵyn ysgrifenedig yr ydych yn ei chael sy'n ymwneud â'ch cydymffurfedd â'r safonau yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
149	Cadw Cofnodion	Rhaid ichi gadw copi o unrhyw gŵyn ysgrifenedig yr ydych yn ei chael sy'n ymwneud â'r Gymraeg (pa un ai yw'r gŵyn yn ymwneud â'r safonau yr ydych o dan ddyletswydd i gydymffurfio â hwy ai peidio).	30/10/2024
150	Cadw Cofnodion	Rhaid ichi gadw cofnod o'r camau yr ydych wedi eu cymryd i sicrhau y cydymffurfir â'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
151	Cadw Cofnodion	Rhaid ichi gadw cofnod (yn dilyn asesiadau o sgiliau iaith Gymraeg eich cyflogeion a wnaed gennych yn unol â safon 127), o nifer y cyflogeion sy'n meddu ar sgiliau yn y Gymraeg ar ddiwedd pob blwyddyn ariannol a, phan fo hynny'n wybyddus ichi, rhaid ichi gadw cofnod o lefel sgiliau'r cyflogeion hynny.	30/10/2024
152	Cadw Cofnodion	Rhaid ichi gadw cofnod, ar gyfer pob blwyddyn ariannol, o - (a) nifer yr aelodau o staff a fynychodd gyrsiau hyfforddi a gynigiwyd gennych yn Gymraeg (yn unol â safon 128), a (b) os cynigiwyd fersiwn Gymraeg o gwrs gennych yn unol â safon 128, y ganran o gyfanswm nifer y staff a fynychodd y fersiwn honno o'r cwrs.	30/10/2024
153	Cadw Cofnodion	Rhaid ichi gadw cofnod o bob asesiad a gynhaliwch (yn unol â safon 136) mewn cysylltiad â'r sgiliau Cymraeg y gallai fod eu hangen mewn perthynas â swydd newydd neu swydd wag.	30/10/2024

154	Cadw Cofnodion	<p>Rhaid ichi gadw cofnod, mewn perthynas â phob blwyddyn ariannol o nifer y swyddi newydd a'r swyddi gwag a gategoreiddiwyd (yn unol â safon 136) fel swyddi sy'n gofyn</p> <p>(a) bod sgiliau yn y Gymraeg yn hanfodol;</p> <p>(b) bod angen dysgu sgiliau yn y Gymraeg unwaith y penodir rhywun i'r swydd;</p> <p>(c) bod sgiliau yn y Gymraeg yn ddymunol; neu</p> <p>(ch) nad oedd sgiliau yn y Gymraeg yn angenrheidiol.</p>	30/10/2024
155	Atodol - Cyflenwi Gwasanaethau	<p>Rhaid ichi sicrhau bod dogfen sy'n cofnodi'r safonau cyflenwi gwasanaethau yr ydych o dan ddyletswydd i gydymffurfio â hwy, a'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau hynny, ar gael -</p> <p>(a) ar eich gwefan, a</p> <p>(b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.</p>	30/10/2024
156	Atodol - Cyflenwi Gwasanaethau	<p>Rhaid ichi -</p> <p>(a) sicrhau bod gennych weithdrefn gwyno sy'n delio â'r materion a ganlyn -</p> <p>(i) sut yr ydych yn bwriadu delio â chwynion ynglŷn â'ch cydymffurfedd â'r safonau cyflenwi gwasanaethau yr ydych o dan ddyletswydd i gydymffurfio â hwy, a</p> <p>(ii) sut y byddwch yn darparu hyfforddiant i'ch staff ynglŷn â delio â'r cwynion hynny,</p> <p>(b) cyhoeddi dogfen sy'n cofnodi'r weithdrefn honno ar eich gwefan, ac</p> <p>(c) sicrhau bod copi o'r ddogfen honno ar gael ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.</p>	30/10/2024
157	Atodol - Cyflenwi Gwasanaethau	<p>Rhaid ichi -</p> <p>(a) sicrhau bod gennych drefniadau ar gyfer</p>	30/10/2024

		<p>(i) goruchwyllo'r modd yr ydych yn cydymffurfio â'r safonau cyflenwi gwasanaethau yr ydych o dan ddyletswydd i gydymffurfio â hwy,</p> <p>(ii) hybu'r gwasanaethau a gynigir gennych yn unol â'r safonau hynny, a</p> <p>(iii) hwyluso defnyddio'r gwasanaethau hynny,</p> <p>(b) cyhoeddi dogfen sy'n cofnodi'r trefniadau hynny ar eich gwefan, ac</p> <p>(c) sicrhau bod copi o'r ddogfen honno ar gael ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.</p>	
158	Atodol - Cyflenwi Gwasanaethau	<p>(1) Rhaid ichi lunio adroddiad ("adroddiad blynyddol"), yn Gymraeg, mewn perthynas â phob blwyddyn ariannol, sy'n delio â'r modd y bu ichi gydymffurfio â'r safonau cyflenwi gwasanaethau yr oeddech o dan ddyletswydd i gydymffurfio â hwy yn ystod y flwyddyn honno.</p> <p>(2) Rhaid i'r adroddiad blynyddol gynnwys nifer y cwynion a gawsoch yn ystod y flwyddyn honno a oedd yn ymwneud â'ch cydymffurfedd â'r safonau cyflenwi gwasanaethau yr oeddech o dan ddyletswydd i gydymffurfio â hwy.</p> <p>(3) Rhaid ichi gyhoeddi'r adroddiad blynyddol heb fod yn hwyrach na 30 Mehefin yn dilyn y flwyddyn ariannol y mae'r adroddiad yn ymwneud â hi.</p> <p>(4) Rhaid ichi roi cyhoeddusrwydd i'r ffaith eich bod wedi cyhoeddi adroddiad blynyddol.</p> <p>(5) Rhaid ichi sicrhau bod copi cyfredol o'ch adroddiad blynyddol ar gael -</p> <p>(a) ar eich gwefan, a</p> <p>(b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.</p>	30/10/2024

159	Atodol - Cyflenwi Gwasanaethau	Rhaid ichi gyhoeddi dogfen ar eich gwefan sy'n esbonio sut yr ydych yn bwriadu cydymffurfio â'r safonau cyflenwi gwasanaethau yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
160	Atodol - Cyflenwi Gwasanaethau	Rhaid ichi ddarparu unrhyw wybodaeth y bydd Comisiynydd y Gymraeg yn gofyn amdani sy'n ymwneud â'ch cydymffurfedd â'r safonau cyflenwi gwasanaethau yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
161	Atodol - Llundio Polisi	Rhaid ichi sicrhau bod dogfen sy'n cofnodi'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy, a'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau hynny, ar gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
162	Atodol - Llundio Polisi	Rhaid ichi - (a) sicrhau bod gennych weithdrefn gwyno sy'n delio â'r materion a ganlyn - (i) sut yr ydych yn bwriadu delio â chwynion ynglŷn â'ch cydymffurfedd â'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy, a (ii) sut y byddwch yn darparu hyfforddiant i'ch staff ynglŷn â delio â'r cwynion hynny, (b) cyhoeddi dogfen sy'n cofnodi'r weithdrefn honno ar eich gwefan, ac (c) sicrhau bod copi o'r ddogfen honno ar gael, ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
163	Atodol - Llundio Polisi	Rhaid ichi - (a) sicrhau bod gennych drefniadau ar gyfer goruchwyllo'r modd yr ydych yn cydymffurfio â'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy,	30/10/2024

		(b) cyhoeddi dogfen sy'n cofnodi'r trefniadau hynny ar eich gwefan, ac (c) sicrhau bod copi o'r ddogfen honno ar gael ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	
164	Atodol - Llunio Polisi	(1) Rhaid ichi lunio adroddiad, ("adroddiad blynyddol"), yn Gymraeg, mewn perthynas â phob blwyddyn ariannol, sy'n delio â'r modd y bu ichi gydymffurfio â'r safonau llunio polisi yr oeddech o dan ddyletswydd i gydymffurfio â hwy yn ystod y flwyddyn honno. (2) Rhaid i'r adroddiad blynyddol gynnwys nifer y cwynion a gawsoch yn ystod y flwyddyn a oedd yn ymwneud â'ch cydymffurfedd â'r safonau llunio polisi yr oeddech o dan ddyletswydd i gydymffurfio â hwy. (3) Rhaid ichi gyhoeddi'r adroddiad blynyddol heb fod yn hwyrach na 30 Mehefin yn dilyn y flwyddyn ariannol y mae'r adroddiad yn ymwneud â hi. (4) Rhaid ichi roi cyhoeddusrwydd i'r ffaith eich bod wedi cyhoeddi adroddiad blynyddol. (5) Rhaid ichi sicrhau bod copi cyfredol o'ch adroddiad blynyddol ar gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
165	Atodol - Llunio Polisi	Rhaid ichi gyhoeddi dogfen ar eich gwefan sy'n esbonio sut yr ydych yn bwriadu cydymffurfio â'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
166	Atodol - Llunio Polisi	Rhaid ichi ddarparu unrhyw wybodaeth y bydd Comisiynydd y Gymraeg yn gofyn amdani sy'n ymwneud â'ch cydymffurfedd â'r safonau llunio polisi yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024

167	Atodol - Gweithredu	Rhaid ichi sicrhau bod dogfen sy'n cofnodi'r safonau gweithredu yr ydych o dan ddyletswydd i gydymffurfio â hwy, a'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau hynny, ar gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
168	Atodol - Gweithredu	Rhaid ichi - (a) sicrhau bod gennych weithdrefn gwyno sy'n delio â'r materion a ganlyn - (i) sut yr ydych yn bwriadu delio â chwynion ynglŷn â'ch cydymffurfedd â'r safonau gweithredu yr ydych o dan ddyletswydd i gydymffurfio â hwy, a (ii) sut y byddwch yn darparu hyfforddiant i'ch staff ynglŷn â delio â'r cwynion hynny, a (b) cyhoeddi dogfen sy'n cofnodi'r weithdrefn honno ar eich mewnwyd.	30/10/2024
169	Atodol - Gweithredu	Rhaid ichi - (a) sicrhau bod gennych drefniadau ar gyfer (i) goruchwyllo'r modd yr ydych yn cydymffurfio â'r safonau gweithredu yr ydych o dan ddyletswydd i gydymffurfio â hwy, (ii) hybu'r gwasanaethau a gynigir gennych yn unol â'r safonau hynny, a (iii) hwyluso defnyddio'r gwasanaethau hynny, a (b) cyhoeddi dogfen sy'n cofnodi'r trefniadau hynny ar eich mewnwyd.	30/10/2024
170	Atodol - Gweithredu	(1) Rhaid ichi lunio adroddiad ("adroddiad blynyddol"), yn Gymraeg, mewn perthynas â phob blwyddyn ariannol, sy'n delio â'r modd y bu ichi gydymffurfio â'r safonau gweithredu yr oeddech o dan ddyletswydd i gydymffurfio â hwy yn ystod y flwyddyn honno.	30/10/2024

		<p>(2) Rhaid i'r adroddiad blynyddol gynnwys yr wybodaeth a ganlyn (pan fo'n berthnasol, i'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau y cyfeirir atynt) -</p> <p>(a) nifer y cyflogeion sy'n meddu ar sgiliau yn y Gymraeg ar ddiwedd y flwyddyn o dan sylw (ar sail cofnodion a gadwasoch yn unol â safon 151);</p> <p>(b) nifer yr aelodau o staff a fynychodd gyrsiau hyfforddi a gynigiwyd gennych yn y Gymraeg yn ystod y flwyddyn (ar sail cofnodion a gadwasoch yn unol â safon 152);</p> <p>(c) os cynigiwyd fersiwn Gymraeg o gwrs gennych yn ystod y flwyddyn, y ganran o gyfanswm nifer y staff a fynychodd y cwrs a fynychodd y fersiwn Gymraeg (ar sail cofnodion a gadwasoch yn unol â safon 152);</p> <p>(ch) nifer y swyddi newydd a'r swyddi gwag a hysbysebwyd gennych yn ystod y flwyddyn a gategoreiddiwyd fel swyddi sy'n gofyn -</p> <p>(i) bod sgiliau yn y Gymraeg yn hanfodol</p> <p>(ii) bod angen dysgu sgiliau yn y Gymraeg pan benodir i'r swydd,</p> <p>(iii) bod sgiliau yn y Gymraeg yn ddymunol, neu</p> <p>(iv) nad oedd sgiliau yn y Gymraeg yn angenrheidiol, (ar sail y cofnodion a gadwasoch yn unol â safon 154);</p> <p>(d) nifer y cwynion a gawsoch yn ystod y flwyddyn a oedd yn ymwneud â'ch cydymffurfedd â'r safonau gweithredu yr oeddech o dan ddyletswydd i gydymffurfio â hwy.</p> <p>(3) Rhaid ichi gyhoeddi'r adroddiad blynyddol heb fod yn hwyrach na 30 Mehefin yn dilyn y flwyddyn ariannol y mae'r adroddiad yn ymwneud â hi.</p> <p>(4) Rhaid ichi roi cyhoeddusrwydd i'r ffaith eich bod wedi cyhoeddi adroddiad blynyddol.</p> <p>(5) Rhaid ichi sicrhau bod copi cyfredol o'ch adroddiad blynyddol ar</p>	
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		gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	
171	Atodol - Gweithredu	Rhaid ichi gyhoeddi dogfen ar eich gwefan sy'n esbonio sut yr ydych yn bwriadu cydymffurfio â'r safonau gweithredu yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
172	Atodol - Gweithredu	Rhaid ichi ddarparu unrhyw wybodaeth y bydd Comisiynydd y Gymraeg yn gofyn amdani sy'n ymwneud â'ch cydymffurfedd â'r safonau gweithredu yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
173	Atodol - Hybu	Rhaid ichi sicrhau bod dogfen sy'n cofnodi'r safonau hybu yr ydych o dan ddyletswydd i gydymffurfio â hwy, a'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau hynny, ar gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
174	Atodol - Hybu	Rhaid ichi ddarparu unrhyw wybodaeth y bydd Comisiynydd y Gymraeg yn gofyn amdani sy'n ymwneud â'ch cydymffurfedd â'r safonau hybu yr ydych o dan ddyletswydd i gydymffurfio â hwy.	30/10/2024
175	Atodol - Cadw Cofnodion	Rhaid ichi sicrhau bod dogfen sy'n cofnodi'r safonau cadw cofnodion yr ydych o dan ddyletswydd i gydymffurfio â hwy, a'r graddau yr ydych o dan ddyletswydd i gydymffurfio â'r safonau hynny, ar gael - (a) ar eich gwefan, a (b) ym mhob un o'ch swyddfeydd sy'n agored i'r cyhoedd.	30/10/2024
176	Atodol - Cadw Cofnodion	Rhaid ichi ddarparu unrhyw gofnodion a gadwasoch yn unol â'r safonau cadw cofnodion yr ydych o dan ddyletswydd i gydymffurfio â hwy i Gomisiynydd y Gymraeg, os bydd y Comisiynydd yn gofyn am y cofnodion hynny.	30/10/2024

Efa Gruffudd Jones.

Efa Gruffudd Jones
Comisiynydd y Gymraeg

Dyddiad: 24/04/2024



COMPLIANCE NOTICE – SECTION 44 WELSH LANGUAGE (WALES) MEASURE 2011

South West Wales Corporate Joint Committee – Issue Date: 24/04/2024

Standard Number	Class of Standard	Standard	Imposition Date
1	Service Delivery	If you receive correspondence from a person in Welsh you must reply in Welsh (if an answer is required), unless the person has indicated that there is no need to reply in Welsh.	30/10/2024
4	Service Delivery	When you send the same correspondence to several persons, you must send a Welsh language version of the correspondence at the same time as you send any English language version.	30/10/2024
5	Service Delivery	If you don't know whether a person wishes to receive correspondence from you in Welsh, when you correspond with that person you must provide a Welsh language version of the correspondence.	30/10/2024
6	Service Delivery	If you produce a Welsh language version and a corresponding English language version of correspondence, you must not treat the Welsh language version less favourably than the English language version (for example, if the English version is signed, or if contact details are provided on the English version, then the Welsh version must be treated in the same way).	30/10/2024
7	Service Delivery	You must state – (a) in correspondence, and (b) in publications and official notices that invite persons to respond	30/10/2024

		to you or to correspond with you, that you welcome receiving correspondence in Welsh, that you will respond to any correspondence in Welsh, and that corresponding in Welsh will not lead to delay.	
8	Service Delivery	When a person contacts you on your main telephone number (or numbers), or on any helpline numbers or call centre numbers, you must greet the person in Welsh.	30/10/2024
9	Service Delivery	When a person contacts you on your main telephone number (or numbers), or on any helpline numbers or call centre numbers, you must inform the person that a Welsh language service is available.	30/10/2024
10	Service Delivery	When a person contacts you on your main telephone number (or numbers), or on any helpline numbers or call centre numbers, you must deal with the call in Welsh in its entirety if that is the person's wish (where necessary by transferring the call to a member of staff who is able to deal with the call in Welsh).	30/10/2024
12	Service Delivery	When you advertise telephone numbers, helpline numbers or call centre services, you must not treat the Welsh language less favourably than the English language.	30/10/2024
13	Service Delivery	If you offer a Welsh language service on your main telephone number (or numbers), on any helpline numbers or call centre numbers, the telephone number for the Welsh language service must be the same as for the corresponding English language service.	30/10/2024
14	Service Delivery	When you publish your main telephone number, or any helpline numbers or call centre service numbers, you must state (in Welsh) that you welcome calls in Welsh.	30/10/2024
15	Service Delivery	If you have performance indicators for dealing with telephone calls,	30/10/2024

		you must ensure that those performance indicators do not treat telephone calls made in Welsh any less favourably than calls made in English.	
16	Service Delivery	Your main telephone call answering service (or services) must inform persons calling, in Welsh, that they can leave a message in Welsh.	30/10/2024
17	Service Delivery	When there is no Welsh language service available on your main telephone number (or numbers), or any helpline numbers or call centre numbers, you must inform persons calling, in Welsh (by way of an automated message or otherwise), when a Welsh language service will be available.	30/10/2024
18	Service Delivery	If a person contacts one of your departments on a direct line telephone numbers (including on staff members' direct line numbers), and that person wishes to receive a service in Welsh, you must provide that service in Welsh in its entirety (if necessary by transferring the call to a member of staff who is able to deal with the call in Welsh).	30/10/2024
20	Service Delivery	When a person contacts you on a direct line number (whether on a department's direct line number or on the direct line number of a member of staff), you must ensure that, when greeting the person, the Welsh language is not treated less favourably than the English language.	30/10/2024
21	Service Delivery	When you telephone an individual ("A") for the first time you must ask A whether A wishes to receive telephone calls from you in Welsh, and if A responds to say that A wishes to receive telephone calls in Welsh you must keep a record of that wish, and conduct telephone calls made to A from then onwards in Welsh.	30/10/2024
22	Service Delivery	Any automated telephone systems that you have must provide the complete automated service in Welsh.	30/10/2024

24	Service Delivery	If you invite one person only ("P") to a meeting you must ask P whether P wishes to use the Welsh language at the meeting, and inform P that you will, if necessary, provide a translation service from Welsh to English for that purpose.	30/10/2024
24A	Service Delivery	If you have invited one person only ("P") to a meeting and P has informed you that P wishes to use the Welsh language at the meeting, you must arrange for a simultaneous translation service from Welsh to English to be available at the meeting (unless you conduct the meeting in Welsh without the assistance of a translation service).	30/10/2024
26	Service Delivery	If you invite an individual ("A") to a meeting, and the meeting relates to the well-being of A, you must ask A whether A wishes to use the Welsh language at the meeting, and inform A that you will, if necessary, provide a translation service from Welsh to English and from English to Welsh for that purpose.	30/10/2024
26A	Service Delivery	You must arrange for a simultaneous translation service from Welsh to English and from English to Welsh to be available at a meeting - (a) if the meeting relates to the well-being of an invited individual ("A"), and (b) if A has informed you that A wishes to use the Welsh language at the meeting; unless you conduct the meeting in Welsh without the assistance of a translation service.	30/10/2024
27	Service Delivery	If you invite more than one person to a meeting (which does not relate to the well-being of one or more of the individuals invited), you must ask each person whether they wish to use the Welsh language at the meeting.	30/10/2024
27A	Service Delivery	If you have invited more than one person to a meeting (which does not relate to the well-being of one or more of the individuals invited),	30/10/2024

		and at least 10% (but less than 100%) of the persons invited have informed you that they wish to use the Welsh language at the meeting, you must arrange for a simultaneous translation service from Welsh to English to be available at the meeting.	
27D	Service Delivery	If you have invited more than one person to a meeting (which does not relate to the well-being of one or more of the individuals invited), and all of the persons invited have informed you that they wish to use the Welsh language at the meeting, you must arrange for a simultaneous translation service from Welsh to English to be available at the meeting (unless you conduct the meeting in Welsh without the assistance of a translation service).	30/10/2024
29	Service Delivery	If you invite more than one person to a meeting, and that meeting relates to the well-being of one or more of the individuals invited, you must - (a) ask that individual or each of those individuals whether he or she wishes to use the Welsh language at the meeting, and (b) inform that individual (or those individuals) that, if necessary, you will provide a translation service from Welsh to English and from English to Welsh for that purpose.	30/10/2024
29A	Service Delivery	You must provide a simultaneous translation service from Welsh to English and from English to Welsh at a meeting - (a) if you have invited more than one person to the meeting, (b) if the meeting relates to the well-being of one or more of the individuals invited, and (c) if at least one of those individuals has informed you that he or she wishes to use the Welsh language at the meeting; unless you conduct the meeting in Welsh without the assistance of a translation service.	30/10/2024

30	Service Delivery	If you arrange a meeting that is open to the public you must state on any material advertising it, and on any invitation to it, that anyone attending is welcome to use the Welsh language at the meeting.	30/10/2024
31	Service Delivery	When you send invitations to a meeting that you arrange which is open to the public, you must send the invitations in Welsh.	30/10/2024
32	Service Delivery	If you invite persons to speak at a meeting that you arrange which is open to the public you must - (a) ask each person invited to speak whether he or she wishes to use the Welsh language, and (b) if that person (or at least one of those persons) has informed you that he or she wishes to use the Welsh language at the meeting, provide a simultaneous translation service from Welsh to English for that purpose (unless you conduct the meeting in Welsh without a translation service).	30/10/2024
33	Service Delivery	If you arrange a meeting that is open to the public, you must ensure that a simultaneous translation service from Welsh to English is available at the meeting, and you must orally inform those present in Welsh - (a) that they are welcome to use the Welsh language, and (b) that a simultaneous translation service is available.	30/10/2024
34	Service Delivery	If you display any written material at a meeting that you arrange which is open to the public, you must ensure that that material is displayed in Welsh, and you must not treat any Welsh language text less favourably than the English language text.	30/10/2024
35	Service Delivery	If you organise a public event, or fund at least 50% of a public event, you must ensure that, in promoting the event, the Welsh language is treated no less favourably than the English language (for example, in the way the event is advertised or publicised).	30/10/2024

36	Service Delivery	If you organise a public event, or fund at least 50% of a public event, you must ensure that the Welsh language is treated no less favourably than the English language at the event (for example, in relation to services offered to persons attending the event, in relation to signs displayed at the event and in relation to audio announcements made at the event).	30/10/2024
37	Service Delivery	Any publicity or advertising material that you produce must be produced in Welsh, and if you produce the advertising material in Welsh and in English, you must not treat the Welsh language version less favourably than you treat the English language version.	30/10/2024
38	Service Delivery	Any material that you display in public must be displayed in Welsh, and you must not treat any Welsh language version of the material less favourably than the English language version.	30/10/2024
41	Service Delivery	<p>If you produce the following documents you must produce them in Welsh -</p> <p>(a) agendas, minutes and other papers that are available to the public, which relate to management board or cabinet meetings;</p> <p>(b) agendas, minutes and other papers for meetings, conferences or seminars that are open to the public.</p> <p>You must comply with standard 41(a) in every circumstance, except:</p> <ul style="list-style-type: none"> ○ other papers that are available to the public, which relate to management board or cabinet meetings. <p>You must comply with standard 41(b) in every circumstance, except:</p> <ul style="list-style-type: none"> ○ other papers for meetings that are open to the public. 	30/10/2024

42	Service Delivery	Any licence or certificate you produce must be produced in Welsh.	30/10/2024
43	Service Delivery	Any brochure, leaflet, pamphlet or card that you produce in order to provide information to the public must be produced in Welsh.	30/10/2024
44	Service Delivery	If you produce the following documents, and they are available to the public, you must produce them in Welsh - (a) policies, strategies, annual reports and corporate plans; (b) guidelines and codes of practice; (c) consultation papers.	30/10/2024
45	Service Delivery	Any rules that you publish that apply to the public must be published in Welsh.	30/10/2024
46	Service Delivery	When you issue any statement to the press you must issue it in Welsh and, if there is a Welsh language version and an English language version of a statement, you must issue both versions at the same time.	30/10/2024
47	Service Delivery	If you produce a document for public use, and no other standard has required you to produce the document in Welsh, you must produce it in Welsh - (a) if the subject matter of the document suggests that it should be produced in Welsh, or (b) if the anticipated audience, and their expectations, suggests that the document should be produced in Welsh.	30/10/2024
48	Service Delivery	If you produce a document in Welsh and in English (whether separate versions or not), you must not treat any Welsh language version less favourably than you treat the English language version.	30/10/2024
49	Service Delivery	If you produce a Welsh language version and a separate English language version of a document, you must ensure that the English language version clearly states that the document is also available in Welsh.	30/10/2024

50	Service Delivery	Any form that you produce for public use must be produced in Welsh.	30/10/2024
50A	Service Delivery	If you produce a Welsh language version and a separate English language version of a form, you must ensure that the English language version clearly states that the form is also available in Welsh.	30/10/2024
50B	Service Delivery	If you produce a form in Welsh and in English (whether separate versions or not), you must ensure that the Welsh language version is treated no less favourably than the English language version, and you must not differentiate between the Welsh and English versions in relation to any requirements that are relevant to the form (for example in relation to any deadline for submitting the form, or in relation to the time allowed to respond to the content of the form).	30/10/2024
51	Service Delivery	If you pre-enter information on a Welsh language version of a form (for example, before sending it to a member of the public in order for him or her to check the content or to fill in the remainder of the form), you must ensure that the information that you pre-enter is in Welsh.	30/10/2024
52	Service Delivery	You must ensure that - (a) the text of each page of your website is available in Welsh, (b) every Welsh language page on your website is fully functional, and (c) the Welsh language is not treated less favourably than the English language on your website.	30/10/2024
55	Service Delivery	If you have a Welsh language web page that corresponds to an English language web page, you must state clearly on the English language web page that the page is also available in Welsh, and you must provide a direct link to the Welsh page on the corresponding English page.	30/10/2024
56	Service Delivery	You must provide the interface and menus on every page of your	30/10/2024

		website in Welsh.	
57	Service Delivery	All apps that you publish must function fully in Welsh, and the Welsh language must be treated no less favourably than the English language in relation to that app.	30/10/2024
58	Service Delivery	When you use social media you must not treat the Welsh language less favourably than the English language.	30/10/2024
59	Service Delivery	If a person contacts you by social media in Welsh, you must reply in Welsh (if an answer is required).	30/10/2024
60	Service Delivery	You must ensure that any self service machines that you have function fully in Welsh, and the Welsh language must be treated no less favourably than the English language in relation to that machine.	30/10/2024
61	Service Delivery	When you erect a new sign or renew a sign (including temporary signs), any text displayed on the sign must be displayed in Welsh (whether on the same sign as you display corresponding English language text or on a separate sign); and if the same text is displayed in Welsh and in English, you must not treat the Welsh language text less favourably than the English language text.	30/10/2024
62	Service Delivery	When you erect a new sign or renew a sign (including temporary signs) which conveys the same information in Welsh and in English, the Welsh language text must be positioned so that it is likely to be read first.	30/10/2024
63	Service Delivery	You must ensure that the Welsh language text on signs is accurate in terms of meaning and expression.	30/10/2024
64	Service Delivery	Any reception service you make available in English must also be available in Welsh, and any person who requires a Welsh language reception service must not be treated less favourably than a person who requires an English language reception service.	30/10/2024

67	Service Delivery	You must display a sign in your reception which states (in Welsh) that persons are welcome to use the Welsh language at the reception.	30/10/2024
68	Service Delivery	You must ensure that staff at the reception who are able to provide a Welsh language reception service wear a badge to convey that.	30/10/2024
69	Service Delivery	Any official notice that you publish or display must be published or displayed in Welsh, and you must not treat any Welsh language version of a notice less favourably than an English language version.	30/10/2024
70	Service Delivery	When you publish or display an official notice that contains Welsh language text as well as English language text, the Welsh language text must be positioned so that it is likely to be read first.	30/10/2024
71	Service Delivery	Any documents that you publish which relate to applications for a grant, must be published in Welsh, and you must not treat a Welsh language version of such documents less favourably than an English language version.	30/10/2024
72	Service Delivery	When you invite applications for a grant, you must state in the invitation that applications may be submitted in Welsh and that any application submitted in Welsh will be treated no less favourably than an application submitted in English.	30/10/2024
72A	Service Delivery	You must not treat applications for a grant submitted in Welsh less favourably than applications submitted in English (including, amongst other matters, in relation to the closing date for receiving applications and in relation to the time-scale for informing applicants of decisions).	30/10/2024
74	Service Delivery	If you receive an application for a grant in Welsh and it is necessary to interview the applicant as part of your assessment of the application you must - (a) offer to provide a translation service from Welsh to English to enable the applicant to use the Welsh language at the interview, and (b) if the applicant wishes to use the Welsh language at the interview,	30/10/2024

		provide a simultaneous translation service for that purpose (unless you conduct the interview in Welsh without a translation service).	
75	Service Delivery	When you inform an applicant of your decision in relation to an application for a grant, you must do so in Welsh if the application was submitted in Welsh.	30/10/2024
76	Service Delivery	Any invitations to tender for a contract that you publish must be published in Welsh, and you must not treat a Welsh language version of any invitation less favourably than an English language version.	30/10/2024
77	Service Delivery	When you publish invitations to tender for a contract, you must state in the invitation that tenders may be submitted in Welsh, and that a tender submitted in Welsh will be treated no less favourably than a tender submitted in English.	30/10/2024
77A	Service Delivery	You must not treat a tender for a contract submitted in Welsh less favourably than a tender submitted in English (including, amongst other matters, in relation to the closing date for receiving tenders, and in relation to the time-scale for informing tenderers of decisions).	30/10/2024
79	Service Delivery	If you receive a tender in Welsh and it is necessary to interview the tenderer as part of your assessment of the tender you must - (a) offer to provide a translation service from Welsh to English to enable the tenderer to use the Welsh language at the interview, and (b) if the tenderer wishes to use the Welsh language at the interview, provide a simultaneous translation service for that purpose (unless you conduct the interview in Welsh without a translation service).	30/10/2024
80	Service Delivery	When you inform a tenderer of your decision in relation to a tender, you must do so in Welsh if the tender was submitted in Welsh.	30/10/2024
81	Service Delivery	You must promote any Welsh language service that you provide, and advertise that service in Welsh.	30/10/2024

82	Service Delivery	If you provide a service in Welsh that corresponds to a service you provide in English, any publicity or document that you produce, or website that you publish, which refers to the English service must also state that a corresponding service is available in Welsh.	30/10/2024
83	Service Delivery	When you form, revise or present your corporate identity, you must not treat the Welsh language less favourably than the English language.	30/10/2024
84	Service Delivery	If you offer an education course that is open to the public, you must offer it in Welsh. You must comply with standard 84 in every circumstance, except: ○ when an assessment carried out in accordance with standard 86 comes to the conclusion that there is no need for that course to be offered in Welsh.	30/10/2024
86	Service Delivery	If you develop an education course that is to be offered to the public, you must assess the need for that course to be offered in Welsh; and you must ensure that the assessment is published on your website.	30/10/2024
87	Service Delivery	When you announce a message over a public address system, you must make that announcement in Welsh and, if the announcement is made in Welsh and in English, the announcement must be made in Welsh first.	30/10/2024
88	Policy Making	When you formulate a new policy, or review or revise an existing policy, you must consider what effects, if any (whether positive or adverse), the policy decision would have on - (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.	30/10/2024

89	Policy Making	When you formulate a new policy, or review or revise an existing policy, you must consider how the policy could be formulated (or how an existing policy could be changed) so that the policy decision would have positive effects, or increased positive effects, on - (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.	30/10/2024
90	Policy Making	When you formulate a new policy, or review or revise an existing policy, you must consider how the policy could be formulated (or how an existing policy could be changed) so that the policy decision would not have adverse effects, or so that it would have decreased adverse effects, on - (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.	30/10/2024
91	Policy Making	When you publish a consultation document which relates to a policy decision, the document must consider, and seek views on, the effects (whether positive or adverse) that the policy decision under consideration would have on - (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.	30/10/2024
92	Policy Making	When you publish a consultation document which relates to a policy decision the document must consider, and seek views on, how the policy under consideration could be formulated or revised so that it would have positive effects, or increased positive effects, on (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English	30/10/2024

		language.	
93	Policy Making	<p>When you publish a consultation document which relates to a policy decision the document must consider, and seek views on, how the policy under consideration could be formulated or revised so that it would not have adverse effects, or so that it would have decreased adverse effects, on -</p> <p>(a) opportunities for persons to use the Welsh language, and</p> <p>(b) treating the Welsh language no less favourably than the English language.</p>	30/10/2024
94	Policy Making	<p>You must produce and publish a policy on awarding grants (or, where appropriate, amend an existing policy) which requires you to take the following matters into account when you make decisions in relation to the awarding of a grant -</p> <p>(a) what effects, if any (and whether positive or negative), the awarding of a grant would have on -</p> <p>(i) opportunities for persons to use the Welsh language, and</p> <p>(ii) treating the Welsh language no less favourably than the English language;</p> <p>(b) how the decision could be taken or implemented (for example, by imposing conditions of grant) so that it would have positive effects, or increased positive effects, on -</p> <p>(i) opportunities for persons to use the Welsh language, and</p> <p>(ii) treating the Welsh language no less favourably than the English language;</p> <p>(c) how the decision could be taken or implemented (for example, by imposing conditions of grant) so that it would not have adverse effects, or so that it would have decreased adverse effects on -</p> <p>(i) opportunities for persons to use the Welsh language, and</p>	30/10/2024

		<p>(ii) treating the Welsh language no less favourably than the English language;</p> <p>(ch) whether you need to ask the applicant for any additional information in order to assist you in assessing the effects of awarding a grant on -</p> <p>(i) opportunities for persons to use the Welsh language, and</p> <p>(ii) treating the Welsh language no less favourably than the English language.</p>	
95	Policy Making	<p>When you commission or undertake research that is intended to assist you to make a policy decision, you must ensure that the research considers what effects, if any (and whether positive or adverse), the policy decision under consideration would have on -</p> <p>(a) opportunities for persons to use the Welsh language, and</p> <p>(b) treating the Welsh language no less favourably than the English language.</p>	30/10/2024
96	Policy Making	<p>When you commission or undertake research that is intended to assist you to make a policy decision, you must ensure that the research considers how the policy decision under consideration could be made so that it would have a positive effects, or so that it would have increased positive effects, on -</p> <p>(a) opportunities for persons to use the Welsh language, and</p> <p>(b) treating the Welsh language no less favourably than the English language.</p>	30/10/2024
97	Policy Making	<p>When you commission or undertake research that is intended to assist you to make a policy decision, you must ensure that the research considers how the policy decision under consideration could be made so that it would not have adverse effects, or so that it would have decreased adverse effects, on -</p>	30/10/2024

		(a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.	
98	Operational	You must develop a policy on using Welsh internally for the purpose of promoting and facilitating the use of the language, and you must publish that policy on your intranet.	30/10/2024
99	Operational	When you offer a new post to an individual, you must ask that individual whether he or she wishes for the contract of employment or contract for services to be provided in Welsh; and if that is the individual's wish you must provide the contract in Welsh.	30/10/2024
100	Operational	You must - (a) ask each employee whether he or she wishes to receive any paper correspondence that relates to his or her employment, and which is addressed to him or her personally, in Welsh, and (b) if an employee so wishes, provide any such correspondence to that employee in Welsh.	30/10/2024
101	Operational	You must ask each employee whether he or she wishes to receive any documents that outline his or her training needs or requirements in Welsh; and if that is the employee's wish you must provide any such documents to him or to her in Welsh.	30/10/2024
102	Operational	You must ask each employee whether he or she wishes to receive any documents that outline his or her performance objectives in Welsh; and if that is the employee's wish you must provide any such documents to him or to her in Welsh.	30/10/2024
103	Operational	You must ask each employee whether he or she wishes to receive any documents that outline or record his or her career plan in Welsh; and if that is the employee's wish you must provide any such documents to him or to her in Welsh.	30/10/2024

104	Operational	You must ask each employee whether he or she wishes to receive any forms that record and authorise - (a) annual leave, (b) absences from work, and (c) flexible working hours, in Welsh; and if that is an employee's wish, you must provide any such forms to him or to her in Welsh.	30/10/2024
105	Operational	If you publish a policy relating to behaviour in the workplace, you must publish it in Welsh.	30/10/2024
106	Operational	If you publish a policy relating to health and well-being at work, you must publish it in Welsh.	30/10/2024
107	Operational	If you publish a policy relating to salaries or workplace benefits, you must publish it in Welsh.	30/10/2024
108	Operational	If you publish a policy relating to performance management, you must publish it in Welsh.	30/10/2024
109	Operational	If you publish a policy about absence from work, you must publish it in Welsh.	30/10/2024
110	Operational	If you publish a policy relating to working conditions, you must publish it in Welsh.	30/10/2024
111	Operational	If you publish a policy regarding work patterns, you must publish it in Welsh.	30/10/2024
112	Operational	You must allow each member of staff - (a) to make complaints to you in Welsh, and (b) to respond in Welsh to any complaint made about him or about her.	30/10/2024
112A	Operational	You must state in any document that you have that sets out your procedures for making complaints that each member of staff may -	30/10/2024

		(a) make a complaint to you in Welsh, and (b) respond to a complaint made about him or about her in Welsh; and you must also inform each member of staff of that right.	
114	Operational	If you receive a complaint from a member of staff or a complaint about a member of staff, and a meeting is required with that member of staff, you must - (a) ask the member of staff whether he or she wishes to use the Welsh language at the meeting; (b) explain that you will provide a translation service from Welsh to English for that purpose if it is required; and if the member of staff wishes to use the Welsh language, you must provide a simultaneous translation service from Welsh to English at the meeting (unless you conduct the meeting in Welsh without translation services).	30/10/2024
115	Operational	When you inform a member of staff of a decision you have reached in relation to a complaint made by him or by her, or in relation to a complaint made about him or about her, you must do so in Welsh if that member of staff - (a) made the complaint in Welsh, (b) responded in Welsh to a complaint about him or about her, (c) asked for a meeting about the complaint to be conducted in Welsh, or (ch) asked to use the Welsh language at a meeting about the complaint.	30/10/2024
116	Operational	You must allow all members of staff to respond in Welsh to allegations made against them in any internal disciplinary process.	30/10/2024
116A	Operational	You must – (a) state in any document that you have which sets out your arrangements for disciplining staff that any member of staff may	30/10/2024

		respond in Welsh to any allegations made against him or against her, and (b) if you commence a disciplinary procedure in relation to a member of staff, inform that member of staff of that right.	
118	Operational	If you organise a meeting with a member of staff regarding a disciplinary matter that relates to his or her conduct you must - (a) ask the member of staff whether he or she wishes to use the Welsh language at the meeting, and (b) explain that you will provide a translation service for that purpose if it is required; and, if the member of staff wishes to use the Welsh language, you must provide a simultaneous translation service from Welsh to English at the meeting (unless you conduct the meeting in Welsh without a translation service).	30/10/2024
119	Operational	When you inform a member of staff of a decision you have reached following a disciplinary process, you must do so in Welsh if that member of staff - (a) responded to allegations made against him or her in Welsh, (b) asked for a meeting regarding the disciplinary process to be conducted in Welsh, or (c) asked to use the Welsh language at a meeting regarding the disciplinary process.	30/10/2024
120	Operational	You must provide staff with computer software for checking spelling and grammar in Welsh, and provide Welsh language interfaces for software (where an interface exists).	30/10/2024
121	Operational	You must ensure that - (a) the text of each page of your intranet is available in Welsh, (b) every Welsh language page on your intranet is fully functional, and	30/10/2024

		(c) the Welsh language is treated no less favourably than the English language on your intranet.	
122	Operational	You must ensure that - (a) the text of the homepage of your intranet is available in Welsh, (b) any Welsh language text on your intranet's homepage (or, where relevant, your Welsh language intranet homepage) is fully functional, and (c) the Welsh language is treated no less favourably than the English language in relation to the homepage of your intranet.	30/10/2024
123	Operational	You must ensure that each time you publish a new intranet page or amend a page - (a) the text of that page is available in Welsh, (b) any Welsh language version of that page is fully functional, And (c) the Welsh language is treated no less favourably than the English language in relation to the text of that page.	30/10/2024
124	Operational	If you have a Welsh language page on your intranet that corresponds to an English language page, you must state clearly on the English language page that the page is also available in Welsh, and must provide a direct link to the Welsh language page on the corresponding English language page.	30/10/2024
125	Operational	You must designate and maintain a page (or pages) on your intranet which provides services and support material to promote the Welsh language and to assist your staff to use the Welsh language.	30/10/2024
126	Operational	You must provide the interface and menus on your intranet pages in Welsh.	30/10/2024
127	Operational	You must assess the Welsh languages skills of your employees.	30/10/2024
128	Operational	You must provide training in Welsh in the following areas, if you provide such training in English -	30/10/2024

		(a) recruitment and interviewing; (b) performance management; (c) complaints and disciplinary procedures; (ch) induction; (d) dealing with the public; and (dd) health and safety.	
129	Operational	You must provide training (in Welsh) on using Welsh effectively in— (a) meetings; (b) interviews; and (c) complaints and disciplinary procedures.	30/10/2024
130	Operational	You must provide opportunities during working hours - (a) for your employees to receive basic Welsh language lessons, and (b) for employees who manage others to receive training on using the Welsh language in their role as managers.	30/10/2024
131	Operational	You must provide opportunities for employees who have completed basic Welsh language training to receive further training free of charge, to develop their language skills.	30/10/2024
132	Operational	You must provide training courses so that your employees can develop - (a) awareness of the Welsh language (including awareness of its history and its role in Welsh culture); (b) an understanding of the duty to operate in accordance with the Welsh language standards; (c) an understanding of how the Welsh language can be used in the workplace.	30/10/2024
133	Operational	When you provide information to new employees (for example by means of an induction process), you must provide information for the purpose of raising their awareness of the Welsh language.	30/10/2024

134	Operational	You must provide text or a logo for your staff to include in e-mail signatures which will enable them to indicate whether they speak Welsh fluently or whether they are learning the language.	30/10/2024
135	Operational	You must provide wording for your employees which will enable them to include a Welsh language version of their contact details in e-mail messages, and to provide a Welsh language version of any message which informs others that they are unavailable to respond to e-mail messages.	30/10/2024
136	Operational	When you assess the requirements for a new or vacant post, you must assess the need for Welsh language skills, and categorise it as a post where one or more of the following apply - (a) Welsh language skills are essential; (b) Welsh language skills need to be learnt when appointed to the post; (c) Welsh language skills are desirable; or (ch) Welsh language skills are not necessary.	30/10/2024
136A	Operational	If you have categorised a post as one where Welsh language skills are essential, desirable or need to be learnt you must - (a) specify that when advertising the post, and (b) advertise the post in Welsh.	30/10/2024
137	Operational	When you advertise a post, you must state that applications may be submitted in Welsh, and that an application submitted in Welsh will not be treated less favourably than an application submitted in English.	30/10/2024
137A	Operational	If you publish - (a) application forms for posts; (b) material that explains your procedure for applying for posts; (c) information about your interview process, or about other	30/10/2024

		assessment methods when applying for posts; (ch) job descriptions; you must publish them in Welsh; and you must ensure that the Welsh language versions of the documents are treated no less favourably than any English language versions of those documents.	
137B	Operational	You must not treat an application for a post made in Welsh less favourably than you treat an application made in English (including, amongst other matters, in relation to the closing date you set for receiving applications and in relation to any time-scale for informing individuals of decisions).	30/10/2024
139	Operational	You must ensure that your application forms for posts - (a) provide a space for individuals to indicate that they wish to use the Welsh language at an interview or at any other method of assessment, and (b) explain that you will provide a translation service from Welsh to English for that purpose if it is required; and, if the individual wishes to use the Welsh language at the interview or assessment, you must provide a simultaneous translation service at the interview or assessment (unless you conduct the interview or assessment in Welsh without that translation service).	30/10/2024
140	Operational	When you inform an individual of your decision in relation to an application for a post, you must do so in Welsh if the application was made in Welsh.	30/10/2024
141	Operational	When you erect a new sign or renew a sign in your workplace (including temporary signs), any text displayed on the sign must be displayed in Welsh (whether on the same sign as the corresponding English language text or on a separate sign), and if the same text is	30/10/2024

		displayed in Welsh and in English, you must not treat the Welsh language text less favourably than the English language text.	
142	Operational	When you erect a new sign or renew a sign in your workplace (including temporary signs) which conveys the same information in Welsh and in English, the Welsh language text must be positioned so that it is likely to be read first.	30/10/2024
143	Operational	You must ensure that the Welsh language text on signs displayed in your workplace is accurate in terms of meaning and expression.	30/10/2024
144	Operational	When you make announcements in the workplace using audio equipment, that announcement must be made in Welsh, and if the announcement is made in Welsh and in English, the announcement must be made in Welsh first.	30/10/2024
147	Record Keeping	You must keep a record, in relation to each financial year, of the number of complaints you receive relating to your compliance with standards.	30/10/2024
148	Record Keeping	You must keep a copy of any written complaint that you receive that relates to your compliance with the standards with which you are under a duty to comply.	30/10/2024
149	Record Keeping	You must keep a copy of any written complaint that you receive that relates to the Welsh language (whether or not that complaint relates to the standards with which you are under a duty to comply).	30/10/2024
150	Record Keeping	You must keep a record of the steps that you have taken in order to ensure compliance with the policy making standards with which you are under a duty to comply.	30/10/2024
151	Record Keeping	You must keep a record (following assessments of your employees' Welsh language skills made in accordance with standard 127), of the number of employees who have Welsh language skills at the end of	30/10/2024

		each financial year and, where you have that information, you must keep a record of the skill level of those employees.	
152	Record Keeping	You must keep a record, for each financial year of - (a) the number of members of staff who attended training courses offered by you in Welsh (in accordance with standard 128), and (b) if a Welsh version of a course was offered by you in accordance with standard 128, the percentage of the total number of staff attending the course who attended that version.	30/10/2024
153	Record Keeping	You must keep a copy of every assessment that you carry out (in accordance with standard 136) in respect of the Welsh language skills that may be needed in relation to a new or vacant post..	30/10/2024
154	Record Keeping	You must keep a record, in relation to each financial year of the number of new and vacant posts which were categorised (in accordance with standard 136) as posts where - (a) Welsh language skills are essential; (b) Welsh language skills need to be learnt when appointed to the post; (c) Welsh language skills are desirable; or (ch) Welsh language skills are not necessary.	30/10/2024
155	Supplementary - Service Delivery	You must ensure that a document which records the service delivery standards with which you are under a duty to comply, and the extent to which you are under a duty to comply with those standards, is available - (a) on your website, and (b) in each of your offices that are open to the public.	30/10/2024
156	Supplementary - Service Delivery	You must - (a) ensure that you have a complaints procedure that deals with the following matters -	30/10/2024

		<p>(i) how you intend to deal with complaints relating to your compliance with the service delivery standards with which you are under a duty to comply, and</p> <p>(ii) how you will provide training for your staff in relation to dealing with those complaints,</p> <p>(b) publish a document that records that procedure on your website, and</p> <p>(c) ensure that a copy of that document is available in each of your offices that are open to the public.</p>	
157	Supplementary - Service Delivery	<p>You must -</p> <p>(a) ensure that you have arrangements for</p> <p>(i) overseeing the way you comply with the service delivery standards with which you are under a duty to comply,</p> <p>(ii) promoting the services that you offer in accordance with those standards, and</p> <p>(iii) facilitating the use of those services,</p> <p>(b) publish a document that records those arrangements on your website, and</p> <p>(c) ensure that a copy of that document is available in each of your offices that are open to the public.</p>	30/10/2024
158	Supplementary - Service Delivery	<p>(1) You must produce a report (an "annual report"), in Welsh, in relation to each financial year, which deals with the way in which you have complied with the service delivery standards with which you were under a duty to comply during that year.</p> <p>(2) The annual report must include the number of complaints that you received during that year which related to your compliance with the service delivery standards with which you were under a duty to comply.</p>	30/10/2024

		<p>(3) You must publish the annual report no later than 30 June following the financial year to which the report relates.</p> <p>(4) You must publicise the fact that you have published an annual report.</p> <p>(5) You must ensure that a current copy of your annual report is available -</p> <p>(a) on your website, and</p> <p>(b) in each of your offices that are open to the public.</p>	
159	Supplementary - Service Delivery	You must publish a document on your website which explains how you intend to comply with the service delivery standards with which you are under a duty to comply.	30/10/2024
160	Supplementary - Service Delivery	You must provide any information requested by the Welsh Language Commissioner which relates to your compliance with the service delivery standards with which you are under a duty to comply.	30/10/2024
161	Supplementary – Policy Making	<p>You must ensure that a document which records the policy making standards with which you are under a duty to comply, and the extent to which you are under a duty to comply with those standards, is available -</p> <p>(a) on your website, and</p> <p>(b) in each of your offices that are open to the public.</p>	30/10/2024
162	Supplementary – Policy Making	<p>You must -</p> <p>(a) ensure that you have a complaints procedure that deals with the following matters -</p> <p>(i) how you intend to deal with complaints relating to your compliance with the policy making standards with which you are under a duty to comply, and</p> <p>(ii) how you will provide training for your staff in relation to dealing with those complaints,</p>	30/10/2024

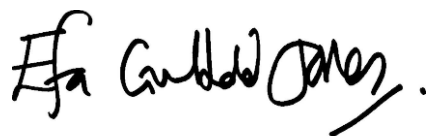
		<p>(b) publish a document that records that procedure on your website, and</p> <p>(c) ensure that a copy of that document is available in each of your offices that are open to the public.</p>	
163	Supplementary – Policy Making	<p>You must –</p> <p>(a) ensure that you have arrangements for overseeing the way you comply with the policy making standards with which you are under a duty to comply,</p> <p>(b) publish a document that records those arrangements on your website, and</p> <p>(c) ensure that a copy of that document is available in each of your offices that are open to the public.</p>	30/10/2024
164	Supplementary – Policy Making	<p>(1) You must produce a report (an "annual report"), in Welsh, in relation to each financial year, which deals with the way in which you have complied with the policy making standards with which you were under a duty to comply during that year.</p> <p>(2) The annual report must include the number of complaints you received during the year which related to your compliance with the policy making standards with which you were under a duty to comply.</p> <p>(3) You must publish the annual report no later than 30 June following the financial year to which the report relates.</p> <p>(4) You must publicise the fact that you have published an annual report.</p> <p>(5) You must ensure that a current copy of your annual report is available -</p> <p>(a) on your website, and</p> <p>(b) in each of your offices that are open to the public.</p>	30/10/2024

165	Supplementary – Policy Making	You must publish a document on your website which explains how you intend to comply with the policy making standards with which you are under a duty to comply.	30/10/2024
166	Supplementary – Policy Making	You must provide any information requested by the Welsh Language Commissioner which relates to compliance with the policy making standards with which you are under a duty to comply.	30/10/2024
167	Supplementary – Operational	You must ensure that a document which records the operational standards with which you are under a duty to comply, and the extent to which you are under a duty to comply with those standards, is available - (a) on your website, and (b) in each of your offices that are open to the public.	30/10/2024
168	Supplementary – Operational	You must - (a) ensure that you have a complaints procedure that deals with the following matters - (i) how you intend to deal with complaints relating to your compliance with the operational standards with which you are under a duty to comply, and (ii) how you will provide training for your staff in relation to dealing with those complaints, and (b) publish a document that records that procedure on your intranet.	30/10/2024
169	Supplementary – Operational	You must - (a) ensure that you have arrangements for (i) overseeing the way you comply with the operational standards with which you are under a duty to comply, (ii) promoting the services that you offer in accordance with those standards, and (iii) facilitate the use of those services, and	30/10/2024

		(b) publish document that records that procedure on your intranet.	
170	Supplementary – Operational	<p>(1) You must produce a report (an "annual report"), in Welsh, in relation to each financial year, which deals with the way in which you have complied with the operational standards with which you were under a duty to comply during that year.</p> <p>(2) The annual report must include the following information (where relevant, to the extent you are under a duty to comply with the standards referred to) -</p> <p>(a) the number of employees who have Welsh language skills at the end of the year in question (on the basis of the records you kept in accordance with standard 151);</p> <p>(b) the number of members of staff who attended training courses you offered in Welsh during the year (on the basis of the records you kept in accordance with standard 152);</p> <p>(c) if a Welsh version of a course was offered by you during that year, the percentage of the total number of staff attending the course who attended the Welsh version (on the basis of the records you kept in accordance with standard 152);</p> <p>(ch) the number of new and vacant posts that you advertised during the year which were categorised as posts where -</p> <p>(i) Welsh language skills were essential,</p> <p>(ii) Welsh language skills needed to be learnt when appointed to the post,</p> <p>(iii) Welsh language skills were desirable, or</p> <p>(iv) Welsh language skills were not necessary, (on the basis of the records you kept in accordance with standard 154);</p>	30/10/2024

		<p>(d) the number of complaints that you received during that year which related to your compliance with the operational standards with which you were under a duty to comply.</p> <p>(3) You must publish the annual report no later than 30 June following the financial year to which the report relates.</p> <p>(4) You must publicise the fact that you have published an annual report.</p> <p>(5) You must ensure that a current copy of your annual report is available -</p> <p>(a) on your website, and</p> <p>(b) in each of your offices that are open to the public.</p>	
171	Supplementary – Operational	You must publish a document on your website which explains how you intend to comply with the operational standards with which you are under a duty to comply.	30/10/2024
172	Supplementary – Operational	You must provide any information requested by the Welsh Language Commissioner which relates to compliance with which you are under a duty to comply.	30/10/2024
173	Supplementary – Promotion	You must ensure that a document which records the promotion standards with which you are under a duty to comply, and the extent to which you are under a duty to comply with those standards, is available -	30/10/2024
		<p>(a) on your website, and</p> <p>(b) in each of your offices that are open to the public.</p>	
174	Supplementary – Promotion	You must provide any information requested by the Welsh Language Commissioner which relates to compliance with the promotion standards with which you are under a duty to comply.	30/10/2024
175	Supplementary - Record Keeping	You must ensure that a document which records the record keeping standards with which you are under a duty to comply, and the extent	30/10/2024

		to which you are under a duty to comply with those standards, is available - (a) on your website, and (b) in each of your offices that are open to the public.	
176	Supplementary - Record Keeping	You must provide any records you kept in accordance with the record keeping standards with which you are under a duty to comply to the Welsh Language Commissioner, if the Commissioner asks for those records.	30/10/2024



Efa Gruffudd Jones
Welsh Language Commissioner

Date: 24/04/2024

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SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

Overview and Scrutiny Committee

16th July 2024

Report of the Chief Executive

Report Title: Corporate Plan 2023-2028 version 2 (2024-2025 Priorities)

<p>Purpose of Report</p>	<p>To advise the Members of South West Wales Corporate Joint Committee Overview and Scrutiny Committee (SWWCJC) of the draft version two of the Corporate Plan, to include revised actions the South West Wales Corporate Joint Committee (SWWCJC) proposes to deliver the Wellbeing Objectives set for 2024/25 and seek their endorsement.</p>
<p>Recommendation(s)</p>	<p>It is recommended that Members endorse the draft version two of the Corporate Plan 2023 – 2028 for onward approval by the South West Wales Corporate Joint Committee (SWWCJC).</p> <p>Whereby the proposed actions to deliver the wellbeing objectives have been updated following the consultation undertaken during January 2024.</p>
<p>Report Author</p>	<p>Will Bramble Will Bramble, Corporate Joint Committee Chief Executive & Kristy Tillman</p>
<p>Finance Officer</p>	<p>Chris Moore</p>
<p>Legal Officer</p>	<p>Craig Griffiths</p>



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 Neath Port Talbot Council



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1. Introduction / Background:

1.1 The South West Wales Corporate Joint Committee (SWWCJC) approved the Corporate Plan 2023-2028 in October 2022. The Plan set out the following three objectives.

- To **collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy** thereby improving the decarbonised economic well-being of South West Wales for our future generations.
- To **produce a Regional Transport Plan for South West Wales** that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).
- To **produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales** which is founded on stakeholder engagement and collaboration, which clearly sets out the scale and location of future growth for our future generations. The Corporate Joint Committee (CJC) can also choose to include additional parties which are described as Co-opted partners and/or advisors.

1.2 The Plan's appendix sets out the actions/steps to be taken to achieve the wellbeing objectives, including timescale and measures. A number of these actions have been achieved and considered satisfied.

This report proposes no change to the wellbeing objectives set for the SWWCJC, however, the actions/steps that the SWWCJC proposes to take in 2024/25 in pursuit of the wellbeing objectives have been reviewed and updated with consideration to the consultation feedback.

Note. This will be subject to the Committees endorsement of the proposed actions updated following the feedback received from the consultation concluded on 18th February 2024.



2. Consultation Overview:

2.1 The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee it does require an update on the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

2.2 Public Consultation was undertaken between 26th January - 18th February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

3. Economic Well-being and Energy

3.1 Economic Well-being and Energy Objective (1) with associated steps/ actions:

To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being.

- Explore opportunities to support the range of activities set out in the Investment Zone prospectus.
- Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider energy transition developments.
- Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding.
- Continue to develop work to improve the promotion of and access to investment opportunities across the region.
- Further develop the regional work to enhance the visitor economy.
- Continue to work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors.
- Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans.

3.2 Economic Well-being Objective 1 – Priorities – Views of our Stakeholders

- 69% (11) Agree
- 13% (2) Disagree
- 13% (2) Don't know
- 6% (1) Strongly disagree



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3.3 Suggestions informed by the consultation to add or make amendment to the proposed actions

- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy
- Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Consider the benefits of agile or remote support functions
- Promote opportunity for the Waterfront for both local and visitor purposes
- Promote wider opportunities for funding and business startups

4. Regional Transport

4.1 Regional Transport Well-being Objective (2) with associated steps/ actions:

To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).

- Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24.
- Continue to lobby Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan.

4.2 Regional Transport Plan (RTP) Well-being Objective 2 – Priorities – Views of our Stakeholders

- 50% (8) Agree
- 25% (4) Disagree
- 13% (2) Strongly agree
- 6% (1) Strongly disagree
- 6% (1) Don't know



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4.3 Suggestions informed by the consultation to add or make amendment to the proposed actions

- The Regional Transport Plan to include all methods of travel not just cycling to ensure the needs of the community.
- Seek opportunities to compete with other countries
- Focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter restrictions and the use of personal transport by levying excessive charges parking, etc is harming the economy.
- Improve the availability of bus services within rural areas
- A feeling that transport is being cut and not improved. A further understanding to gain an insight to the research and criteria behind the target measure of 75% cars being electric by 2035 is needed.
- Improve public engagement to ensure the barriers associated with accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) can be voiced.

5. Strategic Planning

5.1 Strategic Development Plan (SDP) Objective (3) with associated steps/ actions:

To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

- Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance, together with the appropriate budget with reliance on Welsh Government funding.
- Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan.

5.2 Strategic Development Plan (SDP) Well-being Objective 3 – Priorities – Views of our Stakeholders

- 56% (9) Agree
- 13% (2) Disagree
- 6% (1) Strongly agree
- 13% (1) Strongly disagree
- 13% (2) Don't know



5.3 Suggestions informed by the consultation to add or make amendment to the proposed actions

- Start the development without final guidance
Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.
- Listen to the electorate
Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects
Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.

The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.
Note. These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated
Note. These processes are adopted as statutory requirements of the Local Development Plan making process.



6. Consultation 2024 -

What impact will this have to inform the South West Wales Corporate Joint Committee (SWWCJC) priorities for 2024-25

The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.

We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.

The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.

The views and suggestions gained from the consultation will aid and refine the action plan for each objective, the additional actions are as follows:

6.1 Wellbeing Objective 1 Economic Wellbeing and Energy

- Further consideration will be given to the views and suggestions received from the consultation.
 - The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy.
 - Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
 - Consider benefits of agile or remote support functions
 - Promote opportunity for the Waterfront for both local and visitor purposes
 - Promote wider opportunities for funding and business startups
- Note. The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP).



6.2 Wellbeing Objective 2 Regional Transport Plan (RTP)

- Further consideration will be given to the views and suggestions received from the consultation.

Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.

- Improve the availability of bus services within rural areas
- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced.

6.3 Wellbeing Objective 3 Strategic Development Plan (SDP)

- Start the development without final guidance

Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).

- Listen to the electorate
 Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects
 Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.

The SDP does not cover the delivery of projects.



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- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.
 Note. These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated
 Note. These processes are adopted as statutory requirements of the Local Development Plan making process

7. Financial Impacts:

7.1 The resources available to the Corporate Joint Committee are finite and therefore the programmes of work will need to be deliverable within the budget constraints, further representation will be made through Welsh Local Government Association (WLGA) and to Welsh Minister regarding the resource impacts of the statutory duties placed upon CJC's.

8. Integrated Impact Assessment:

8.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.



8.2 In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

The full IIA was applicable and undertaken as the Corporate Plan is a strategic document. Please refer to Appendix B Corporate Plan IIA.

Further consultation and engagement will be undertaken in due course associated to the SWWCJC Functions. This information gained will inform policies, functions and programmes and will be subject to the IIA process.

Action – Continue as planned.

8.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

(a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;

(b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,
and

(c) The achievement of the [Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:



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The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective(s) as outlined below for ease of reference:

Well-being Objective 1

“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”

Well-Being Objective 2

“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”

Well-Being Objective 3

“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”

Following the consultation, the proposed actions to deliver the wellbeing objectives have been updated to include the feedback received, however, these remain unchanged.

9. Workforce Impacts:

9.1 There are minimal workforce impacts for the CJC to be concerned with in relation to this report.



10. Legal Impacts:

- 10.1 There is no requirement to undertake public consultation on the updating of priorities as part of the Well-being of Future Generations (Wales) Act 2015, consultation is only required when setting or changing objectives.

However, the SWWCJC has consulted on the proposed actions for 2024-25.

11. Risk Management Impacts:

- 11.1 Failure to update the actions/steps would create a risk that the wellbeing objectives would not be achieved, adversely impacting the reputation of the South West Wales Corporate Joint Committee.

12. Consultation:

- 12.1 There is no requirement to undertake public consultation on the updating of priorities as part of the Well-being of Future Generations (Wales) Act 2015, consultation is only required when setting or changing objectives.

However, the SWWCJC has consulted on the proposed actions for 2024-25

13. Reasons for Proposed Decision:

To advise the members of South West Wales Corporate Joint Committee Overview and Scrutiny Committee (SWWCJC) of the draft version two of the Corporate Plan, to include revised actions the South West Wales Corporate Joint Committee (SWWCJC) proposes to deliver the Wellbeing Objectives set for 2024/25 and seek their endorsement.

14. Recommendation/s:

It is recommended that Members endorse the draft version two of the Corporate Plan 2023 – 2028 for onward approval by the South West Wales Corporate Joint Committee. Whereby the proposed actions to deliver the wellbeing objectives have been updated following the consultation undertaken during February 2024.



15. Implementation of Decision:

15.1 Following the conclusion of the 3 day call in period.

16. Appendices:

Appendix A – SWWCJC Corporate Plan 2023-2028 version 002
2024-2025 Priorities Draft 002

Appendix B – Corporate Plan 2023 – 2028 version 002 - IIA

Appendix C – Corporate Plan Priorities 2024 _2025 Consultation Summary 19.02.2024

17. List of Background Papers:

SWWCJC 30th March 2023

Agenda Item 6. Corporate Plan 2023-2028

[Agenda for South West Wales Corporate Joint Committee on Thursday, 30th March, 2023, 2.00 pm: NPT CBC](#)

SWWCJC 5th December 2023

Agenda item 8. Corporate Plan Priorities 2024-2025 – Permission to Consult

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 5th December, 2023, 10.00 am: NPT CBC](#)



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The South West Wales Corporate Joint Committee (SWWCJC)

Corporate Plan 2023-2028

March 2023 version 002 (updated March 2024)

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Foreword

As Chairman of the South West Wales Corporate Joint Committee (CJC), I am pleased to introduce our Corporate Plan for 2023-2028.

Over the next 5 years; this CJC will build upon the strong partnership arrangements already in place - making progress (where resource allows) in further developing arrangements for strategic planning for transport, whilst beginning to deliver our agreed regional aspirations for energy and economic development - as well as paving the way for the region to produce its first Strategic Development Plan.

Whilst the outlook for public spending is very challenging, we also see significant opportunities to grow the regional economy and are committed to working together to realise those opportunities.

*Cllr Rob Stewart, Chairman of the South West Wales Corporate Joint Committee
2022-2023 and the Leader of the City and County of Swansea*

1.0. Introduction

What are Corporate Joint Committees and what are their functions?

1.1 The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between local government authorities, namely Corporate Joint Committees (CJCs). The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).

1.2 CJC's will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

1.3 The South West Wales CJC (SWWCJC) comprises Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council ("the Constituent Councils"). In respect of some development planning functions, both Pembrokeshire National Park and Brecon Beacons National Park are also members.

1.4 The members of the SWWCJC are: the executive leaders of Carmarthenshire County Council, Neath Port Talbot County Borough Council, Pembrokeshire County Council, The City and County of Swansea along with a member of the Brecon Beacons National Park Authority, and a member of the Pembrokeshire Coast National Park Authority.

1.5 Our members are entitled to vote in relation to any matter, except that the Brecon Beacons National Park and Pembrokeshire Coast National Park Authority (together the “NPAs”) members may only vote where the matter to be decided is about strategic planning functions.

1.6 [Reference should also be made to the information already set out online, including detailed information on our constitution and governance arrangements.](#)

Purpose of this Plan

1.7 This Plan will capture our progress to date as well as set out our future ambitions in the form of a vision and well-being objectives. It will also allow us to chart the progress we are making in respect of our public sector duties.

2.0 Introducing South West Wales

High level Overview and Spatial Context

2.1 [Future Wales - The National Plan 2040](#) (published February 2021) outlines that South West Wales has a population of over 700,000 and that *“this large and diverse region includes extensive rural areas and urbanised, industrialised built-up areas around Wales’ second city, Swansea”* (p142).

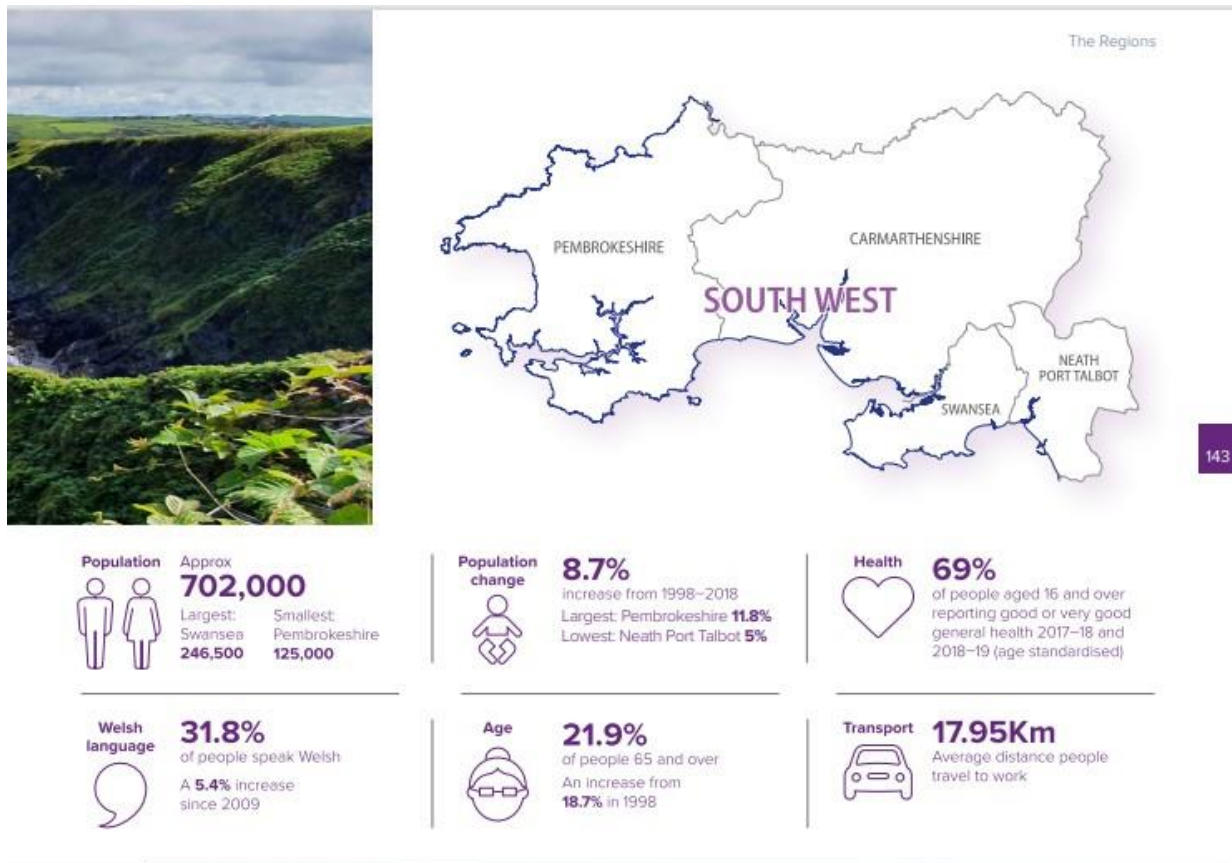


FIGURE 1 - HIGH LEVEL OVERVIEW – EXTRACT FROM FUTURE WALES

The [South West Wales Regional Economic Delivery Plan](#) – REDP- (dated September 2021) states at paragraph 1.2 that *“Economically, our industrial heritage combines with some of the UK’s most significant marine energy potential, driving*

major opportunities for decarbonisation and the growth of the UK's Green Economy. Environmentally, the coastline and countryside – including the Pembrokeshire Coast and Brecon Beacons National Parks and the Gower Area of Outstanding Natural Beauty – contribute to a superb visitor offer and quality of life. Culturally, the region encompasses the dynamic, growing university city of Swansea, a diverse and distinctive network of rural towns and an increasingly vibrant Welsh language”.

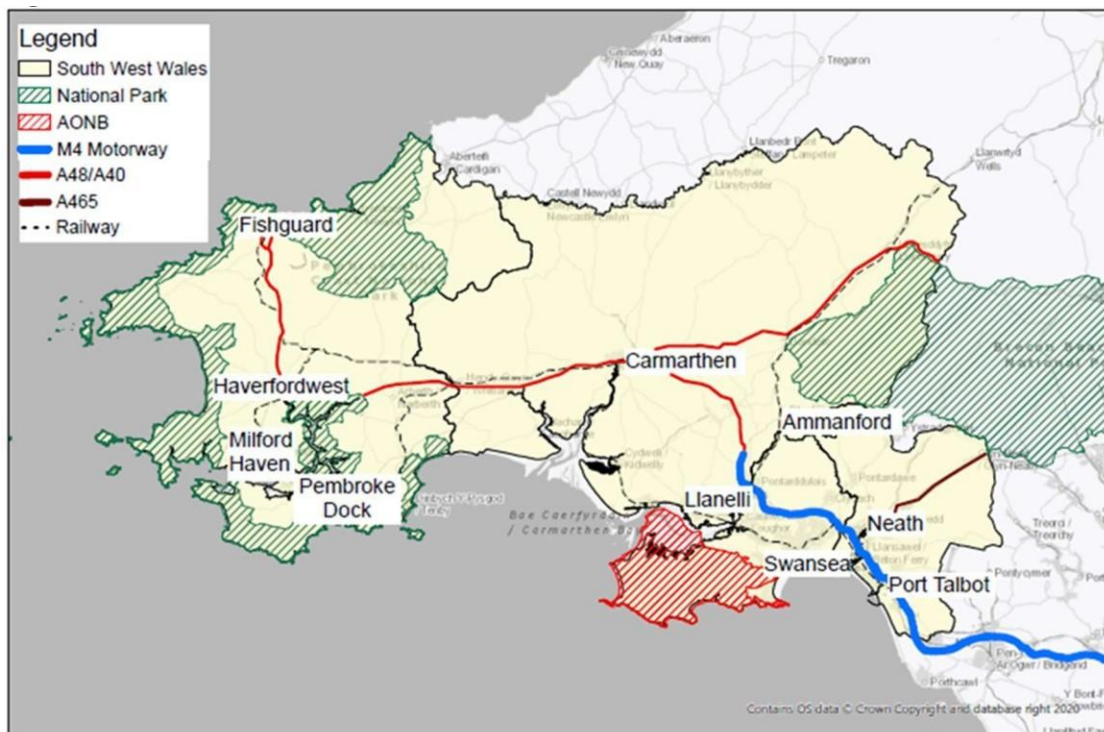


FIGURE 2 – SPATIAL CONTEXT – EXTRACT FROM THE SOUTH WEST WALES REDP

Source: Produced by SQW 2021. Licence 100030994. Contains OS data © Crown copyright [and database right] (2020)

High level issues identification and policy review

2.2 The REDP was endorsed as the regional strategy for the economic wellbeing strand of our work programme [at our meeting of March 15 2022](#). Furthermore at the same meeting, we endorsed the [South West Wales Regional Energy Strategy](#).

South West Wales Economic Delivery Plan (September 2021)

2.3 The REDP sets out an ambitious ‘route map’ for the development of the region’s economy over the next ten years, identifying priorities for intervention and setting out how business, government, education, voluntary/ community organisations, social enterprises and other partners can work together to bring them forward. The 3 ambitions and 3 missions are outlined below.



FIGURE 3 – REDP – AMBITIONS AND MISSIONS (EXTRACT FROM REDP)

South West Wales Energy Strategy (March 2022)

2.4 The South West region is ‘over-consuming’ and, whilst consumption has – and is – reducing, the current trajectory is not on track to achieve the net zero targets

by 2050 (2030 for the public sector). Figure 4 overleaf sets out the 2035 Vision and six regional priorities as extracted from [the Strategy Summary Document](#).

Future Wales – The National Plan 2040 (February 2021)

2.5 [Future Wales](#) is a development plan which sets the national direction in Wales to 2040. It is a Spatial Plan, setting out a broad direction for where investment and development should take place. Future Wales is not however prescriptive about the exact locations/sites where development will take place or how much specific settlements will grow. It will be for Strategic Development Plans (SDPs) to interpret issues such as the scale of national and regional growth areas within their respective geographical boundary and to consider ‘larger than local issues’ at a regional level and in a strategic manner. We will be required to prepare an SDP for South West Wales (Future Wales identifies 4 regions in total across Wales). The process for preparing an SDP broadly mirrors that of the Local Development Plan (LDP) process and an SDP must be in ‘General Conformity’ with the National Development Framework.



FIGURE 4 - SOUTH WEST WALES REGIONAL ENERGY STRATEGY (EXTRACT FROM STRATEGY SUMMARY DOCUMENT)

2.6 Future Wales contains 11 outcomes which are listed below:

“A Wales where people live

- 1. .. and work in connected, inclusive and healthy places;*
- 2.in vibrant rural places with access to homes, jobs and services;*
- 3.in distinctive regions that tackle health and socio-economic; inequality through sustainable growth*
- 4.in places with a thriving Welsh Language;*
- 5.and work in towns and cities which are a focus and springboard for sustainable growth;*
- 6.in places where prosperity, innovation and culture are promoted;*
- 7.in places where travel is sustainable;*
- 8.in places with world-class digital infrastructure;*
- 9.in places that sustainably manage their natural resources and reduce pollution;*
- 10.in places with biodiverse, resilient and connected ecosystems, and*
- 11.in places which are decarbonised and climate-resilient.”*

2.7 At page 144, Future Wales states that *“Across the South West region there are a range of strategic issues. Many of these issues have national, regional and local dimensions and will be delivered through coordinated action at all levels”.*

2.8 Future Wales sets out some specific policies for the South West region, as per the following:

- Policy 28 National Growth Area – Swansea Bay and Llanelli;
- Policy 29 Regional Growth Areas – Carmarthen and the Haven Towns;

- Policy 30 Green Belts in the South West;
- Policy 31 South West Metro, and
- Policy 32 Haven Waterway and Energy.

[Llwybr Newydd - The Wales Transport Strategy 2021 \(March 2021\)](#)

2.9 We also have a duty to prepare a Regional Transport Plan (RTP) setting out the priorities for our region.

2.10 It is considered that the content of the South West Wales RTP will be influenced [by Llwybr Newydd: The Wales Transport Strategy 2021 \(Llwybr Newydd\)](#).

A notable facet within Llwybr Newydd is the Sustainable Transport Hierarchy which promotes a modal shift and prioritises walking, cycling and public transport.

2.11 Figure 5 below sets out the vision, 3 priorities and the 4 well being objectives set out within Llwybr Newydd.



FIGURE 5 – LLWYBR NEWYDD: THE WALES TRANSPORT STRATEGY (EXTRACT FROM LLWYBR NEWYDD)

The Swansea Bay City Deal

2.12 [Signed in 2017 - The Swansea Bay City Deal](#) is an investment of up to £1.3 billion in a portfolio of major programmes and projects across the Swansea Bay City Region – which is made up of Carmarthenshire, Neath Port Talbot, Pembrokeshire and Swansea. The City Deal is being funded, subject to the approval of project business cases, by the UK Government, the Welsh Government, the public sector and the private sector.

2.13 In the 15-year life span of the City Deal, the investment portfolio will boost the regional economy by at least £1.8 billion, while generating more than 9,000 jobs. City Deal programmes and projects are based on key themes including economic acceleration, life science and well-being, energy, smart manufacturing and digital.

3.0 Our Vision

Approach

3.1 In formulating our vision, we have reviewed the high level policy review and issues capturing exercise undertaken in Section 2. To this end, we have extracted key 'visioning elements' which we feel set out an aspirational yet deliverable picture of the South West Wales we want in 2035.

3.2 Our Vision is time bound and is spatially relevant to South West Wales whilst also taking a national steer in the form of Future Wales and Llwybr Newydd. It provides a high level 'hook' that our well-being objectives can deliver upon.

Identifying visioning elements

3.3 The following elements of our 2035 vision have been sourced from the 3 REDP Ambitions: *'resilient', 'sustainable', 'enterprising', 'ambitious', 'balanced' and 'inclusive'*.

3.4 The following elements of our 2035 vision have been utilised from the South West Wales Energy Strategy Vision: *'potential - on and offshore', 'prosperous and equitable', 'net zero carbon economy', 'the well-being of future generations', 'region's ecosystems', '2035' and '2050'*.

3.5 We have captured visioning elements from all 11 of the Future Wales Outcomes within our 2035 vision, including the reference to climate-resilience. We note that climate emergencies have been declared within the region in recent years amongst our constituent Councils.

3.6 In respect of Llwybr Newydd, we have captured the following elements from its Vision within our 2035 vision *"an accessible, sustainable and efficient transport system"*.

3.7 In noting the considerable ambition and projected beneficial impact of the [Swansea Bay City Deal](#), we have also referenced it within our 2035 vision.

Our Vision for South West Wales 2035

3.8 ***“By 2035 South West Wales will be a place where people are living and working within a resilient, sustainable, enterprising, ambitious and climate resilient region that is serviced by world class digital infrastructure and is on track to achieve a net zero carbon economy by 2050, having already achieved its public sector decarbonisation target. The region is an integral part of Wales and is making a strong contribution to Wales as a whole nation.***

It will be a distinctive region that tackles health and socio-economic inequality through sustainable growth. It will have vibrant rural places with access to homes, jobs and services, whilst people will also live and work in towns and cities which are a focus and springboard for sustainable growth. Prosperity, innovation and culture are promoted within the region and the importance of a sustainable and engaged agricultural sector is fully recognised.

A prosperous, resilient and equitable region that is maximising upon its on and offshore potential, South West Wales is a place where the Welsh language is thriving and the region continues to be a key contributor towards the national target of achieving a million Welsh speakers by 2050. Effective collaboration between the region’s decision and change makers from all sectors – including private industry – is demonstrated by the fact that the South West Wales Corporate Joint Committee continues to discharge all of its functions effectively. The region continues to feel the benefit from the Swansea Bay City Deal investment portfolio.

The need to enhance the well-being of future generations and ecosystems is firmly embedded within decision making structures that are balanced and inclusive and which recognise the need to sustainably manage our natural resources and reduce pollution resulting in places with biodiverse, resilient and connected ecosystems. People are living and working in connected, inclusive and healthy places with an accessible, sustainable and efficient transport system and where travel is sustainable.”

4.0 Our aim and well-being objectives

Our aim

4.1 We want to deliver our vision for 'South West Wales 2035'. We know where we want to get to, and now we need to map out how we are going to get there. This means that our aim over the next 5 years to 2028 is to:

- Complete all of the constitutional, corporate and governance aspects of the SWWCJC's establishment by the end of 2023;
- Deliver tangible betterment in terms of the region's economic well-being;
- Demonstrably lead the region further along its journey towards net zero;
- Progress the formulation of a Regional Transport Plan for the region; and
- Progress the formulation of a Strategic Development Plan for the region.

How we will deliver

4.2 Whilst we remain ambitious, we must be realistic and open to change given the turbulence in the external operating environment.

4.3. We have set 3 well-being objectives (WBOs) to guide our initial work and are committed to revisiting these as the work of the CJC matures. We are taking an integrated approach as demonstrated by the fact that our well-being objectives will also be informing the formulation of our equality objective. We have reviewed the guidance on preparing well-being objectives [as set out within the 2020 Future Generations Report](#) - notably the emphasis on ensuring that we understand what we want to achieve.

Our well-being objectives

Well Being Objective 1

4.4 To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.

4.5 Key to the delivery of this objective is the fact that we have [already endorsed the REDP and Regional Energy Strategy](#). It should be noted that the REDP sets out some initial key action areas to deliver against the ambitions and missions. These actions will form the basis of a 'living' action plan document, in the form of a project pipeline supplement, that will be regularly reviewed by regional partners and will evolve to embrace new investment proposals as they emerge. In terms of energy, it should be noted that a strategic action plan is the next stage of the regional energy planning process and is directed at turning the core principles and strategic priorities into reality.

4.6 The steps we will take to deliver this well-being objective are set out in Appendix 1 and 2. This sets out the action/steps, timescale and impact measures that we believe to be possible within the resources we expect to have available.

Well Being Objective 2

4.7 To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).

4.8 There is already considerable regional working on transport planning in South West Wales and we have based our future plans on these foundations. The RTP preparation process will be shaped by guidance issued by the Welsh Government (the draft guidance was issued in January 2023) but also by the resources that are made available to us.

4.9 The steps we will take to deliver this well-being objective are set out in Appendix 3. This sets out the action/steps, timescale and impact measures that we believe are possible within the resources we anticipate to be available.

Well Being Objective 3

4.10 To produce a sound, deliverable, coordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

4.11 There is already considerable regional working on development planning in South West Wales and we have based our future plans on these foundations. The preparation process will be shaped by guidance issued by the Welsh Government (Strategic Development Plans Manual) and the resources made available to us.

4.12 The steps we will take to deliver this well-being objective are set out in Appendix 4. This sets out the action/steps, timescale and impact measures that we believe to be possible within the resources we expect to have available.

5.0 Our Well-being Statement

Overview - The Well-being of Future Generations (Wales) Act 2015

5.1 By embedding the requirements of [the WFG Act](#) into our corporate planning, we will ensure that it forms a central organising principle to the way we work. In this regard, we recognise the need to undertake the following steps:

- Set and publish wellbeing objectives [s3(2)(a)]
- Take all reasonable steps to meet those objectives [s3(2)(b)]
- Publish a statement about wellbeing objectives [s7(1)]
- Publish an annual report of progress [s13(1)and Sch1]
- Publish a response to a recommendation made by the Future Generations Commissioner [s22(4)]

Our ways of working

5.2 The WFG Act places a duty on each public body to carry out sustainable development. Sustainable Development is defined as a process of improving the economic, social, environmental and cultural well-being of Wales. This needs to be done by taking action in accordance with the sustainable development principle so that the well-being goals are achieved. The principle is made up of five ways of working that public bodies are required to take into account when applying sustainable development. It should also be noted that the Constituent Councils will all be bound by their own requirements in regards the WFG Act. Whilst setting our own well-being objectives, we need to have regard to the Well-being Plans (WBPs) already in place across the region as part of a collaborative and integrated approach. The following sets out how we will embed the 5 ways of working:

5.2.1 Looking to the long term so that we do not compromise the ability of future generations to meet their own needs: The recognition of the importance of future generations is implicit within our vision and well-being objectives, most notably in the fact that the vision (and as such the objectives designed to deliver the vision) are framed within a time bound context i.e. ‘South West Wales 2035’. Our well-being objectives have also informed our equality objective. There will be specific opportunities to further embed these principles as the work develops – for example in undertaking the duty to prepare a Strategic Development Plan (WBO3) there will be a requirement for a range of impact assessments to be undertaken as part of this process – including a Sustainability Appraisal/Strategic Environmental Assessment.

5.2.2 Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives: The National well-being goals have played a key role in the identification of the SWWCJC well-being objectives. In this regard, reference is made to Table 1 below.

5.2.3 Involving a diversity of the population in the decisions that affect them: This Plan was subject to consultation. The preparation of this Corporate Plan has engendered an increased awareness of the need for us to develop a Participation Strategy. In noting that the Constituent Councils will have their own strategies and engagement exercises, we do have an opportunity to develop an approach which is proportionate and does not duplicate existing provisions within the region. In respect of the WBO’s themselves, specific reference should be given to WBO3 which emphasises the fact that the SDP Plan making process will be subject to consultation as per the requirements to prepare a Community Involvement Scheme.

We will emphasise that a key message is one of involvement in the delivery of our well-being objectives and the undertaking of Plan making.

5.2.4 Working with others in a collaborative way to find shared sustainable solutions; Collaboration is at the very essence of the SWWCJC way of working, from the way it is constituted (i.e. leaders of the region's Councils) to the manner in which it is seeking to establish a co-option and advisory framework function. All 3 of our WBOs include reference to collaboration.

5.2.5 Understanding the root causes of issues to prevent them from occurring: The fact that there are a specific set of duties and powers that are relevant to the SWWCJC are pertinent considerations, however in noting this we have sought to develop an appreciation of the issues by virtue of the policy and issues capture exercise undertaken in Section 2. To this end, the vision (which in turn requires the well-being objectives to deliver upon it) is informed by an appreciation of the challenges and opportunities that we face – as demonstrated by the visioning elements exercise undertaken.

5.3 We have put in place a clear flow and delivery pathway from the issues/policy review, through to the Vision and onto the 3 WBOs themselves. We know where we need to get to and how we are going to get there. We are confident that our WBOs are Specific Measurable Attainable and Relevant (i.e. we have duties and/or powers to deliver upon them by 2035) because they are legally deliverable and they also stem from an appreciation of the key issues, challenges and opportunities that we face in South West Wales.

5.4 In undertaking our functions, we are actively embedding the WFG Act 5 ways of working into our corporate governance. Also, in setting our own well-being objectives, we note the need to have regard to Well-being Plans (WBPs) across the region. We will seek to work in an integrated and collaborative way and recognise the significant amount of work that has been achieved to date by Councils and Public Services Boards across the region.

5.5 Our commitment to embedding the 5 ways of working is demonstrated via a dedicated section on the WFG Act within the reports provided to our Members by our Executive Officers. Moving forward, once this corporate plan is formally approved there will be an opportunity to add a section to the report template to allow for commentary on how the proposal will assist us to achieve our 3 WBOs and our Equality Objective.

5.6 [At our October 2022 meeting](#), we endorsed the principle of adopting Neath Port Talbot's 2 stage Integrated Impact Assessment Toolkit. This will allow for an integrated approach to be undertaken which includes considerations around the WFG Act.

[Our contribution towards achieving the National well-being goals](#)

5.7 The WFG Act identifies seven National Well-being Goals: a Prosperous Wales; a Resilient Wales; a Healthier Wales; a More Equal Wales; a Wales of Cohesive Communities; a Wales of vibrant culture and thriving Welsh language; and a Globally Responsible Wales. In developing our well-being objectives, we have sought to influence the achievement all of 7 goals, however clearly given our focused

duties and powers direct contributions will be made towards those goals that are most aligned with the powers and duties available to us.

5.8 It should also be noted that our 3 well-being goals are intended to be complimentary and integrated to each other and there are clear overlaps – including WBO2 and WBO3 in respect of sustainable travel. To this end, it is appropriate to review the impact all of 3 WBOs in regards the national goals as opposed to separate assessments.

TABLE 1 – OUR WELL-BEING OBJECTIVES AND THE NATIONAL WELL-BEING GOALS

National Goal	Integrated contribution of our well-being objectives
A Prosperous Wales	Increasing productivity and economic growth, to support the creation and safeguarding of more, better paid jobs, opportunities for business starts and growth, and further links between the knowledge base and industry. Good for places and the economy - A transport system that contributes to our wider economic ambitions, and helps local communities, supports a more sustainable supply chain, uses the latest innovations and addresses transport affordability. A region where people live in places where prosperity, innovation and culture are promoted - with world-class digital infrastructure.
A Resilient Wales	Increased emphasis on economic sustainability through focus on the need to decarbonise the economy; resilience to future technology change through emphasis on responding to and harnessing digitalisation. Good for the environment - A transport system that delivers a significant reduction in greenhouse gas emissions, maintains biodiversity and enhances ecosystem resilience, and reduces waste. A region where people live in places that sustainably manage their natural resources and reduce pollution and where travel is sustainable. The identification of climate risks to assets and communities and the actions that will need to be taken to address these across



	multiple areas of society and the economy are key considerations.
A Healthier Wales	Whilst the WBO is not directly concerned with health matters, greater prosperity (especially where more equally distributed) leads to better health outcomes. The REDP itself notes the importance of the health and care sector and the opportunity to link it with economic growth. Good for people and communities- A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. A region where people live and work in connected, inclusive and healthy places. It is recognised that transport is a major contributor to poor air quality, especially in urban areas, and is also a driver of climate change (itself having health impacts). The connection to active travel also promotes a healthier population from the point of view of increased physical exercise. Improving access to blue and green spaces can also have positive impacts for health/health inequalities. The potential range of direct and indirect benefits to population health from actions within this Corporate Plan are noted.
A More Equal Wales	The REDP itself recognises the need to build an 'inclusive growth' model into the strategy, via efforts to support skills outcomes, resilience to automation, or mechanisms to support greater wealth retention within the community. Good for people and communities - A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. A region where people live in distinctive regions that tackle health and socio-economic inequality through sustainable growth.
A Wales of Cohesive Communities	Better economic inclusion outcomes should improve cohesion, where linked with programmes and mechanisms that focus on local community involvement and engagement. Good for places and the economy - A transport system that contributes to our wider economic ambitions, and helps local communities, supports a more sustainable supply chain, uses the latest innovations and



	addresses transport affordability. A region where people live and work in towns and cities which are a focus and springboard for sustainable growth and in vibrant rural places with access to homes, jobs and services.
A Wales of vibrant culture and thriving Welsh language	Measures to support the growth of the creative economy (including associated with the Welsh language) should directly support, and could be an important part of the SW Wales investment proposition. More broadly, the WBO seeks to support the economic vibrancy of the region, including principally Welsh-speaking communities. Good for culture and the Welsh language - A transport system that supports the Welsh language, enables more people to use sustainable transport to get to arts, sport and cultural activities, and protects and enhances the historic environment. A region where people live in places with a thriving Welsh Language.
A Globally Responsible Wales	Achieving over time a decarbonised growth model will contribute to this goal. Good for the environment - A transport system that delivers a significant reduction in greenhouse gas emissions, maintains biodiversity and enhances ecosystem resilience, and reduces waste. A region where people live in places which are decarbonised and climate-resilient - with biodiverse, resilient and connected ecosystems. It is acknowledged that economic development isn't just relevant in the context of decarbonisation, but also in terms of how it might address social and environmental impacts on a global scale, e.g. through off-shoring.

5.9 Reference is also made to the requirement to prepare a Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) as part of the SDP process – along with considerations in regards Habitats Regulations Assessment. This can enable us to understand where the WBO3 (the SDP) can maximise its contribution to the national well-being goals and also potentially allow for the integration of a number of other facets.

5.10 We are content that our well-being objectives will contribute to the achievement of the wellbeing goals and that we are they are taking all reasonable steps to meet our well-being objectives. We are content that our well-being objectives are consistent with the sustainable development principle, most notably in terms of actively promoting collaborative working within our region.

5.11 With such strong alignment to Future Wales and Llwybr Newydd, it is noted that the Welsh Government themselves will have had due regard to the WFG Act in publishing such national strategies.

6.0 Our contribution towards achieving a more equal region

Overview

6.1 With reference to the Equality Act 2010, [statutory guidance](#) issued by the Welsh Government in respect of CJC's confirm the need to ensure that that the consideration of our public sector equality duty and socio-economic duty is suitably embedded into our corporate governance and decision making structure.

6.2 CJCs are listed bodies under the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 as amended and are therefore subject to the Public Sector Equality Duty (PSED). The Equality and Human Rights Commission ("the Commission") is the regulator of the PSED. To this end, we have been in dialogue with officers from the Commission to ensure that we are on the correct path towards compliance in this regard.

6.3 To review the potential impact of establishing the CJCs the Welsh [Government published impact assessments](#) – including a Regulatory Impact Assessment and Integrated Impact Assessment.

6.4 Our approach will be a twin track one, where we want to ensure that our decisions don't impact disproportionately negatively, but that we also grasp any opportunities for betterment as part of a positive approach.

How we measure the impact of our decisions

6.5 The need to measure the impact of our decisions is already firmly embedded into our corporate governance (notably in terms of a section on the reports provided to our Members where such matters are acknowledged). It is considered however

that as our work moves to substantive matters of policy formulation then these decisions should go through an assessment process.

6.6 [In light of the foregoing, at our October 2022 meeting](#), we endorsed the principle of adopting Neath Port Talbot's 2 stage Integrated Impact Assessment Toolkit as our Toolkit. The utilisation of the Toolkit will further embed matters of equality into our corporate governance, and as such demonstrates that we are fully acknowledging and embracing our public Sector equality duty and socio-economic duty.

6.7 We also want to set out a specific equality objective within this first Corporate Plan. In preparing this Objective, we have had [reference to the Welsh Government's Strategic Equality Plan 2020-2024](#). Reference can be made to the [Is Wales fairer](#) 2018 report. Furthermore, we have had reference to 3 our well-being objectives, because we want to embed an integrated approach in this regard. It is noted that many of the processes (eg SDP) are likely to be subject to impact assessments in their own right (e.g. Integrated Impact Assessments), however we want to identify a specific SWWCJC equality objective which re-affirms our corporate commitment to a more equal South West Wales. This is set out overleaf.

Our Equality Objective – A more equal South West Wales by 2035

6.8 *“To deliver a more equal South West Wales by 2035 by contributing towards:*

- (a)** *The achievement of the [Welsh Government’s long-term equality aim](#) of eliminating inequality caused by poverty;*
- (b)** *The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport, and*
- (c)** *The achievement of the [Welsh Government’s long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

6.9 In terms of achieving element (a) of our equality objective, it is considered that this integrates suitably with WBO1 which focuses on economic well-being and energy. In noting that we have already endorsed the Regional Economic Delivery Plan and Regional Energy Plan, we will explore how we can take these Plans back through our Integrated Impact Assessment Toolkit in 2023 to identify if there are any further opportunities to deliver a more equal South West Wales.

6.10 In terms of achieving element (b) of our equality objective, it is considered that it integrates suitably with WBO2 which focuses on transport. Llwybr Newydd is very clear on equality matters, and as such there are clear opportunities to provide a regional expression of this national policy direction. We will take any future decisions through our Integrated Impact Assessment Toolkit.

6.11 In terms of achieving element (c) of our equality objective, it is considered that it integrates suitably with WBO3 which focuses on strategic development planning (noting that stakeholder engagement and collaboration are key elements of the SDP preparation process – as per the requirements for a Community Involvement Scheme). We will take any future decisions through our Integrated Impact Assessment Toolkit.

7.0 Governance and operational facets

Our constitutional and governance framework

7.1 We [first met in January 2022](#) and we were reconstituted for the civic year 2022/2023 [at our July 2022 meeting](#).

7.2 Some of those key procedural steps we have already undertaken since our commencement include:

- Establishing a Governance and Audit Sub-Committee Committee;
- Establishing an Overview and Scrutiny Sub-Committee; and
- Designating the Neath Port Talbot County Borough Council Standards Committee as our Standards Committee.

7.3 We have agreed an approach for representatives from the two local health boards that serve our area, along with Swansea and Trinity St David Universities, to [be co-opted](#). We have also agreed an approach for the appointment of [private sector representatives](#) to an Advisory Board.

7.4 We have established 4 sub-committees, [with the terms of reference for each of these agreed in October 2022](#). These sub-committees will have a key role in driving forward delivery of our 3 well-being objectives.

TABLE 2 – OUR SUB-COMMITTEE STRUCTURE (FUNCTION THEMES)

Sub Committee	Lead Chief Executive	Political Lead
Regional Transport Planning	Swansea	Carmarthenshire
Economic Well Being – Regional Economic Development	Carmarthenshire	Swansea
Strategic Development Planning	Pembrokeshire	Neath Port Talbot
Economic Well Being - Regional Energy Strategy	Neath Port Talbot	Pembrokeshire

Budgeting

7.5 A key consideration in terms of how we will discharge our duties and functions is funding.

7.6 We must set a budget for the upcoming financial year i.e.1/4 to 31/3, by the end of January each year. We approved our 2022-23 budget of £575,411 at our [meeting on 25th January 2022](#). The ability to increase the CJC budget through an increase in the levy for 2023-24 was considered to be very limited given the general economic outlook for local government budgets and the prevailing cost of living crisis. Consequently, progress in 2023-24 will be more dependent on other funding being available from Welsh Government or other sources. We approved our 2023-24 budget of £617,753 at our [meeting on 24th January 2023](#). The ability to increase the CJC budget through an increase in the levy for 2024-25 was considered to be very limited given the general economic outlook for local government budgets and the prevailing cost of living crisis. A continuity budget was set for 2024-25 at our [meeting on 23rd January 2024](#), reducing the levy on the constituent local authorities by 10%, whilst recognising the reserves are available to fund the individual sub committees if the committee so choses to at a later date. Consequently, progress in 2024-25 will be more dependent on other funding being available from Welsh Government or other sources.

Operational Facets, including staffing and service arrangements

7.7 We are required to appoint a number of statutory “executive officers” similar to the roles within principal councils (e.g. Chief Executive, Chief Finance Officer and Monitoring Officer). The Chief Executive of Neath Port Talbot is currently our Chief Executive, with the intention being to rotate this role on an annual basis amongst the respective constituent Council Chief Executives. The Head of Legal Services in Neath Port Talbot retains the Monitoring Officer function, and the Head of Finance in Carmarthenshire retains the Chief Finance Officer function.

7.8 In terms of operational facets provided to the SWWCJC, services are provided by the constituent Councils. Service Level Agreements are being formulated in respect of the statutory functions and the subject areas/function themes.

Engagement and consultation

7.9 We recognise that our constituent Councils undertake engagement and consultation and have their own methods and stakeholders in this regard. We will not seek to duplicate these established platforms, rather we will seek to utilise them and feed any consultation that we have through these channels.

7.10 In the short term, we have taken the following steps:

- [Dedicated SWWCJC website](#) and e mail addresses;
- SWWCJC branding;
- Commitment to produce easy read documentation;
- Proportionate awareness raising – including presentations, and
- Publishing accessible documentation.

8.0 Public Sector Duties, Plans and Strategies

Overview

8.1 There are a number of duties relevant to us as summarised within [statutory guidance](#) issued by the Welsh Government in respect of CJC's. We will embrace these duties, but in so doing we will be taking a proportionate and integrated approach. Our emphasis has been on embedding such considerations into our corporate governance. Specific reference should be made to Section 6 of this Plan in respect of our approach to our public sector equality duty and socio-economic duty.

The Welsh language

8.2 In the absence of the imposition of standards by the Welsh Language Commissioner, we have taken a proactive approach, particularly given the prominence of the language within the social fabric of our region. [At our October 2022 meeting](#), we endorsed the principle of adopting Carmarthenshire County Council's standards as our interim policy position.

8.3 Reference should also be made to our adoption of an Integrated Impact Assessment Toolkit which will also allow for consideration of Welsh language matters. Also specific workstreams – notably the Strategic Development Plan – will have policy considerations - e.g Impact Assessment process and national policy [e.g Technical Advice Note 20 – The Welsh Language](#).

The Environment (Wales) Act 2016

8.4 As one of the Public Authorities subject to the Biodiversity and Resilience of Ecosystems Duty, we are required to seek to maintain and enhance biodiversity so far as is consistent with the proper exercise of our functions and in doing so promote the resilience of ecosystems. We must have regard to:

- [The section 7](#) list of habitats and species of principal importance for Wales;
- [The State of Natural Resources Report \(SoNaRR\)](#), published by Natural Resources Wales; and
- Any Area Statement which covers all or part of the area in which the authority exercises its functions, once these are produced.

8.5 We must prepare and publish a plan setting out what we propose to do to comply with the Section 6 duty. We must also produce and publish a report on what we have done to comply with the s6 duty by 31 December 2022 and then every three years after this date. Discussions with Biodiversity Policy Officers within the Welsh Government have indicated that we can embed our Duty Plan into our Corporate Plan and in fact this would be preferable to a standalone one ([this is also confirmed in Welsh Government guidance](#)). Whilst there is no specific timescale to publish Our Duty Plan, we have taken the opportunity to publish it within this Corporate Plan so that key principles are embedded into our corporate governance from the outset.

This will be subject to review. [In terms of our Compliance Report – this was published by 31 December 2022.](#)

8.6 [The Nature Recovery Action Plan \(NRAP\) for Wales](#) was originally published in December 2015 as the Nature Recovery Plan and contains the following ambition: *‘To reverse the decline in biodiversity, for its intrinsic value, and to ensure lasting benefits to society’*. This ambition is supported by 6 objectives:

- 1: Engage and support participation and understanding to embed biodiversity throughout decision making at all levels;
- 2: Safeguard species and habitats of principal importance and improve their Management;
- 3: Increase the resilience of our natural environment by restoring degraded habitats and habitat creation;
- 4: Tackle key pressures on species and habitats;
- 5: Improve our evidence, understanding and monitoring, and
- 6: Put in place a framework of governance and support for delivery.

8.7 We recognise these aims and objectives and have utilised them to frame our first Duty Plan, which is set out in Table 3 overleaf. Our approach and focus is on embedding the consideration of our duties into our corporate governance, noting our specific functions and the fact that the work that will be undertaken (e.g. Strategic Development Plan) will be subject to rigorous scrutiny in terms of designations (including National Site Network) together with policy alignment – [e.g. Technical Advice Note 5 - nature conservation and planning](#). Whilst the Section 6 Duty Plan seeks to meet the specific requirements placed upon the CJC under The Environment (Wales) Act 2016, it is considered that giving due regard to our region's historic landscape and built heritage can also, where appropriate, form part of our corporate thinking moving forward. It is noted that the South West Wales area and

coast hosts internationally important environments (including those within the marine protected areas) and as such relevant plans and development will need to be sympathetic and compatible with the safeguarding of these designated areas.

8.8 In formulating our Duty Plan, we have had regard to the [South West Wales Area Statement](#) (SWWAS) and its themes as set out below:

T1 - Reducing health inequalities: This theme aims to examine the opportunities to address health inequalities in South West Wales by using natural resources and habitats;

T2 - Ensuring sustainable land management: Ensuring our land is sustainably managed for future generations;

T3 - Reversing the decline of, and enhancing, biodiversity : This theme aims to explore how we can reverse the decline of biodiversity by building resilient ecological networks, and

T4 - Cross-cutting theme: mitigating and adapting to a changing climate: This theme looks at how we can adapt and respond to a changing climate.

[Our Biodiversity Duty Plan 2023-2028.](#)

8.9 Our Duty Plan is set out within Table 3 below.

TABLE 3 - OUR BIODIVERSITY DUTY PLAN 2023-2028

NRAP Objective	NRAP Extract	SWWCJC Action	SWWAS Theme
1	Addressing this objective demands corporate change, and the integration of biodiversity values, both economic and intrinsic, into decision making, so that the value is recognised, accounted for and acted on at an early stage.	<p>We will formulate a Corporate Plan and set well-being objectives.</p> <p>We will adopt an Integrated Impact Assessment Toolkit (which will include a biodiversity section for screening).</p>	T1,T2,T3,T4.



		<p>We will embed the 5 ways of working into our corporate governance.</p> <p>We will ensure that this Section 6 Plan is referenced in Executive Officer Reports to Members.</p> <p>We will embed a 'Health in all Policies' approach and have reference to the Welsh Government's 'A Healthier Wales' Plan as well as the Swansea Bay Population Health Strategy.</p>	
2	<p>We need to use the legislation that we have to ensure we safeguard our protected species and habitats, and to manage them better to reduce the multiple pressures they are facing. We need to identify opportunities for policy change, managing for multiple benefits and using resources (both human and monetary) innovatively. Partnership working is key.</p>	<p>In accordance with legislative / policy requirements we will ensure that impacts are considered – eg Habitats Regulations Assessment to the Strategic Development Plan.</p> <p>As a regional body, we will take a collaborative and integrated approach which is underpinned by partnership working.</p>	T3,T4
3	<p>Action is needed across the whole of Wales to recover biodiversity and build the resilience of our ecosystems.</p>	<p>We will actively scrutinise the requirement for conservation and enhancement as part of our corporate governance. In so doing, we will take decisions that reflect the WFG Act and we note The State of Natural Resources Report (SoNaRR), published by Natural Resources Wales.</p>	T3
4	<p>The Sustainable Management of Natural Resources (SMNR) puts in place a framework and tools for an integrated approach to tackling negative impacts on our biodiversity while building resilience of our environment.</p>	<p>At a corporate level, we will recognise and embed SMNR approaches into our ways of working. As such, we will place an emphasis on integration and promote nature based solutions.</p>	T3,T4



		<p>We recognise the Section 7 list of habitats and species of principal importance for Wales.</p> <p>We also recognise the potential significant implications of the Marine Area Statement and the Welsh National Marine Plan for our region; along with our potential contribution in respect of State of Natural Resources Report (SoNaRR) for Wales 2020 and the 4 Sustainable Management of Natural Resources (SMNR) long-term aims.</p>	
5	To inform the delivery of our actions to help nature recover we need to improve the quality of data and the confidence we have in it, direct relevant and prioritised research and review and develop monitoring and surveillance.	Much of the data will be collected on a local / Local Authority level. However, we will take opportunities through our activities to attain information on our contribution towards conservation and enhancement – e.g. Strategic Development Plan monitoring indicators.	T1,T3,T4
6	We need to ensure these are as well informed and prioritised as possible, and that this information is accounted for in local planning and decision making. We need to put in place resourcing (both human and monetary) to achieve our nature recovery objectives.	<p>We will utilise Impact Assessments (eg Sustainability Appraisal/Strategic Environmental Assessment that will be done with the Strategic Development Plan) to increase our understanding.</p> <p>In formulating our budget, we will have reference to our WBOs/sub committees.</p> <p>We will have specific reference to the South West Wales Area Statement and have utilised its cross cutting themes in this Plan.</p>	T1,T2,T3,T4.

Towards the formulation of a Child Poverty Strategy

8.10 The requirement for us to prepare a Child Poverty Strategy is noted. We will address this as the CJC work activities are further developed.

Freedom of Information

8.11 Within 2023, we will also be looking towards the production of a Publication Scheme and any associated requirements in respect of these matters.

9.0 Measuring our performance

Overview

9.1 We need a framework to measure our success.

Well-being of Generations (Wales Act 2015)

9.2 We will be required to report on the progress we have made in meeting our well-being objectives at the end of each year. [Reference is made to the Well-Being of Wales Report 2022](#). Annual Reports must be published as soon as possible, but no later than 31 March. In preparing our report we must review our well-being objectives. We will need to demonstrate that:

- our well-being objectives are contributing to the achievement of the wellbeing goals;
- we are taking all reasonable steps to meet our well-being objectives, and
- our well-being objectives are consistent with the sustainable development principle.

Audit Wales - landscape review Autumn 2022

9.3 During the Autumn of 2022, Audit Wales will have undertaken an early landscape review to understand the evolving arrangements of CJC's across Wales. A Project brief has been issued, with the below forming the overall commentary questions:

- What is our understanding of Welsh Government's aims for the CJC's?
- Have we established effective governance arrangements to meet the Welsh Government aims and statutory obligations?

- Do we have clear and effective plans to deliver the Welsh Government aims and meet our statutory obligations?
- How will we fit in to existing partnership arrangements?, and
- How are we planning to meet their requirements under the Well-being of Future Generation (Wales) Act 2015 including how are we setting our well-being objectives?

9.4 It is considered that the production of this Corporate Plan will be an important component of our response to the above, notably in terms of clarifying the progress we have made in terms of governance and meeting our statutory obligations and our responsibilities under the WFG Act. We are also actively reviewing partnership arrangements to ensure they remain fit for purpose.

10.0 Next steps

10.1 The Corporate Plan was reported to our Members in draft form in December 2022. Our Members gave their approval for the undertaking a public consultation on the Draft Plan in early 2023.

10.2 Further to above, the consultation responses received were reported back to the Members on March 30 2023, with the Corporate Plan subsequently approved as final.

Appendices

Appendix 1 – Well-being Objectives – Consultation January 2024

The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

Consultation was undertaken between 26th January - 18th February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

Economic Well-being Objective 1 with associated steps/actions

To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being

- Explore opportunities to support the range of activities set out in the Investment Zone prospectus.
- Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider energy transition developments.
- Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding.
- Continue to develop work to improve the promotion of and access to investment opportunities across the region.
- Further develop the regional work to enhance the visitor economy.
- Continue to work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors.
- Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans.

Economic Well-being Objective 1 – Priorities – Views of our Stakeholders

- 69% (11) Agree
- 13% (2) Disagree
- 13% (2) Don't know
- 6% (1) Strongly disagree

Suggestions informed by the consultation to add or make amendment to the proposed actions

- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy
- Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment
- Consider the benefits of agile or remote support functions
- Promote opportunity for the Waterfront for both local and visitor purposes
- Promote wider opportunities for funding and business startups
Note. *These opportunities are currently being considered as part of the Regional Directors Group*

Regional Transport Plan (RTP) Well-being Objective 2 with associated steps/actions

To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).

- Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24.
- Continue to press Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan.

Regional Transport Plan (RTP) Well-being Objective 2 – Priorities – Views of our Stakeholders

- 50% (8) Agree
- 25% (4) Disagree
- 13% (2) Strongly agree
- 6% (1) Strongly disagree
- 6% (1) Don't know

Suggestions informed by the consultation to add or make amendment to the proposed actions

- The Regional Transport Plan to include all methods of travel not just cycling to ensure the needs of the community.
- Seek opportunities to compete with other countries
- Focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter restrictions and the use of personal transport by levying excessive charges parking, etc is harming the economy.
- Improve the availability of bus services within rural areas
- A feeling that transport is being cut and not improved. A further understanding to gain an insight to the research and criteria behind the target measure of 75% cars being electric by 2035 is needed.
- Improve public engagement to ensure the barriers associated with accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) can be voiced.

Strategic Development Plan (SDP) Well-being Objective 3 with associated steps/actions

To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

- Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance, together with the appropriate budget with reliance on Welsh Government funding.
- Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan.

Strategic Development Plan (SDP) Well-being Objective 3 – Priorities – Views of our Stakeholders

- 56% (9) Agree
- 13% (2) Disagree
- 6% (1) Strongly agree
- 13% (1) Strongly disagree
- 13% (2) Don't know

Suggestions informed by the consultation to add or make amendment to the proposed actions

- Start the development without final guidance
Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.
- Listen to the electorate
Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects
Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and Will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.
Note. These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated
Note. These processes are adopted as statutory requirements of the Local Development Plan making process.

Appendix 2 – Well-being Objectives – Consultation January 2024 –

What impact will this have to inform the South West Wales Corporate Joint Committee (SWWCJC) priorities for 2024-25

The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.

We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.

The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.

The views and suggestions gained from the consultation will aid and refine the action plan for each objective, received suggestions for adoption are as follows:

Wellbeing Objective 1 Economic Wellbeing and Energy

- Further consideration will be given to the views and suggestions received from the consultation.
- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy. Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Promote wider opportunities for funding and business startups
Note. The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP)

Wellbeing Objective 2 Regional Transport Plan (RTP)

- Further consideration will be given to the views and suggestions received from the consultation.

Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.

- Improve the availability of bus services within rural areas
- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced

Wellbeing Objective 3 Strategic Development Plan (SDP)

- Start the development without final guidance

Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).

- Listen to the electorate

Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.

- Accountability for projects
Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and Will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.
Note. These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated
Note. These processes are adopted as statutory requirements of the Local Development Plan making process.

Appendix 3 – Well-being Objective 1 - Regional Economic Delivery Plan (REDP) Action Plan

To deliver the REDP, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
Secure and align resources to support the delivery of the Regional Economic Delivery Plan (REDP)	<ul style="list-style-type: none"> Map and maintain visibility of regional activity managed outside of the scope of the CJC e.g. Shared Prosperity Fund Grant; Levelling Up Fund Grant; etc. 	Shared Prosperity Fund (SPF) and Levelling Up Grants are being continuously monitored and there is close liaison with UK Government to maintain the visibility of both	Effective Coordination & Delivery of REDP.	Ongoing
	<ul style="list-style-type: none"> Identify and secure new investment and funding opportunities. 	<p>Working in collaboration with the Welsh Local Government Association (WLGA) to identify a successor SPF Programme.</p> <p>The WLGA is in liaison with UK Government and other Local Authorities in England.</p>		Ongoing
Build capacity, governance and expertise to maximise South West Wales renewable energy and net zero potential.	<ul style="list-style-type: none"> Scope the substantial opportunities in renewables and the low carbon energy sector across the region. 	<p>This forms part of the individual Local Energy Area Plans (LEAPs) prepared by each Council that will feed into the Regional Energy Plan.</p> <p>Completion of the Local Area Energy Plans (LAEP) is a significant milestone towards this objective.</p>	Growth in renewable energy sector.	Ongoing

	<ul style="list-style-type: none"> Clearly define a programme of work to maximise the benefits for the region. 	<p>The Regional Regeneration Directors Group is formulating a programme of work.</p> <p>Regional team in place and work beginning to provide evidence and programme of work to via the Energy Sub-Committee overseen by the SWWCJC.</p>		Ongoing
	<ul style="list-style-type: none"> Establish appropriate governance to further develop regional coordination between the major projects and through skill development, business growth and potential for local ownership models. 	<p>The Regional Learning Skills Partnership is coordinating the skills requirements for major projects in the region.</p> <p>Work underway to establish and review current governance structures to ensure progress towards this objective as part of regional team initial priorities.</p>		Ongoing
Further develop the economic development infrastructure across the region	<ul style="list-style-type: none"> Create a virtual innovation agency to provide a better integrated regional innovation offer. 	<p>The Regional Regeneration Directors Group is formulating a programme of work.</p> <p>Regional team in place and work beginning to provide evidence and programme of work to via the Energy Sub-Committee overseen by the SWWCJC.</p>	<p>X amount of businesses supported. X amount of jobs created. Improved coordination of business support across region. X - amount of businesses supported. X – amount of employment space to be created. X – amount of jobs accommodated. X inward investment leads New Regional Investment Fund. X – External Funding levered.</p>	Ongoing
	<ul style="list-style-type: none"> Establish coordinated regional business support programme to support enterprise and entrepreneurship at scale. 	<p>Business support is being discussed on a regional level via the SPF projects in each Local Authority (LA).</p> <p>Each local authority is delivering an SPF funded business anchor project to March 2025 that provides business support and grant funding to complement Business Wales provision.</p>		Ongoing
	<ul style="list-style-type: none"> Establish regional commercial property investment fund. 	In development		Ongoing
	<ul style="list-style-type: none"> Develop regional inward investment proposition. 	In development		Ongoing
	<ul style="list-style-type: none"> Establish a regional Commercial Property Investment Group. 	In development		Ongoing

	<ul style="list-style-type: none"> Develop governance structure. 	The Regional Regeneration Directors Group will be looking at governance structures.		Ongoing
	<ul style="list-style-type: none"> Develop a property commercial investment fund for SW Wales. 	The Regeneration Directors Group will be looking at this.		Ongoing
	<ul style="list-style-type: none"> Explore the feasibility of devolved regional investment fund. 	The Regeneration Directors Group will be looking at this.		Ongoing
To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being	<ul style="list-style-type: none"> Explore opportunities to support the range of activities set out in the Investment Zone prospectus; 	The Regeneration Directors Group will be looking at this.		Ongoing
	<ul style="list-style-type: none"> Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider renewable energy developments; 	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan.		Ongoing
	<ul style="list-style-type: none"> Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding; 	Working in collaboration with the Welsh Local Government Association (WLGA) to identify a successor SPF Programme. The WLGA is in liaison with UK Government and with other Local Authorities in England.		Ongoing
	<ul style="list-style-type: none"> Continue to develop work to improve the promotion of and access to investment opportunities across the region; <p>Note. Review the interaction with the regional inward investment proposition.</p>	The Regeneration Directors Group is looking at this.		Ongoing
	<ul style="list-style-type: none"> Further develop the regional work to enhance the visitor economy; <p>Note. Review the interaction with the regional inward investment proposition.</p>	The Regeneration Directors Group is looking at this.		Ongoing
	<ul style="list-style-type: none"> Continue work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors; 	The Regeneration Directors Group is looking at this. Paper presented to Energy Sub-Committee seeking funding to support the development of this work further in January 2024 See Appendix 4		Ongoing

	<ul style="list-style-type: none"> Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans; 	<p>This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan.</p> <p>Regional team priority Q1 2024</p> <p>See Appendix 4</p>		Ongoing
Addition Actions informed by the Consultation January 2024	<ul style="list-style-type: none"> Further consideration will be given to the views and suggestions received from the consultation. 	<p>This is an outcome and will be measured at business case development optioneering stage.</p>		
	<ul style="list-style-type: none"> The need to ensure balance and proportionality towards achieving Net Zero and to deliver positive impacts to the economy Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment 	<p>This is an outcome and will be measured at business case development optioneering stage.</p> <p>This is an outcome and will be measured at business case development optioneering stage and be subject to the Integrated Impact Assessment process.</p>		
	<ul style="list-style-type: none"> Promote wider opportunities for funding and business startups 	<p>The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP).</p> <p>Funding support for new business is available via the Shared Prosperity Fund (SPF) Business Anchors being delivered by each local authority. This support complements the business support available through Business Wales</p>		

Appendix 4 – Well-being Objective 1 – Regional Energy Strategy (RES) Action Plan

To deliver the RES, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
Map available resources and identify resource gaps.	<ul style="list-style-type: none"> Undertake an evaluation exercise to determine that the correct level of resource and expertise is embedded within each Council for the effective delivery of activity and programmes within each specific thematic theme of the strategy: Domestic Energy, Renewable Energy Generation, Transport and Active Travel, Commercial and Industrial. 	<p>Work underway to identify the four thematic areas and align these to the outputs from the LAEP process.</p> <p>Workshop to be held in May/June to prioritise actions for the forthcoming period.</p>	<p>Establish regional delivery team. Alignment to existing programmes.</p>	Ongoing
	<ul style="list-style-type: none"> Complete Local Area Energy Plans 	Complete		Satisfied
Formulate implementation programmes alongside our partners, including private industry.	<ul style="list-style-type: none"> Develop prioritised action plans for the four programme themes 	<p>Regional Energy Strategy action plans are in early stages of formulation and development and will need to be realigned to regional Council LAEPs once approved and the proposed Welsh Government Wales wide LAEP review which is intended to inform the further development and strategic direction of regional actions, and lead to the creation of a Wales-wide Energy Plan.</p> <p>A piece of work will be required in the first instance to align and compare the actions of the Pembrokeshire LAEP (which was introduced earlier than the others) with the other regional LAEPs. This is to ensure that there is a consistent approach to delivery across the region.</p>	<p>Local Authority Energy Plans aligned and synchronised with Regional Energy Strategy benefits realised.</p> <p>Development of business case proposals for each theme programme.</p> <p>Identification of challenges and barriers for project implementation.</p> <p>Fully resourced and funded projects.</p>	

	<ul style="list-style-type: none"> • Enable and facilitate programme and project implementation 	Regional team in place to lead on this work.		
	<ul style="list-style-type: none"> • Align projects (and benefits) with Regional Economic Delivery Plan low carbon objectives 	Regional team in place to lead on this work.		
	<ul style="list-style-type: none"> • Ensure Well-being objective informs Regional Transport Plan. 	Work already underway and agreed to align Energy and Transport work and to avoid duplication.		
	<ul style="list-style-type: none"> • Explore opportunities to support the range of activities set out in the Investment Zone prospectus; 	See Appendix 3.		
	<ul style="list-style-type: none"> • Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider renewable energy developments; 	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan		
	<ul style="list-style-type: none"> • Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding; 	See Appendix 3.		
	<ul style="list-style-type: none"> • Continue to develop work to improve the promotion of and access to investment opportunities across the region; 	See Appendix 3		
To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being	<ul style="list-style-type: none"> • Further develop the regional work to enhance the visitor economy; 	See Appendix 3.		
	<ul style="list-style-type: none"> • Continue work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors; 	Paper presented to Energy Sub-Committee seeking funding to support the development of this work further in January 2024 See Appendix 3		
	<ul style="list-style-type: none"> • Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans 	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan. Regional team priority Q1 2024		

Addition Actions informed by the Consultation January 2024	<ul style="list-style-type: none"> Further consideration will be given to the views and suggestions received from the consultation. 	<p>This is an outcome and will be measured at business case development optioneering stage.</p>		
	<ul style="list-style-type: none"> The need to ensure balance and proportionality towards achieving Net Zero and to deliver positive impacts to the economy Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment 	<p>This is an outcome and will be measured at business case development optioneering stage.</p> <p>This is an outcome and will be measured at business case development optioneering stage and be subject to the Integrated Impact Assessment process.</p>		

Appendix 5 – Well-being Objective 2 - Regional Transport Plan (RTP) Action Plan

To deliver the RTP, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
Engage with Welsh Government	<ul style="list-style-type: none"> Consider and respond to draft Welsh Government guidance. 	<ul style="list-style-type: none"> Implementation Plan developed and approved December 2023 	Any issues addressed.	Satisfied
Develop a Regional Transport Plan (RTP)	<ul style="list-style-type: none"> Develop RTP delivery programme. Identify resources needed to deliver the programme. Agree RTP delivery programme and resources with Welsh Government. Approve and publish RTP. 	<ul style="list-style-type: none"> Implementation Plan developed and approved December 2023 Case for Change developed and submitted to Welsh Government for approval 29th February 2024. Approved April 24 SWWCJC to approve RTP programme update 29th May 2024. SWWCJC to submit draft policy framework to WG 31st July 2024, along with high level feedback from initial consultation exercise. SWWCJC to submit draft RTP to WG 30th October 2024, then consult during the Winter. SWWCJC to submit final RTP 29th March 2025 Welsh Government Approval (Pending 30th June 2025) 	Robust and resourced programme establishing clear transport priorities for the region.	Ongoing
Implement and continuously develop a Regional Transport Plan (RTP)	<ul style="list-style-type: none"> Develop business cases for programme priorities, work with Welsh Government, Transport for Wales and other stakeholders and secure investment to ensure delivery. 		Improved connectivity and increased modal shift to sustainable modes of transport.	

To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).	<ul style="list-style-type: none"> Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24; 			Ongoing
	<ul style="list-style-type: none"> Continue to lobby Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan. 			Ongoing
	<ul style="list-style-type: none"> Regional Transport Plan to include all methods of travel to ensure the needs of the community are met in the context of the sustainable transport hierarchy (Llwybr Newydd). 			Ongoing
	<ul style="list-style-type: none"> Focus on a sustainable, affordable and reliable transport network in South West Wales. 		Ultra Low-Emissions Vehicle's(ULEV) will play a part in decarbonising transport, and ensuring people who need to are able to own and operate ULEVs will form part of RTP within policy context of Llwybr Newydd	
Addition Actions informed by the Consultation January 2024	<ul style="list-style-type: none"> Further consideration will be given to the views and suggestions received from the consultation. <p>Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.</p>			
	<ul style="list-style-type: none"> Improve the availability of bus services within rural areas 			
	<ul style="list-style-type: none"> Improve public engagement to ensure the barriers associated with accessing public transport can be voiced. 			

Appendix 6 – Well-being Objective 3 - Strategic Development Plan (SDP) Action Plan

To deliver the SDP, we will take the following steps during 2023 – 2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
Engage with Welsh Government.	<ul style="list-style-type: none"> Engage with Welsh Government Officers on the draft SDP Manual to ensure the final version of that guidance serves to help facilitate an SDP that can deliver on CJC, Council and National Parks corporate objectives. Further engage with Welsh Government regarding the resource requirements to develop the SDP. 	<ul style="list-style-type: none"> SWWCJC considered Draft Manual as part of an informal Welsh Government (WG) Consultation in December 2022. Formal Consultation on the SDP Manual / Guidance delayed until Autumn 2024. Limited Budget reliant on grant funding from Welsh Government(WG). SWWCJC Members and Officers continue to lobby WG to allocate an adequate budget. 	Any issues addressed in final guidance.	Ongoing – In Progress
Prepare Delivery Agreement	<ul style="list-style-type: none"> Work collaboratively across the region to undertake key studies that will form an evidence base for the SDP. 	<ul style="list-style-type: none"> Cross boundary collaboration on is advancing to inform the replacement of Local Development Plans (LDP's) across the region and to provide the structure for the Strategic Development Plan (SDP). Opportunities introduced to rationalise and standardise methodologies for evidence gathering. 	Ensures early key stage work benefit from alignment with latest underpinning evidence, and is aligned with replacement LDPs being produced.	Ongoing – In Progress
Develop SDP	<ul style="list-style-type: none"> Deliver a number of SDP key stages with engagement and consultation of stakeholders – (including Community Involvement Scheme, the 'Call for' Strategic Locations and Sites/Areas, Preferred Strategy). 	<ul style="list-style-type: none"> No substantive progress on key SDP stages to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government. Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified. 	Compliant SDP	Pending

<p>To produce a sound, deliverable, coordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.</p>	<ul style="list-style-type: none"> Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance; 	<ul style="list-style-type: none"> No substantive progress on developing the regional SDP to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government. Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified. 	Compliant SDP	Pending
	<ul style="list-style-type: none"> Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan. 	<ul style="list-style-type: none"> Initial assessment of the options available to formulate the 'SDP Preparation Team' that is capable of delivering the required outputs has been undertaken. Discussion / agreement needed on staff resources and workforce model to be applied once budget has been allocated / identified 		Ongoing – In Progress
<p>Addition Actions informed by the Consultation January 2024</p>	<ul style="list-style-type: none"> Further consideration will be given to the views and suggestions received from the consultation. 			
	<ul style="list-style-type: none"> Start the development without final guidance <p>Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.</p> <p>However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).</p>	<ul style="list-style-type: none"> Whilst work on the SDP has not formally started, the region has been progressing various work collaboratively in preparation of the SDP, such as an assessment of the constraints and opportunities and potential refinement of the Swansea Bay and Llanelli National Growth Area and Regional Nutrient Credit Trading Scheme. 		Pending
	<ul style="list-style-type: none"> Listen to the Electorate <p>Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.</p>	<ul style="list-style-type: none"> No formal consultation has been undertaken to date. 		Pending

	<ul style="list-style-type: none"> Accountability for projects <p>Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.</p> <p>The SDP does not cover the delivery of projects.</p>	<ul style="list-style-type: none"> No action as the SDP does not cover the delivery of projects 		N/A
	<ul style="list-style-type: none"> Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises. <p>Note. These objectives are already included within the Local Development Plans</p>	<ul style="list-style-type: none"> Cross boundary collaboration on projects is advancing to inform Replacement LDPs across the region and to provide the building blocks for the SDP. Opportunities taken to rationalise and standardise methodologies for evidence gathering. NPT/Swansea as an example has undertaken a joint Economic and Housing Growth Assessment (E&HGA). This has been undertaken by Turleys Associates, and broadly uses the same methodology as the E&HGA undertaken by Carmarthenshire. A consistent approach to looking at future employment across the region will provide a good base for the SDP to build on. 		Ongoing – In Progress
	<ul style="list-style-type: none"> Ensure engagement and collaboration processes & systems are incorporated <p>Note. These processes are adopted as statutory requirements of the Local Development Plan making process</p>	<ul style="list-style-type: none"> The South West Wales Regional Planning Group provides officers with the forum to engage, share progress and methodologies and provide updates. Whilst a more formalised approach is needed for the SDP, this provides a good base to build on. Progress made on building an integrated approach to the CJC's 'mandated functions', regional plans and programmes which is key to maximising the ability to 		Ongoing – In Progress

		<p>deliver on the joint ambition – e.g. Planning Officer attendance at the SWW Regional Transport Plan (RTP) Workshops providing input on the draft RTP; and input into the production of the Local Area Energy Plan (LAEP).</p>		
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Appendix 7 – SWWCJC Corporate & Governance Priorities 2024 – 25

Priority	2024/25 Targets	Timescale	Budget	Opportunities	Challenges
SWWCJC Constitution	<ul style="list-style-type: none"> Review and Approve Constitution 24/25 Private Sector Advisory Board - Appointments 	Summer 2024		<p>To ensure consistency in the governance for the SWWCJC</p> <p>Working in collaboration with the private sector to help inform challenges and opportunities sectors are facing</p>	
SWWCJC Continuity Budget	<ul style="list-style-type: none"> SWWCJC to continue to lobby Welsh Government to highlight challenges associated to the delivery of the Well-Being Objectives 	Ongoing	<p>24/25 £615,049 with a reserve offset of 10% (minus £59,071) giving a net position of £555,978</p> <p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	SWWCJC will continue to lobby Welsh Government for the appropriate resources in order to undertake the work required of them.	Constraints on public sector funding and difficulty Local Authorities were facing in terms of budget setting.
Regional Economic Delivery Plan (REDP) (Well-being Objective 1)	Please refer to Appendix 3 – Well-being Objective 1 Regional Economic Delivery Plan (REDP) Action Plan	Ongoing	Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC		
Regional Energy Strategy (RES) (Well-being Objective 1)	<ul style="list-style-type: none"> Please refer to Appendix 4 – Well-being Objective 1 Regional Energy Strategy (RES) Action Plan 	Ongoing	Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC		
Regional Transport Plan (RTP) (Well-being Objective 2)	<ul style="list-style-type: none"> Please refer to Appendix 5 – Well-being Objective 2 Regional Transport Plan (RTP) Action Plan 	Ongoing	<p>23/24 £125,000 24/25 £100,000</p> <p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	<ul style="list-style-type: none"> Write to the Cabinet Secretary for Housing, Local Government and Planning and Cabinet Secretary for Transport to highlight progress and challenges, with the request for additional investment 	<ul style="list-style-type: none"> Satisfy the submission date of RTP May 2025 Limited Budget reliant on grant funding from Welsh Government

<p>Strategic Development Plan (SDP) (Well-being Objective 3)</p>	<ul style="list-style-type: none"> Please refer to Appendix 6 – Well-being Objective 3 Strategic Development Plan (SDP) Action Plan 	<p>Ongoing</p>	<p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	<ul style="list-style-type: none"> Write to the Cabinet Secretary for Housing, Local Government and Planning and Cabinet Secretary for Transport to highlight progress and challenges, with the request for additional investment 	<ul style="list-style-type: none"> SDP Manual/Guidance delayed until Autumn 2024 Limited Budget reliant on grant funding from Welsh Government
<p>Auditor General for Wales</p>	<ul style="list-style-type: none"> SWWCJC recognises the requirement to produce a Child Poverty Plan with actions Develop a Participation Strategy 	<p>Ongoing 12 months</p>	<p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	<ul style="list-style-type: none"> To continue implement the recommendations presented (July 2023), to also appreciate good practices and lessons learnt from other regions in Wales. 	
<p>Welsh Language Commissioner Welsh Language Standards</p>	<ul style="list-style-type: none"> Compliance Notice (Received 24.04.2024) 	<p>Ongoing 6 -12 months</p>	<p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	<ul style="list-style-type: none"> Working in collaboration with the Welsh Language Commissioner and partners of the SWWCJC to ensure a consistent approach for the region and our communities. 	
<p>Equality and Human Rights Commission Public Sector Equality Duty (PSED)</p>	<ul style="list-style-type: none"> Review and Update the action plan Development and implement the Strategic Equality Plan (SEP) 	<p>Ongoing 3 - 6 months</p>	<p>Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</p>	<ul style="list-style-type: none"> Working in collaboration with the Equality and Human Rights Commissioner and partners of the SWWCJC to ensure a consistent approach for the region and our communities. 	

<p>Organisation for Economic Cooperation and Development (OECD)</p> <p>Regional Governance and Public Investment in Wales, United Kingdom – Moving Forward Together</p>	<ul style="list-style-type: none"> Review OECD Recommendations and Draft Action Plan 	<p>Ongoing</p>		<ul style="list-style-type: none"> Working in collaboration with Welsh Government and Welsh Local Government Association to promote to seek opportunities for the challenges faced within the South West Wales Region. 	
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End of document

South West Wales Corporate Joint Committee (SWWCJC)

Corporate Plan 2023 – 2028 version 002

Integrated Impact Assessment

March 2024 Draft

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Version Control

Version	Author	Job Title	Reason for Change	Date
001	Karen Jones	Chief Executive		07.12.2022
001a	Karen Jones	Chief Executive	Minor editorial amendments ahead of consultation	January 2023
002	Karen Jones	Chief Executive		30.05.2023
003	Kristy Tillman	Head of Policy and Business Administration	Review as part of 2023 consultation	08.07.2024

1. Overview

- 1.1. This Integrated Impact Assessment (IIA) considers the duties and requirement of the following legislation in order to inform and ensure effective decision making and compliance:

Equality Act 2010

Welsh Language Standards (N.1) Regulations 2015

Well-being of Future Generations (Wales) Act 2015

Environment (Wales) Act 2016

- 1.2. At the meeting of October 11 2022, the South West Wales Corporate Joint Committee (SWWCJC) adopt which is utilised by Neath Port Talbot County Borough Council.
- 1.3. In order that the SWWCJC can demonstrate that is meeting its public sector duties.The SWWCJC will utilise the IIA protocol as a mechanism for considering the impact of proposals at the point of decision. The is already standard practice within the Constituent Authorities where officers routinely present an assessment of the impact proposals on duties related to equality; socio-economic characteristics; Welsh language; child poverty; biodiversity and Well-being of Future Generations (Wales) Act 2015 to inform the deliberations of Members.

2. Details of the initiative

2.1 Title of the initiative:

South West Wales Corporate Joint Committee (SWWCJC) Corporate Plan 2023-2028 version 002

2.2 Brief over of the function/s of the South West Wales Corporate Joint Committee (SWWCJC)

The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between government authorities, namely CJC's. The LGE Act provides for the establishment of CJC's through Regulations (CJC Establishment Regulations).

CJC's will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJC's are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

2.3 Summary of the initiative:

The SWWCJC Corporate Plan 2023 -2028 version 002 seeks to; capture progress to date, setout future ambitions in the form of a vision and the wellbeing objectives – together with an equality objective. It will also allow for the charting of the progress made in respect of the public sector duties.

The SWWCJC is adopting a proportionate and integrated approach to meeting its public sector duties through the production of the Corporate Plan as opposed to a series of separate documents.

2.4 Is this a ‘strategic decision’?

Whilst the remit of the SWWCJC is narrow and prescribed to specific functions and equality objective, the Corporate Plan outlines the strategic commitment and vision of SWWCJC.

The constituent local authorities will be responsible for satisfying duties and legislative requirements, together with detailed plans and proposals that emerge from SWWCJC in the future (e.g. Regional Transport Plan, Strategic Development Plan). Such work will be subject to a specific review of the Integrated Impact Assessment (IIA) protocol as appropriate.

2.5 Who is directly affected by this initiative?

Potentially everyone who lives, works and /or visits the South West Wales Region.

It is envisaged that that plans, policies and programmes will be have the greatest impact, such decisions will be subject to the Integrated Impact Assessment (IIA) protocol as appropriate.

2.6 When and how were people consulted?

This IIA has been developed to support the Corporate Plan. It is considered that a full IIA is required as the Corporate Plan is deemed as a strategic document.

The Corporate Plan was reported to the SWWCJC in December 2023, with Members giving their approval to undertake a public consultation thereon in early 2024. The consultation provided useful evidence informing further revisions to the Corporate Plan. Suggested amendments in relation to proposed actions have been included within the draft Corporate Plan version two.

Discussions have taken place at officer level to include the regions regeneration directors and lead officers. Advice and guidance has been attained from sector specific professionals, together with recommendations provided by the Commissioners for Welsh Language, Equalities and Human Rights, together with Welsh Government's Biodiversity Policy Officer.

2.7 What were the outcomes of the consultation?

The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

Consultation was undertaken between 26th January - 18th February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

The responses were carefully considered with suggested amendments to the proposed actions included within the draft Corporate Plan version 002.

The draft Corporate Plan 2023 – 2028 version 002 (24-25 Priorities) will be presented together with this document to the SWWCJC 30th July 2024 for a decision.

3. Evidence

3.1 What evidence was used in assessing the initiative?

Statutory guidance has been produced in respect of Corporate Joint Committee's (CJC's). There are a range of matters listed therein that require the SWWCJC to respond to, notably in respect of the public sector duties. Such matters include: The Well-being of Future Generations (Wales) Act 2015 (and setting of Well-being objectives), The Welsh Language Standards, Equalities and Human Rights, Biodiversity and resilience of ecosystems, together with Freedom of Information and Child Poverty.

At the meeting held on October 2022, the SWWCJC resolved that the most appropriate method of the meeting its public sector duties in a proportionate and integrated manner would be via the formation of the initial Corporate Plan. This enables progress to be captured, together with future ambitions towards the vision for South West Wales 2035 and wellbeing objectives of SWWCJC.

Specific reference to Biodiversity and resilience of ecosystems Section 6 Duty Plan is embedded within the Corporate Plan.

When formulating the Corporate Plan, the powers and duties that relate to CJC's, together with statutory guidance issued have been reviewed align with constitutional aspects of the SWWCJC.

The key evidential facets/ policy components that informed the Corporate Plan are as follows:

- The Local Government and Elections (Wales) Act 2021
- Constitutional and Governance arrangements of the SWWCJC (since inception)
- Future Wales – The National Plan 2040
- South West Wales Regional Economic Delivery Plan
- South West Wales Regional Energy Strategy

- Llwr Newydd: The Wales Transport Strategy 2021
- The Swansea Bay City Deal
- The 2020 Future Generations Report
- The Well-being of Future Generations (Wales) Act 2015 – 7 National Goals and 5 Ways of Working
- South West Corporate Joint Committee statutory guidance
- Welsh Government – Strategic Equality Plan
- Is Wales Fairer 2018
- The Nature Recovery Action Plan (NRAP) for Wales
- South West Wales Area Statement
- Wel-Being Report 2022

4. Equalities

4.1 How does this initiative impact on the people who share a protected characteristic?

Protected Characteristic	+	-	Neutral	Why will it have this impact?
Age	+			The Regional Economic Delivery Plan (REDP) would indicate that Wellbeing Objective one of the Corporate Plan offers particular opportunities around economic wellbeing, with a view to future job prospects and most notably with a view to the retention of younger age groups within the South West Wales region. The review of economic performance in the region suggests good progress of recent years, especially in terms of job creation, however, there is a persistent gap in outcomes between the region and the rest of the UK. This reflects the 'structural' nature of many of the region's challenges linked to the long-term processes of industrial changes (which in some respects are ongoing) and are shared with other regions in Wales and the UK. There are a series of distinctive strengths and opportunities for South West Wales, especially linked with the region's energy potential (particularly green energy and the net zero opportunity) university-industrial links, strong cultural identity, environmental assets, and quality of life offer. The REDP aims to build on these distinctive regional strengths and



				<p>opportunities to develop a more prosperous and resilient South West Wales economy.</p> <p>With reference to older age groups, Well-being objective two of the Corporate Plan offers particular opportunities around sustainable transport via the production of the Regional Transport Plan. The Corporate Plan recognises the Equality statement set out in Llwybr Newydd which is to make transport services and infrastructure within the region accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that present people from using sustainable transport.</p>
Disability	+			<p>Well-being objective two of the Corporate Plan offers particular opportunities around sustainable transport via the production of the Regional Transport Plan. The Corporate Plan recognises the Equality statement set out in Llwybr Newydd which is to make transport services and infrastructure within the region accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that present people from using sustainable transport.</p> <p>Further consultation and engagement will be under during July – August 2024 to inform the draft Regional Transport Plan and be subject to the IIA process.</p>
Gender Reassignment			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>



Marriage and Civil Partnership			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Pregnancy and Maternity			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Race			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Religion or Belief			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Sex			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>



Sexual Orientation			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
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4.2 What action will be taken to improve or mitigate negative impacts?

It was envisaged that consultation undertaken to the help identify impact of the Corporate Plan and its proposed actions has upon protected groups.

The SWWCJC is committed to develop and prepare a Participation Strategy, it is envisaged that this will strengthen and promote positive impacts and eliminating negative impacts as far as is reasonably practicable associated to the SWWCJC Functions.

The SWWCJC is committed to developing their Participation Strategy in accordance with the Corporate and Strategic Equality Plans to ensure stakeholders within the South West Wales region are consulted and represented, ensuring a local distinctive evidence base for decisions.

5. Public Sector Equality Duty

5.1 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?

Public Sector Equality Duty (PSED)	+	-	Neutral	Why will it have this impact?
To eliminate discrimination, harassment and victimisation	+			<p>With regards to the well-being statement set out within Section 5 of the Corporate Plan, reference is made to the commentary provided in regards to the well-being goals.</p> <p>Economic Well-being and Energy (Well-being Objective 1): Improved economic inclusion and outcomes should improve cohesion where linked with programmes and mechanisms that focus on local community involvement and engagement.</p> <p>Transport Plan (Well-being Objective 2): A transport system that contributes to the wider economic ambitions, that helps local communities, supports a more sustainable supply chain, uses the latest innovations and addresses transport affordability.</p> <p>Strategic Planning (Well-being Objective 3): A region where people live and work in towns and cities which are a focus and springboard for sustainable growth and in vibrant rural places with access to homes, jobs and services.</p>
To advance equality of opportunity between different groups	+			
To foster good relations between different groups	+			

5.2 What action will be taken improve positive or mitigate negative impacts?

Feedback from the formal consultation sought to further inform this section. The importance of the Regional Transport Plan reflecting equality of opportunity between those in urban areas and those in rural areas is noted .

6. Socio Economic Duty

Socio Economic Duty	+	-	Neutral	Why will it have this impact?
	+			<p>With regards to the well-being statement set out within the Corporate Plan, reference is made to the commentary provided in regard to the well-being goals.</p> <p>Economic Well-being and Energy (Well-being Objective 1): The REDP recognises the need to build an ‘inclusive growth’ model into the strategy, via efforts to support skills outcomes, resilience to automation, or mechanisms to support greater wealth retention within the community, Also, increasing productivity and economic growth, to support the creation and safeguarding of more, better paid jobs, opportunities for business starts and growth, and further links between the knowledge base and industry.</p> <p>Transport Plan (Well-being Objective 2): Good for people and communities – A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. Good places for the economy – A transport system that contributes to the wider economic ambitions and helps local communities, supports more sustainable supply chain, uses the latest innovations and address transport affordability.</p>



				<p>Strategic Planning (Well-being Objective 3): A region where people live in distinctive regions that tackle health and socio- economic inequality through sustainable growth. A region where people live in places where prosperity, innovation and culture are promoted – with world class digital infrastructure.</p>
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6.1 What action will be taken improve positive or mitigate negative impacts?

Feedback from the formal consultation sought to further inform this section. The importance of the Small and Medium Enterprises is noted.

7. Community Cohesion/Social Exclusion/Poverty

Community Cohesion/Social Exclusion/Poverty	+	-	Neutral	Why will it have this impact?
Community Cohesion	+			<p>It is anticipated that the three well-being objectives of the Corporate Plan, individually and combined, will have a positive impact for individuals and communities alike; increasing social and cultural interaction, participation and economic improvement / stability.</p> <p>Specific reference is also made to the identification of an Equality Objective within the Corporate Plan and the intention to achieve a 'more equal South West Wales'.</p> <p>It should also be noted that in reviewing the potential impact of establishing the CJC's. the Welsh Government published impact assessments, including the Regulatory Impact Assessment and</p>
Social Exclusion	+			
Poverty	+			



				<p>Integrated Impact Assessment. It is considered therein that aligning strategic planning functions at a regional level will help underpin / enhance the economic well-being of a region increasing prosperity and reducing disadvantage. It is stated that CJC's enable planning of key strategic services at a scale which can underpin the planning delivery of the specified functions at a national, regional and local level and support efforts to tackle socio-economic disadvantage and tackle issues of deprivation.</p>
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7.1 What action will be taken improve positive or mitigate negative impacts?

Feedback from the formal consultation sought to further inform this section.

8. Welsh Language

Welsh Language	+	-	Neutral	Why will it have this impact?
<p>What effect does the initiative have on :</p> <ul style="list-style-type: none"> Peoples opportunities to use the Welsh language 	+			<p>The vision of the Corporate Plan is clear in setting the corporate direction of travel as shown in this extract <i>"South West Wales is a place where the Welsh language is thriving and the region continues to be a key contributor towards the national target of achieving a million Welsh speakers by 2050"</i></p> <p>A review of the three well-being objectives (Which are tied to the prescribed functions of the economic well-being, production of Regional Transport Plan and Strategic Development Plan) indicate the following positive interventions:</p> <p>Economic Well-being and Energy (Well-being Objective 1): The REDP supports the growth of the creative economy (also associated with Welsh language) should directly support, and could be an important part of the South West Wales investment proposition. More broadly, there will be an emphasis on seeking to support the economic vibrancy of the regio, including principally Welsh speaking communities.</p> <p>Transport Plan (Well-being Objective 2): Good for culture and the Welsh language – A transport system that supports the Welsh language enables more people to use sustainable transport to get to arts,</p>



			<p>sport and cultural activities, and protects and enhances the historic environment.</p> <p>Strategic Planning (Well-being Objective 3): A region where people live in places with thriving Welsh language.</p> <p>It should be noted that in preparing the SDP there will be policy considerations that include Technical Advice Note 20 – The Welsh Language</p>
<ul style="list-style-type: none"> Treating the Welsh and English languages equally 	+		<p>The Corporate Plan contains a specific section (paragraph 8.2) in this matter.</p> <p>SWWCJC endorsed the principle of adopting Carmarthenshire County Council’s standards as the interim policy position. This enabled the Welsh and English languages to be equally embedded with the operational and governance arrangements for the SWWCJC from the outset.</p> <p>The Corporate Plan is published bilingually. Notable within the Corporate Plan is the reference to budgeting with a dedicated budget for translation.</p> <p>SWWCJC are currently implemented the standards as defined within the Welsh Language Standards Compliance Notice.</p>

8.1 What action will be taken improve positive or mitigate negative impacts?

Feedback from the formal consultation sought to further inform this section. We will continue to monitor and implement the standards and report as appropriate.

We will continue to liaise with the Welsh Language Commissioner's office and officers representing our partners, to implement and promote the standards as set out within the compliance notice.



9. Biodiversity and the resilience of ecosystems

9.1 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?

Biodiversity Duty	+	-	Neutral	Why will it have this impact?
To main and enhance biodiversity	+			The Corporate Plan makes clear reference to The Environment (Wales) Act 2016. As one of the public authorities subject to the Biodiversity and Resilience of Ecosystems Duty, the SWWCJC is required to seek to maintain and enhance biodiversity so far as is consistent with the proper exercise of its functions and in doing so promote the resilience of ecosystems. In this regard, the SWWCJC takes a proactive approach by embedding a Plan setting out what it proposes to do to comply with the Section 6 Duty as outlined with the Corporate Plan. The Corporate Plan provides commitment for the detailed areas of policy and strategy that will follow.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation etc..	+			At a high level, it should be noted that the vision of plan is clear, notably the reference to <i>“The need to enhance the well-being of future generations and ecosystems is firmly embedded within decision making structures that are balanced and inclusive and which recognise the need to sustainably manage our natural resources and reduce pollution resulting in place with biodiverse, resilient and connected ecosystems”</i> . The approach in the Corporate Plan is on embedding the consideration of public sector duties into the corporate governance of the SWWCJC, noting the specific functions and the fact that the work will be undertaken (e.g. Strategic Development Plan) that will be subject to rigorous scrutiny in terms of destinations (including National Site Network) together with policy alignment e.g. Technical Advice Note 5 Nature Conservation and Planning.

9.2 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?

We will utilise the IIA to review and where relevant seek to identify mitigation in regard to the review potential negative impacts.

The importance of the historic landscape and built heritage, as well as a sustainable and engaged agricultural sector is appreciated.

We will continue to monitor and implement the use of the Section 6 Duty Plan and report as appropriate.

There is ongoing dialogue with regional ecologists and Welsh Government biodiversity policy officers.

10. Well-being of Future Generations

10.1 How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
i. Long term – 10yrs (up to 25 years)	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.1 of the plan reference is made “the recognition of the importance of future generation is implicit within our vision and well-being objectives, most notably in the fact that the vision (as such the objectives designed to deliver the vision) are framed within a time bund context i.e’South West Wales 2035’. Our well-being objectives have also informed our equality objective”.
ii. Prevention – preventing problems occurring or getting worse	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.2 of the plan reference is made “The National well-being goals have played a key role in the identification of the SWWCJC well-being objectives”. In this regard, Table 1 of the Corporate Plan undertakes a detailed review whilst recognizing that direct contributions will be made towards those goals that are most aligned with the powers and duties available to the SWWCJC.
iii. Collaboration - working with other services internal or external	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.3 confirmation that the Corporate Plan itself was subject to consultation.



<p>iv. Involvement - involving people, ensuring they reflect the diversity of the population</p>	<p>The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.4 “<i>Collaboration is at the very essence of the SWWCJC way f working, from the way it is constituted (i.e. leaders of the region’s Councils) to the manner which it is seeking to establish co-opted and advisory framework function</i>”. It is to be noted that all three of the well-being objectives within the Corporate Plan refer to collaboration.</p>
<p>v. Integration – making connections to maximise contribution to;</p>	<p>The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.5 “<i>We have put in place a clear flow and delivery pathway from the issues/policy review, through the vision and onto the three Well-being objectives themselves. We know where we need to get to and how we are going to get there. We are confident that the well-being objectives are specific, measurable, attainable and relevant (i.e. we have duties and/or powers to deliver upon them by 2035) because they are legally deliverable and they also stem from an appreciation of the key issues, challenges and opportunities the we face in South West Wales</i>”.</p>
<p>Constituent Councils Well-being objectives</p>	<p>The Corporate Plan contains a well-being statement which contains the following statement “<i>The preparation of this Corporate Plan has engendered an increased awareness of the need for us to develop a Participation Strategy. In noting that the Constituent Councils will have their own strategies and engagement exercise, we do have an opportunity to develop an approach which is proportionate and does not duplicate existing provisions with the region</i>”. Also the following “<i>In undertaking our functions, we are actively embedding the Well-being of Future Generations (Wales) Act 2015 (five ways of working) within our corporate governance. Setting our own well-being objectives, we note the need to have regards to Well-being Plan across the region. We will seek to work in an integrated and collaborative way and recognize the significant amount of workk that has been achieved to date by the Councils and Public Service Bards across the region</i>”.</p>

Other public bodies Objectives

The Corporate Plan contains a well-being statement which contains the following statement “ *Whilst setting our own well-being objectives, we need to have regard to the Well-being Plan already in place across the region as part of a collaborative and integrated approach*”

11. Monitoring Arrangements

Information on the monitoring arrangement on the impact of the initiative on Equalities, Community Cohesion, Welsh Language Measure, The Biodiversity Duty and the Well-being Objectives

- 11.1 Section 9 of the Corporate Plan sets out a performance management commentary. An annual report will be produced each year which will consider whether the well-being objectives remain appropriate. Where necessary, the well-being objectives and improvement priorities will be revised. We will be required to report on progress we made in meeting our well-being objectives for the preceding financial year.

In preparing the report, we must review the well-being objectives to demonstrate that:

- Our well-being objectives are contributing to the achievement of the well-being goals.
- We are taking all reasonable steps to meet our well-being objectives.
- Our well-being objectives are consistent with the sustainable development principles.

- 11.2 The four subcommittees with established Terms of Reference will have a role in driving forward the delivery of the three well-being objectives. The Annual Report reviewed at Overview and Scrutiny, together with Governance and Audit Committees with SWWCJC responsible for approvals.
- 11.3 The Annual Report will be published and communicated as appropriate.

12. Assessment Conclusions

Subject	Conclusion
Equalities	<p>The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.</p>
Socio Economic Disadvantage	
Community Cohesion/ Social Exclusion/ Poverty	
Welsh	<p>This IIA has been reviewed in light of the consultation. Further to the consultation responses received, it is not considered that any change.</p>
Biodiversity	
Well-being of Future Generations	<p>The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.</p> <p>We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.</p> <p>The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.</p>



The views and suggestions gained from the consultation will aid and refine the action plan for each objective, received suggestions for adoption are as follows:

Wellbeing Objective 1 Economic Wellbeing and Energy

- Further consideration will be given to the views and suggestions received from the consultation.
- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy.
Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Promote wider opportunities for funding and business startups
Note. The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP)

Wellbeing Objective 2 Regional Transport Plan (RTP)

- Further consideration will be given to the views and suggestions received from the consultation.
Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plan to develop the wider network of ports and airports in the region.
- Improve the availability of bus services within rural areas



- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced

Wellbeing Objective 3 Strategic Development Plan (SDP)

- Start the development without final guidance
Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

 However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).
- Listen to the electorate
Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects
Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with



attracting larger enterprises.

Note. These objectives are already included within the Local Development Plans.

- Ensure engagement and collaboration processes & systems are incorporated
Note. These processes are adopted as statutory requirements of the Local Development Plan making process.

12.1 Overall Conclusion – Actions

Actions	Justification
Continue as planned	<p>All opportunities have been maximised with no significant concerns</p> <p>Continue to monitor progress, challenges and opportunities. Reporting to continue via the Subcommittees, together with SWWCJC Programme Board and Steering Group.</p>
Continue - Make Adjustments subject to an approved Improvement Plan	<p>Potential problems/missed opportunities/negative impacts have been identified.</p> <p>Improvement Plan approved and implemented.</p>
Suspend – Review, develop and implement an improvement plan	<p>Significant shortfalls or noncompliance suspected / identified.</p> <p>Consider suspending existing activity subject to adopting a risk based approach.</p> <p>Suspend new decisions/ activity until such time the that the SWWCJC endorses Improvement Plan.</p> <p>Develop and approve Improvement Plan.</p> <p>Redraft the initiative and introduce an interim monitoring regime.</p>

12.2 Details of the overall conclusion reached in relation to the initiative.

There are no concerns in respect of this IIA informed by the Corporate Plan 2023-2028 version 002 and findings of the consultation of the proposed actions for 24/25.

The recommended action is to continue as planned.

13. Actions

13.1 What actions are required in relation to obtaining further data/ information, to reduce or remove negative impacts or improve positive impacts?

Action/s	Who will be responsible for ensuring the action?	When will the action be done?	How will we know the action has been successful?
Continue to monitor progress, whilst mitigating challenges and maximising opportunity	Reginal Directors reporting to the Sub Committees and SWWCJC Programme Board and Steering Group	Ongoing – Minimum frequency as per cycle of meetings 2024/25	Chair person together with CEO will monitor
Develop the Strategic Equality Plan	Head of Policy and Business Administration and SWWCJC CEO	Draft July 2024 Final Draft September 2024	Endorsement of SWWCJC September 2024
Develop Participation Strategy	Head of Policy and Business Administration and SWWCJC CEO	Draft October 2024 Final Draft December 2024	Endorsement of SWWCJC December 2024
Consultation	Regional Directors with prior approval to consult for SWWCJC	Ongoing – Prior to significant decision making	Integrated Impact Assessment (IIA) process outlined within all reports to SWWCJC
Integrated Impact Assessment (IIA)	All officers and members preparing reports	Ongoing – Prior to significant decision making	Integrated Impact Assessment (IIA) process outlined within all reports to SWWCJC

14. Actions

	Name	Position	Signature	Date
Completed by	Kristy Tillman on behalf of Will Bramble CEO for SWWCJC	Head of Policy and Business Administration	K Tillman	08.07.2024
Endorsed and approved				

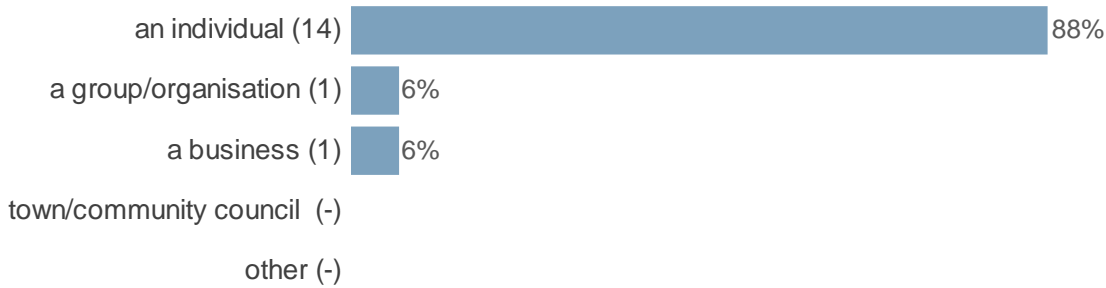
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CJC Corporate Plan Priorities 2024_2025

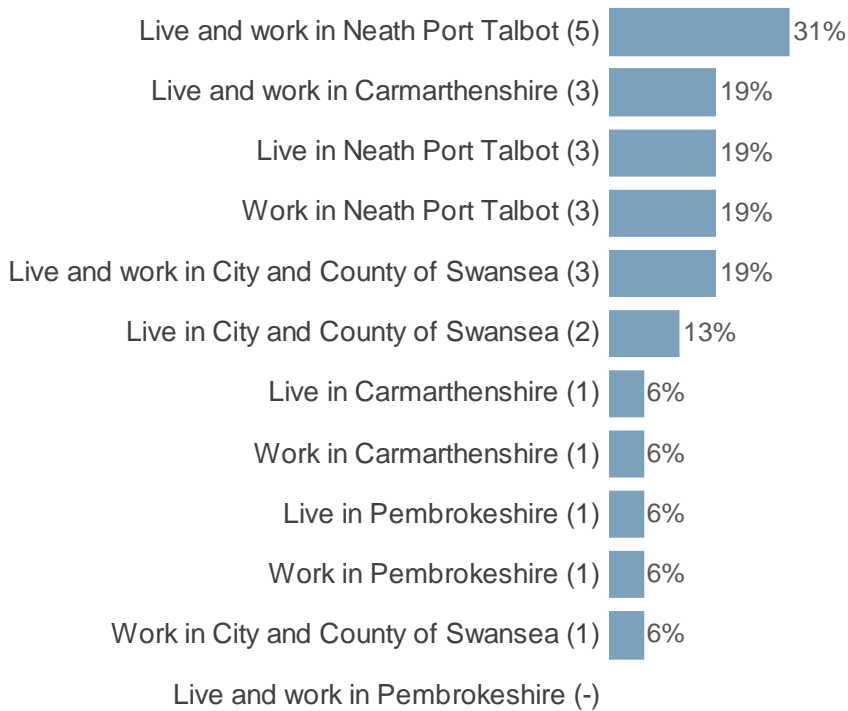
This report was generated on 19/02/24. Overall 16 respondents completed this questionnaire. The report has been filtered to show the responses for 'All Respondents'. A total of 16 cases fall into this category.

The following charts are restricted to the top 12 codes. Lists are restricted to the most recent 100 rows.

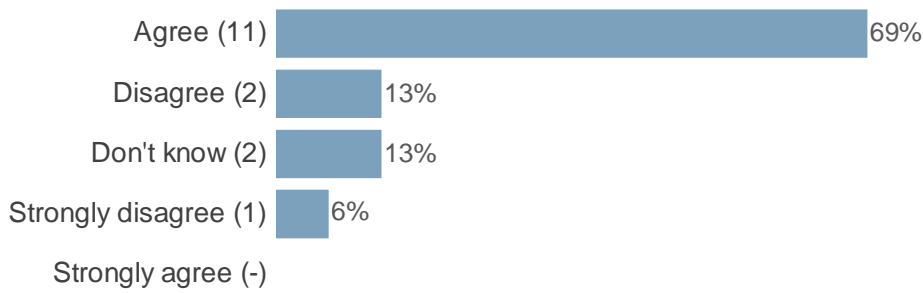
Are you responding as:



Do you:



How far do you agree that the above priorities will support us to progress the Economic Well-being of the region?



Please let us know if there are any amendments, including additions, that you would like to see in regards our priorities to meet the Economic Well-being objective

The obsession with Net Zero is doing damage to the economy. Yes, it's important, but a balance needs to be struck.

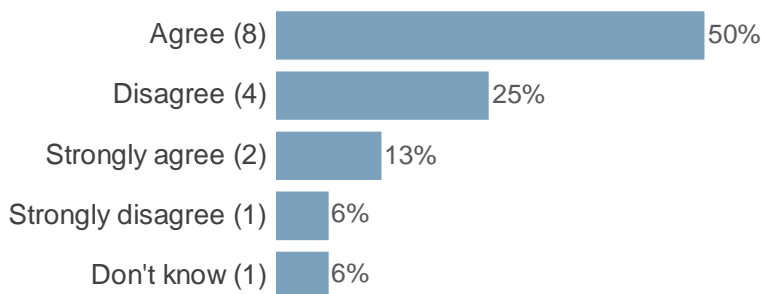
Rolling back on the net zero objectives. As a small percentage of the small percentage on the UK we are in no economic position to be subjecting local people to impoverishment in pursuit of these questionable targets.

I am being forced to work in the Quays as not staff when It is more than reasonable to do my job from home atleast three days a week . Waste of money having it open ? Waste of money , fuel me driving there ? It's a computer desk job . It's supposed to be hotdesking but my colleagues are forced in 5 days a week . Why? That's not good for the environment either pointless driving. I'm looking for another job. It's really silly.

Bigger use of the waterfront for local and visitor use

Prioritise economic justice and equity, eg remove barriers to many disabled, neurodivergent and non-graduates to applying for funding and starting/growing businesses

How far do you agree that the above priorities will help us move forward with the Regional Transport Plan for south west Wales?



Please let us know if there are any amendments, including additions, that you would like to see in regards to our priorities to meet the Regional Transport objective.

Regional transport plan needs to include improvements for all methods of travel not just cycling. The varying needs of our communities need to be considered.

I would prefer an approach that allows us to compete with other countries on a level playing field. "Sustainable" is good but not if it kills the country.

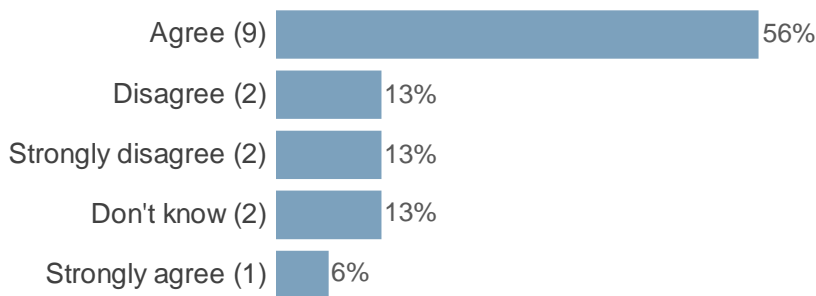
Decades of employment decline in the inner regions away from the more populated North East and South East of the country has led to a reliance and personal transport to fulfil the needs of the working age population. The concentration of funding to support transport in these areas has been at the detriment of rural inhabitants. The focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter and tighter restrictions and penalising the use of personal transport by levying excessive charges parking, etc is harming the economy.

Bus travel is an issue, seem to be a lack of buses in rural areas.

Needs a more forceful approach as the reality is transport is being cut not improved; do we really think 75% move to electric cars by 35 is a good measure what is this based on

Prioritise those who face barriers in accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) Improve public engagement so people can contribute their knowledge and not just do things like this exercise.

How far do you agree that the above priorities will support us to progress the strategic development plan across the region?



Please let us know if there are any amendments, including additions, that you would like to see in regards to our priorities to meet the Strategic Development Plan objective.

Work can start without final guidance from Welsh Government

Start the development before the guidance. It can always be adapted if necessary but will save time

I would prefer you you listen to the electorate and represent their wishes rather than follow your own agenda.

Plan it quicker and more effectively. Have someone accountable for projects not working. Make sure it's being done. Etc etc worked on multiple projects for multiply funds and it's a joke.

Interested in the measures we will be setting just measuring new jobs and businesses is not enough we need to be looking at these jobs and businesses lasting long term. Also set real measures on attracting larger enterprises, this seems as real issue as over the years they have dwindled away

make sure expertise includes the design of inclusive engagement and collaboration processes & systems

Do you have any further comments about our Draft Corporate Plan priorities for 2024-2025?

Too much jargon use real easy to understand English or Welsh instead please so that the common man can understand and get involved. Drop the mumbo Jumbo corporate platitudes for goodness sake!

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Gender reassignment)

No (12)  100%

Yes (-)

Don't Know (-)

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Marriage or civil partnership)

No (11)  85%

Yes (2)  15%

Don't Know (-)

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Pregnancy and maternity)

No (12)  100%

Yes (-)

Don't Know (-)

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Race)

No (12)  92%

Yes (1)  8%

Don't Know (-)

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Religion or belief)



Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Sex)



Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Sexual orientation)



If yes, please explain why:

The above question is politically correct nonsense.

The plan will cause a Negative impact on the area. With rising costs and council Tax, little or no heavy industry high paying jobs. The transport plan is non workable, encouraging tourism to use Public Transport then closing down routes or cancelling Public Transport at short notice due to rain. Putting wind farms offshore will have an adverse affect on Rivers and the fisheries.

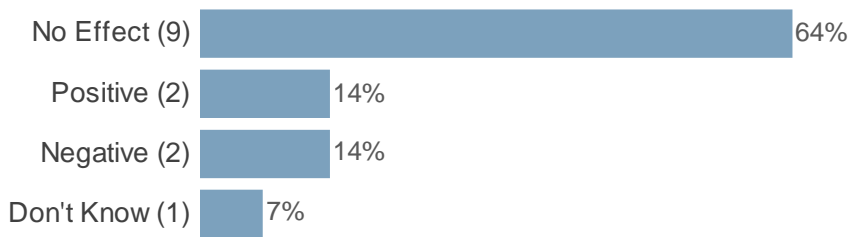
I cannot practice or invest time in my religion fully because the quays is inadequate for this

Why are disability and age missing from this? As an older, disabled person, your plan will impact my life because I am reliant on the kind of infrastructure that requires coordinated public body action.

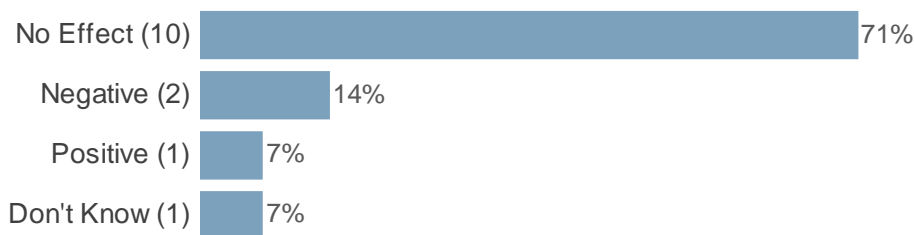
Who knows. More nonsense!

Why is the Welsh government going there, as a gay man we have after a long bloody war, we finally are accept by the majority, there will always be some who will never accept us, that is mainly in our eyes, some of those who takes what the bible says as the whole truth. religion has held back our fight to be equal , not just here, but all around the world. The Welsh government should keep they nose of this, as everything it does, sets Wales further back to the rest of the UK. Better if the Senedd spends its time on repairing the damage they have done, here already in Wales. The majority of gay people including me are quite happy, and do not want these clowns in the Senedd touching this and messing up our lives again

What effect do you think our our Draft Corporate Plan priorities for 2024-2025 will have on: (People's opportunities to use the Welsh Language)



What effect do you think our our Draft Corporate Plan priorities for 2024-2025 will have on: (Treating the Welsh language no less favourably then the English language)



Please give the reason(s) for your response to question 8:

Again, PC nonsense.

Only a small portion of thr populas speak Welsh. Outside of the local authority and TV there is no benefit to learning or speaking the language.

Too much resourse being used to prioritise the second language. Costing lives when dealing with medical based communication and money when dealing with civil based communication

You haven't numbered the Questions , on the mobile phone there are no numbers.

not enough detail to be able to answer positively

I'm assuming you've got to do those by law, even though the priorities don't mention them

It always comes down to this, the Welsh language, a language that only 15 % speak or understand. Money as been wasted on this, the priories of the Welsh Language is a waste of money & time. Its education Wales needs, anyone who wants to learn how to speak, understand or read Welsh can do so in Evening classes as such, I do not think that our language needs to be on a draft corporate plan

In your opinion, what **positive effects** would our our Draft Corporate Plan priorities for 2024-2025 have on people's opportunities to use the Welsh language?

Why would it have any effect whatsoever?

None

Hopefully none. It's ridiculous that that's a priority. One in three school aged children live in poverty. Sort that out first. I'm all for the Welsh language but people's health and food come first.

Who knows? Even more nonsense!

None what so ever, it as mean that English speaking Welsh people are now being treated as a 2nd class person, we are mean to be feel as 2nd class Welsh people, due to us not using Welsh, its being ram down our throats, by those useless clowns in the Senedd

In your opinion, what **positive effects** would our our Draft Corporate Plan priorities for 2024-2025 have on treating the Welsh language no less favourably than the English language?

None

cost less. more effcient public services especially when dealing with authority controlled organisations. the amount of parts to this question as example? Too much emphasis on the importance of the Welsh language. A view not widely supported

Don't care.

Ditto, more difficult to answer questions!

You should be asking that question, the other way around, those clowns in the Senedd are now treating the 85%of us as 2nd class, we are now deny working in the civil service if we cannot speak Welsh, or want to learn it, without those, we are now unable to work in the civil service here in Wales, but we are allow to work anywhere else in the UK, apart from our country of birth. This is the Welsh government again singling out non Welsh speakers

In your opinion, what **adverse effects** would our our Draft Corporate Plan priorities for 2024-2025 have on people's opportunities to use the Welsh language?

Any benefit would only be for a small proportion of the people, which is unfair.

Don't care.

Ditto, not enough information has been given to make sense or answer these questions!

Nothing, people are leaving Wales now, if they want to work in private section, and do not speak Welsh or want to learn it, just to get a job

In your opinion, what **adverse effects** would our Draft Corporate Plan priorities for 2024-2025 have on treating the Welsh language no less favourably than the English language?

Id you priorities the Welsh language over the majority English speaking populas it will cause a negative impact and also br detrimental to tourism.

Dont care

Ditto again

As far as I can see the Welsh government is treating the English speaking Welsh people far less favourably then those who speak Welsh

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would have positive effects, or more positive effects on people's opportunities to use the Welsh language?

The Welsh language has no monetary value to it, thats why people learn English or Cantonese. Why push the Welsh language it doesnt benefit the region in any way.

Dont care.

Make the Welsh language offer explicit in the priorities

Ditto

You can't, thanks to those clowns in the Senedd the damage is done, the majority of us see this promote by the clowns as a step too far

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would have positive effects, or more positive effects on treating the Welsh language no less favourably than the English language?

The fact you are trying to push the Welsh language tells you all you need to know aboutthe proposal / Plan.it will noy bring prosperity to Wales in any way shape or form.

Dont care

Use easy language . Drop the jargon . Drop the platitudes.

Same answer as 8. g

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would not have adverse effects, or would have less adverse effects on on people's opportunities to use the Welsh language?

Why does it matter, nobody is going to invest in Wales just for the opportunity to learn Welsh

Fwy o gyfle i ddysgu Cymraeg

Ditto

When over 3 quarters of us do not understand Welsh we don't need opportunities to used Welsh, English to the majority of us, is what we speak in Wales, yet those clowns are wasting public money on promoting the used of Welsh

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would not have adverse effects, or would have less adverse effects on on treating the Welsh language no less favourably than the English language?

Drop the Welsh language

Fwy o Gymraeg

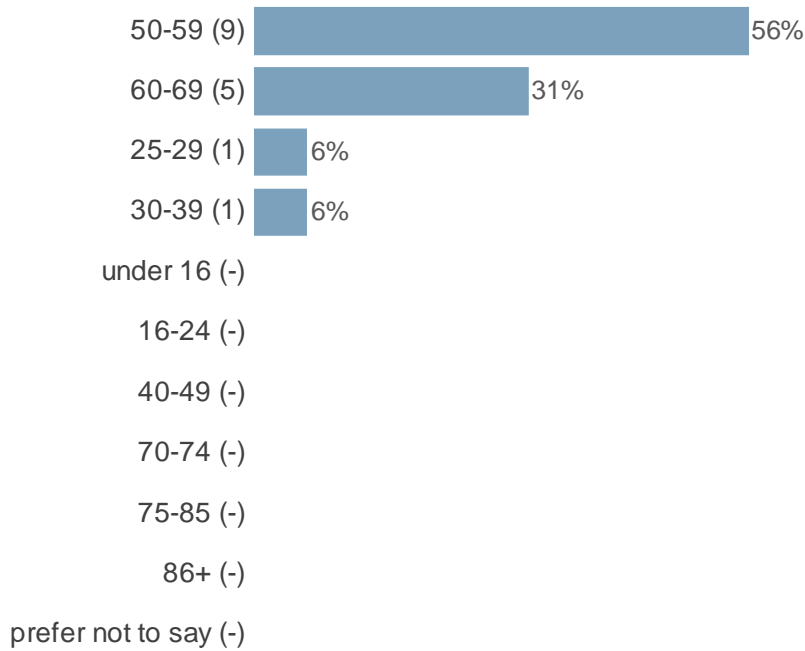
Ditto

Just stop wasting money & time, allow people to work in the civil service in Wales, no matter if they speak English or Welsh

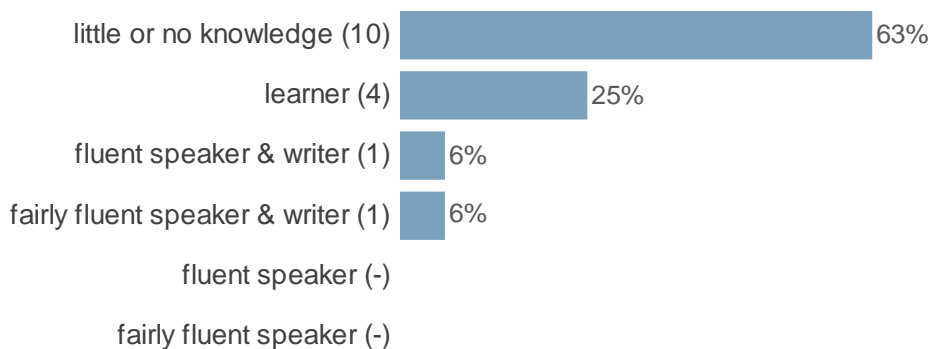
Please provide your full postcode below (e.g. SA1 2LY). This allows us to more accurately pinpoint respondents' views and needs by area, and to make sure we've heard from people in all parts of South West Wales

Sa129ur	Sa12 8yl	SA18 3BZ	SA5 4RA
LD3	sa10 7sq	SA15 4LB	SA34PW
sa15 1nz	Sa13	sa34lt	SA1 2AN
Sa106tn			

What is your age?



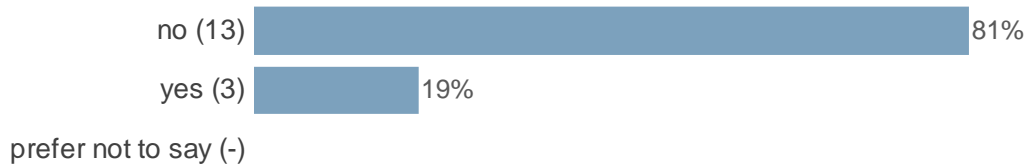
Welsh Language - are you:



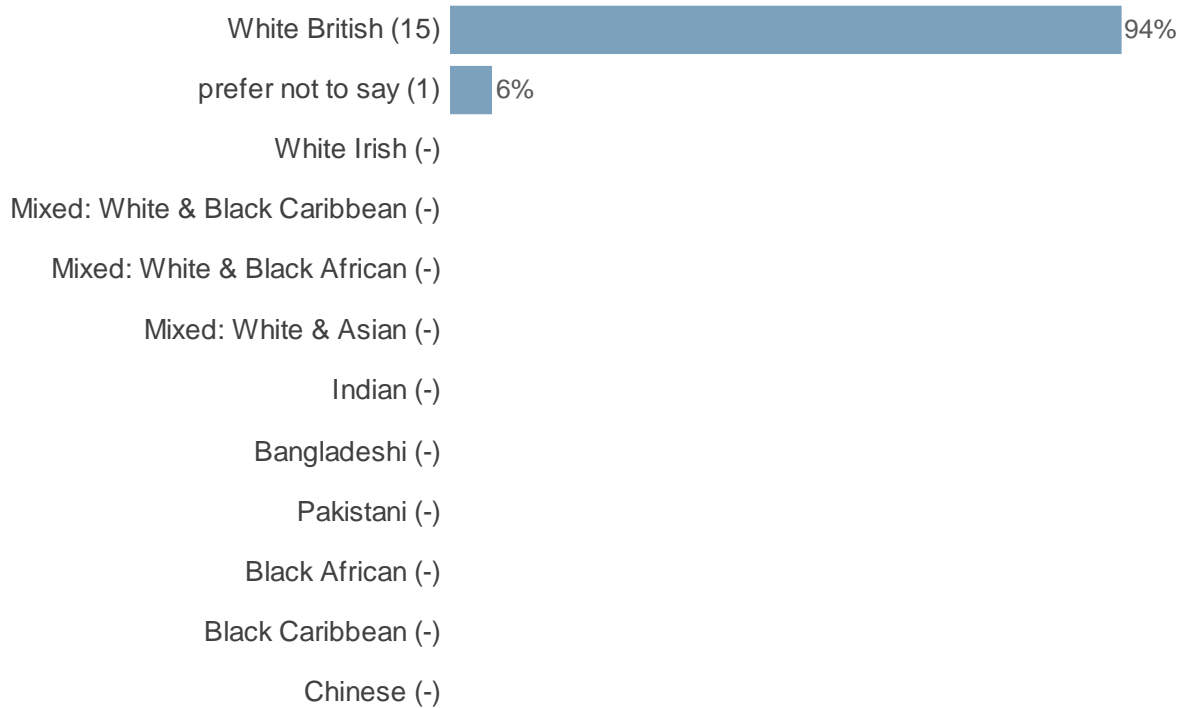
Are are you pregnant or on maternity leave?



Do you consider yourself to have a disability?



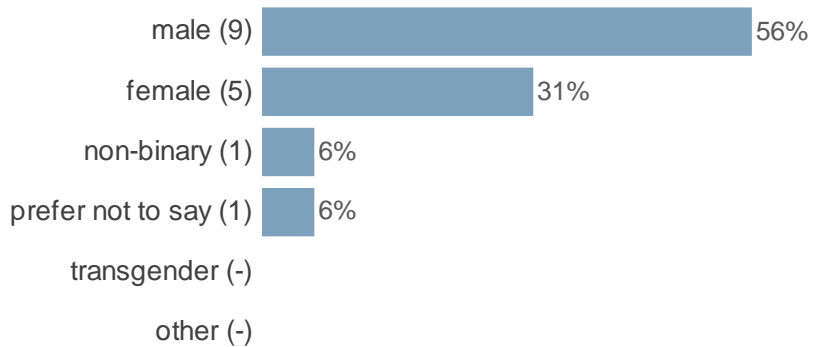
Ethnic origin



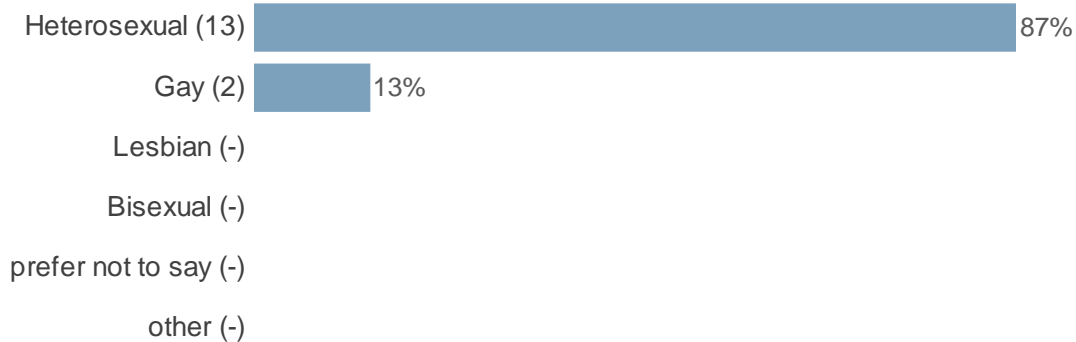
Gypsy and Traveller communities - please specify

- Irish Traveller (-)
- New Traveller (-)
- Roma (-)
- Romani Gypsy (-)
- Showperson (-)
- Other (-)

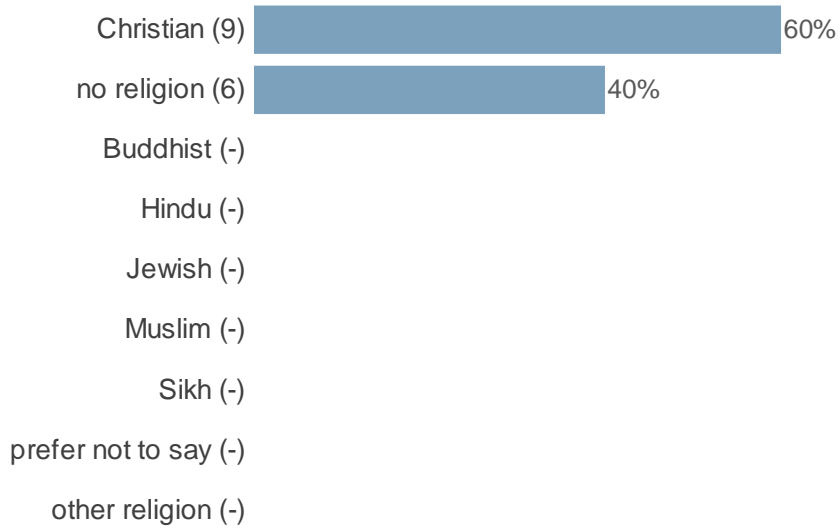
Sex:



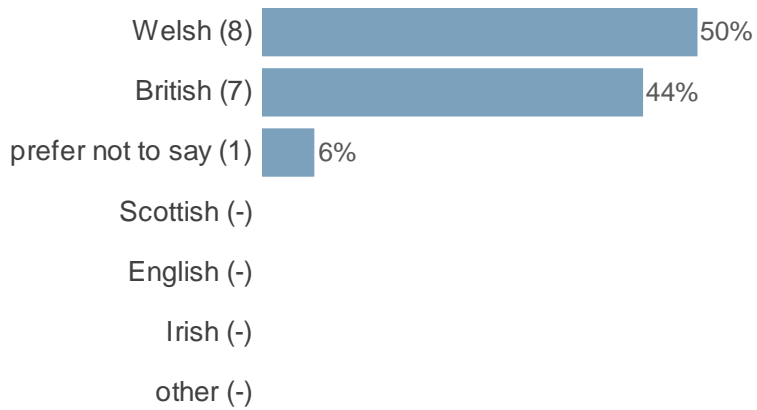
Sexual orientation:



Religion / belief:



Nationality:



SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

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FORWARD WORK PROGRAMME 2024-2025



Meeting Date 2024	Agenda Item	Type	Contact Officer
12 September 2024 (9.30am)	Regional Transport Plan Policy (Draft) & Consultation Update	Decision	Stuart Davies
	Sub Committee Update – Regional Energy	Information	Rachel Moxey
	Strategic Equality Plan	Decision	Kristy Tillman
	Private Sector Advisory Board – Appointments	Decision	Will Bramble
Meeting Date 2024	Agenda Item	Type	Contact Officer
22 October 2024 (Special) (10am)	Draft Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Stuart Davies
	Welsh Language Standards – Compliance Update	Information	Kristy Tillman
	Budget Update Pre Audit Return	Information	Chris Moore
	Quarter 2 Financial Monitoring 2024/25	Information	Chris Moore
Meeting Date 2024	Agenda Item	Type	Contact Officer
3 December 2024 (10am)	Corporate Plan 2023 – 2028 – Priorities 2025/26 – Authority to Consult	Decision	Kristy Tillman
	Sub Committee Update - Strategic Planning (Consultation)	Information	Nicola Pearce
	South West Wales Corporate Joint Committee Annual Return for year ending 31 March 2024	Information	Chris Moore
	Draft Budget Options for 2025/26	Decision	Chris Moore



Meeting Date 2025	Agenda Item	Type	Contact Officer
21 January (10am)	Quarter 3 Financial Monitoring 2024/25	Information	Chris Moore
	Budget for financial year 2025/26	Decision	Chris Moore
	Energy – Programme Update	Information	Richard Brown / Rachel Moxey
	Sub-Committee Update – Economic Wellbeing and Economic Development	Information	Ainsley Davies/Simon Davies/Paul Relf
Meeting Date 2025	Agenda Item	Type	Contact Officer
18 March 2025 (10am)	Corporate Plan 2023 – 2028 version 3 – Corporate Priorities 2025/26	Decision	Kristy Tillman
	Annual Report 2024/25	Information	Kristy Tillman
	Final Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Mark Wade / Stuart Davies



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South West Wales Corporate Joint Committee – Overview and Scrutiny Sub-Committee
Forward Work Programme 2024-2025

Meeting Date	Agenda Item	Contact Officer
2024		
16 July Page 241	SWWRTP - Programme Update	Stuart Davies, David Griffiths, Darren Thomas & Daniel John
	Welsh Language Standards Update	Kristy Tillman
	Corporate Plan 2023-2028 Corporate Priorities 24/25	Kristy Tillman
3 September		
14 October		
21 November		
2025		
9 January		
11 March		

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